

COMMISSION MEETING AGENDA
Holiday Inn - Holidome
5321 Date Avenue
I-80 & I-880 at Madison Ave.
Sacramento, California
April 19, 1984

CALL TO ORDER

FLAG SALUTE

OATH OF OFFICE FOR NEW COMMISSIONERS

New Commissioners Carm J. Grande, Police Officer, San Jose Police Department, and Charles B. Ussery, Chief of Police, Long Beach Police Department, will be administered the oath of office by a representative of the Governor's Office.

ROLL CALL OF COMMISSION MEMBERS

SPECIAL ACKNOWLEDGEMENT TO FORMER COMMISSIONERS JOSEPH TREJO, JACOB JACKSON, and WILLIAM KOLENDER

ACKNOWLEDGMENT TO RETIRED POST STAFF MEMBER BRAD KOCH

INTRODUCTIONS

Recognize participants

APPROVAL OF MINUTES

- A. Approval of the minutes of the January 26, 1984, regular Commission meeting at the Town and Country Hotel, San Diego, California

CONSENT CALENDAR

B.1. Receiving Course Certification Report

Since the January meeting, there have been 20 new certifications and 11 decertifications. In approving the Consent Calendar, your Honorable Commission takes official note of the report.

B.2. Receiving Information on New Entries Into POST Reimbursement Program

Procedures provide for agencies to enter the POST Reimbursement Program when qualifications have been met. In approving the Consent Calendar, the Commission notes that the following agencies have met the requirements and have been accepted:

- Sacramento County Marshal
- Allan Hancock College District
- San Joaquin Delta Community College District

B.3. Receiving Quarterly Financial Report

This report will be provided as a handout at the Commission meeting.

PUBLIC HEARING

C. Allowing Accumulation of Training Hours to Satisfy Advanced Officer Training (AOT) Requirements

At the January 26, 1984, Commission meeting, the Commission requested a Public Hearing on modifying the Advanced Officer Training Requirement. The public hearing was scheduled and proper notice given.

POST's Advanced Officer Training (AOT) requirement consists of 20 hours of training once every four years for peace officers below the rank of supervisor. There are currently three means available to satisfy the training: 1) completion of a POST-certified Advanced Officer Course; 2) completion of any POST-certified technical course of 20 hours or more; and 3) completion of 20 hours of in-house training approved by POST.

POST-certified technical courses of less than 20 hours are not currently recognized for purposes of satisfying the AOT requirement. These short-term POST-certified technical courses are experiencing increasing enrollments and could be considered toward satisfying the AOT requirement. Proposed changes to POST regulations to allow recognition of an accumulation of short courses for purposes of satisfying the POST AOT requirement are described in the report under tab C.

Subject to further input at the public hearing, the appropriate action, if the Commission concurs, would be a MOTION to approve modification of Commission Regulation 1005(d) to recognize an accumulation of certified technical courses, regardless of length, totaling a minimum of 20 hours and completed within a four-year period, effective July 1, 1984.

TRAINING PROGRAMS

D. Advanced Officer Training (AOT) Requirement - Discussion Item

At the January, 1984, meeting, Commissioners requested that discussion of the length and frequency of Advanced Officer Training be placed on the agenda. To facilitate discussion, the report under this tab shows that POST's current AOT requirement is least among the 16 states that require AO training. The report also suggests that the current volume and frequency of in-service training might support an increase in the frequency without an undue impact on employing agencies. This would be particularly true if the Commission approved the accumulation of shorter courses for AOT (which immediately precedes this item on the agenda).

Following this initial discussion of the matter, the Commission may desire additional study. In that event, the appropriate action would be a MOTION to instruct staff to prepare a study including considerations mentioned during discussion and report back at the October, 1984, meeting.

ADMINISTRATION

E. Report on Automated Reimbursement System - \$58 Per Diem Rate

At the January meeting, the POST Advisory Committee suggested that the per diem allowance be reviewed. In response, the Commission assigned staff to do a study on the matter and report.

Prior to implementation of the Automated Reimbursement System, POST reimbursed for actual per diem expenses paid by cities and counties to their trainees. Volumes of supporting paper work and considerable time were part of that system. Reimbursement could not, however, exceed \$62.00 per day (\$70 per day in certain high-cost areas). Analysis of cost to POST revealed that the statewide average subsistence reimbursement for the 1982/83 F.Y. was slightly more than \$55.00 per day. Because of the elements necessary for an automated reimbursement system, a fixed reimbursement amount was required. The amount (\$58.00) was determined by the average paid in F.Y. 82/83 (\$55.00) plus a 6% increase.

With the POST Automated Reimbursement System, reimbursement is based on an allowance system designed to approximate average actual costs. This includes the subsistence allowance. Analysis to date reveals that subsistence reimbursement this year has increased 5.3% over the average amounts paid in the 82/83 F.Y. This increase is consistent with the prior projection.

POST generally provides reimbursement to employing cities, counties, and districts rather than to individual trainees. Therefore, local agency policy on subsistence payments to individual employees remains the employers' responsibility as it was under the manual system.

While the \$58.00 rate has the superficial appearance of a reduction from the previous \$62.00 rate, the fact is that by design it represents an increase over what was actually paid on average to participating jurisdictions under the manual system last year.

Analysis of individual claims from a sample of agencies indicates that the great majority are receiving subsistence reimbursement exceeding that paid by POST during the previous year. No evidence of inequity between agencies has been found, and overall subsistence payments to local agencies are exceeding previous amounts.

The Commission should also be aware that other aspects of the Automated Reimbursement System are currently under review. The Commission's original intent was to review the Automated Reimbursement System after it was in operation for one year. That review will address all of the elements of reimbursement. This report, addressing

per diem only, is presented because of the Advisory Committee's request. If the Commission believes that a per diem increase should be considered, it would seem appropriate to delay further deliberation until the overall study is completed.

Appropriate action, if the Commission concurs, would be a MOTION to receive the report.

CERTIFICATES AND COMPLIANCE

F. Setting a Public Hearing on Selection, Training and Certification Standards for "Limited Function" Officers

Penal Code Section 832.3 provides that the course of training specified by POST (Basic Course) be completed by enumerated peace officers who are "employed....for the purposes of the prevention and detection of crime and the general enforcement of the criminal laws...." Some departments have interpreted this language as meaning that deputy sheriffs who are employed initially as jailers or bailiffs are exempt from the basic training requirement, until such time as they are assigned to general law enforcement duties. The Attorney General's Office has concurred with this interpretation.

As a result, two distinct classes of deputy sheriff now exist in some sheriffs' departments. There is also potential for police departments and police districts to appoint "limited function" peace officers. The Commission has set standards for general law enforcement officers, but has not for "limited function" peace officers. There is an apparent legal obligation for the Commission to address standards for these limited function officers.

A report under tab F describes a proposal that for limited function officers existing POST selection standards should apply, but that only 832 P.C. and other statutorily imposed training should be required. Of course, any change to general peace officer status would require successful completion of the Basic Course.

Action by the Commission would first require a public hearing and would serve two primary purposes:

- fulfill the Commission's obligation under P.C. 13510, and
- clarify the distinction of limited function status as relates to selection and training standards.

If the Commission concurs, the appropriate action would be a MOTION to set a public hearing for the October, 1984, Commission meeting to establish appropriate regulations.

STANDARDS AND EVALUATION

G. P. C. 13510(b) Standards Research Projects - Status Report

P.C. 13510(b) requires that POST conduct research, and where the research evidence so indicates, establish job-related selection

standards for education, vision, hearing, physical ability and emotional stability by January 1, 1985. In accordance with this legal mandate, POST staff has been conducting research in these areas since early 1983.

The purpose of this agenda item is to both provide the Commission with an overview of the research being conducted and to report on all preliminary research findings. By reporting this information at this time, the Commission will receive substantial information well in advance of the January 1, 1985, deadline for establishing job-related standards. A full report of all research findings and staff recommendations regarding standards will be presented at the October Commission meeting.

EXECUTIVE OFFICE

H. Attorney General's Request for Additional Funding of Legal Sourcebook

Attorney General John K. Van de Kamp, in a letter dated February 1, 1984, (Attachment A in the report under tab H), has requested POST share in the costs for updating the Sourcebook.

The Sourcebook was developed by the California Department of Justice for use by law enforcement and training presenters. The initial distribution of 5,000 copies was made in January 1984. POST expended \$40,000 for this initial printing and distribution, which was approved by the Commission on January 27, 1983.

The Commission may not have answers to any ultimate role in the Sourcebook (financial support, training support, etc.) before it at this time. The pilot period is not over, and an evaluation has not been done. However, if the Commission would like to participate in the update funding as part of the pilot, it is recommended that only mailing and printing costs be paid (as opposed to including paying a portion of the salary of DOJ staff). This would amount to \$10,616 for the remainder of the fiscal year according to the material presented. Estimated annual printing and distribution amounts to \$21,232. We expect a report on the pilot will be available by the October meeting.

If the Commission would like to participate in the update funding as part of the pilot, then a MOTION that the Commission pay mailing and postage costs associated with the Peace Officer Legal Sourcebook update through the pilot period ending in October, 1984, in an amount not to exceed \$10,616, would be appropriate.

I. Recommendation for the Commission to Increase Salary Reimbursement to 60% - Retroactive to the Beginning of F.Y. 83/84

Based on prudent evaluation of remaining unbudgeted monies and anticipated training demands for the balance of the fiscal year, it is recommended that the Commission increase the reimbursement rate from 55% to 60%, retroactive to the beginning of this fiscal year.

As the Commission is aware, training volume is somewhat unpredictable as it rises and falls with need. The Commission's system of adjusting the percentage of salary reimbursement creates desirable flexibility for the departments to meet their training needs while keeping the POST program within budget limitations. This is one of the great strengths of the POST program concept. While this recommendation is prudent based on current trends and past experience, there is always a possibility that training demands may increase dramatically. More likely, the Commission will be able to increase the reimbursement by a few more percentage points at the conclusion of the fiscal year.

If the Commission concurs, the appropriate action would be a MOTION to retroactively increase the salary reimbursement for qualifying courses to 60%, retroactive to the beginning of this fiscal year.

COMMITTEE REPORTS

J. Budget Review Committee

Commissioner Rodriguez, Chairman of the Budget Committee, will report on the Committee's conference call meeting of March 1, 1984.

K. Contracts Committee

Commissioner Angele, Chairman of the Contracts Committee, will report on the Committee's recommendations on the following contracts for F.Y. 1984/85:

1. Management Course

The Executive Director was authorized to negotiate contracts with five presenters for 22 presentations of the Management Course for F.Y. 1984/85. Negotiations have been completed for a total cost not to exceed \$237,562 with the following five vendors:

<u>Presenter</u>	<u>Presentations</u>	<u>Amount</u>
CSU, Humboldt	5	\$53,000
CSU, Long Beach	5	\$53,075
CSU, Northridge	3	\$31,722
CSU, San Jose	4	\$42,220
San Diego Regional Training Center	5	\$54,825

Maximum costs of all contracts - \$237,562

The difference in contract amounts is because of variations in salaries, presentations, course site rental fees, training aids used, and amount of materials. F.Y. 1983/84 costs for 21 presentations is \$217,560.

If the Commission concurs, appropriate action would be a MOTION authorizing the Executive Director to sign contracts with the five presenters at a total cost not to exceed \$237,562.

2. Executive Development Course

The Executive Director was authorized to negotiate a contract for the presentation of five Executive Development course presentations by the Cal-Poly Kellogg Foundation for F.Y. 84/85, for an amount not to exceed \$56,453.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to prepare and sign a contract with Cal-Poly Kellogg Foundation, Pomona, for an amount not to exceed \$56,453.

3. San Diego Regional Training Center - Support of Command College and Executive Training

The Executive Director was authorized to negotiate a contract with the San Diego Regional Training Center to provide expert management consultants, educators and trainers for Command College programs and special seminars for law enforcement executives and managers. Negotiations have been completed for an amount not to exceed \$200,057. F.Y. 1983/84 contract is for \$120,372. The increases are primarily for full operation of the Command College (5 classes) and new areas of executive and senior management training programs under development with graduate schools.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to sign a contract with the San Diego Regional Training Center for an amount not to exceed \$200,057.

4. Department of Justice - Training Center

POST has negotiated with Department of Justice officials for DOJ to conduct training under an interagency agreement with POST for training of law enforcement officers in the POST program. Training will be by the DOJ Advanced Training Center and focus on the areas of expertise specific to DOJ, e.g., Organized Crime, Narcotics, etc.

The proposed training program for F.Y. 1984-85 is described under this tab. The proposed program represents negotiated agreement between POST and DOJ staffs for needed and cost-effective training. The proposed maximum cost is \$635,786, an increase of 6% over this year's contract for \$599,000.

The appropriate action if the Commission concurs is a MOTION to authorize the Executive Director to prepare and sign an Interagency Agreement with the Department of Justice in an amount not to exceed \$635,786.

5. Cooperative Personnel Services - Basic Course Proficiency Test

Cooperative Personnel Services (CPS) of the State Personnel Board has been administering the POST Basic Course Proficiency Test, in an efficient and cost-effective manner, for the past three years. At the January Commission meeting, staff was authorized to negotiate a contract with CPS for F.Y. 1984/85 in an amount not to exceed \$34,000. Contract negotiations have been completed, with the amount of the contract not to exceed \$29,770.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to sign a contract with CPS for F.Y. 1984/85 for an amount not to exceed \$29,770.

6. Computer Services Contracts

The Commission, at its January 26, 1984, meeting, authorized the Executive Director to negotiate a contract with Four-Phase Systems, Inc., to upgrade and continue the POST computer hardware system contract. The Commission also authorized the Executive Director to negotiate an interagency agreement with the Teale Data Center to provide computer services for F.Y. 1984/85.

POST has a contract with Four-Phase Systems, Inc., for this current year of \$74,247. The contract is a three-year commitment that began in F.Y. 1983/84.

It is proposed that a Magnetic Tape Drive Unit be added to the contract, increasing the total contract cost to no more than \$80,000. The Tape Drive will promote efficiencies in data conversion with cost off setting savings estimated at \$5,300 per year.

The current interagency agreement with Teale Data Center is for \$25,000. POST tied its system in with the Teale Data Center in August 1983. The continuation of this contract in the amount of approximately \$32,000 is requested for F.Y. 1984/85. The increased amount reflects a projected greater utilization of Teale Data Center's Main Frame Computer programs.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to sign a contract for F.Y. 1984/85 with Four-Phase Systems, Inc., in an amount not to exceed \$80,000 and to sign an interagency agreement with Teale Data Center for F.Y. 1984/85 in an amount not to exceed \$32,000.

7. State Controller's Office - Agreement for Auditing Services

For the past several years, POST has negotiated an Interagency Agreement with the State Controller's Office to conduct audits of selected local agencies which receive POST reimbursement funds. At the January meeting, the Commission conceptually approved negotiating a similar contract for F.Y. 1984/85 for an amount not

to exceed \$80,000. This maximum contract amount would provide the capability to audit approximately 30 agencies or 6% of the reimbursable agencies in the POST program. The specific amount of the contract will depend upon the results of a staff analysis of the automated reimbursement system after it has been operational for the first year.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to negotiate and sign a contract for F.Y. 1984/85 with the State Controller's Office in an amount not to exceed \$80,000.

8. Computer Programmer Contract

POST currently has a contract with Harry Mah to provide programmer services and development of software of the Computer Unit. Current work requirements are such that it is highly desirable to continue this contract service until July 1, 1984. An increase in the contract amount is required. The amount, not to exceed \$14,000, requires Commission approval.

The appropriate action, if the Commission concurs, would be a MOTION to allow the Executive Director to sign a contract extension/augmentation with Harry Mah with total contract amount not to exceed \$14,000.

L. Legislative Review Committee

Commissioner Vernon, Chairman of the Legislative Review Committee, will report on the meeting of April 19, 1984.

M. Ad Hoc Corrections Training Committee

Commissioner Wasserman will report, on behalf of Committee Chairman Dyer, on the Ad Hoc Corrections Training Committee's meeting of April 3, 1984.

N. Advisory Liaison Committee

A report, on behalf of Commissioner Dyer, Chairman of the Advisory Liaison Committee, will be made on the Committee's meeting of March 20, 1984.

O. Advisory Committee

Michael Gonzales, Chairman of the Advisory Committee, will report on the meeting of April 18, 1984.

P. Old/New Business

- Correspondence: From Governor Deuknejian's Office requesting POST to conduct a symposium on the New Police Corps, A.B. 3939.

- Advisory Committee Vacancies

California Police Chiefs' Association
Department of California Highway Patrol

Q. Proposed Dates and Locations of Future Commission Meetings

June 28, 1984, Bahia Hotel, San Diego
October 18, 1984, Sacramento
January 24, 1985, San Diego
April 18, 1985, Sacramento

R. Election of Officers

S. Adjournment



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

4949 BROADWAY
P. O. BOX 20145
SACRAMENTO 95820-0145

COMMISSION MEETING MINUTES

January 26, 1984
Town and Country Hotel
San Diego, California

The meeting was called to order at 10 a.m. by Chairman Edmonds. A calling of the roll indicated a quorum was present.

Commissioners Present:

Robert A. Edmonds	- Chairman
Jay Rodriguez	- Vice-Chairman
Al Angele	- Commissioner
Glenn R. Dyer	- Commissioner
Cecil Hicks	- Commissioner
Jacob J. Jackson	- Commissioner
C. Alex Pantaleoni	- Commissioner
Robert L. Vernon	- Commissioner
Robert Wasserman	- Commissioner
B. Gale Wilson	- Commissioner
John Van de Kamp	- Attorney General - Ex Officio Member

Commissioner Absent:

William B. Kolender

Also Present:

Michael Gonzales, Chairman of the POST Advisory Committee

Staff Present:

Norman Boehm	- Executive Director
Glen Fine	- Deputy Executive Director
Don Beauchamp	- Assistant to the Executive Director
Ted Morton	- Chief, Center for Executive Development
Otto Saltenberger	- Chief, Administrative Services
Hal Snow	- Chief, Training Program Services
Imogene Kauffman	- Executive Secretary

Visitors Roster:

Neil E. Allgood	- Brigadier General, C.S.T.I.
Robert Blanchard	- Santa Rosa Junior College
Jason Brean	- Assemblyman Sebastiani's Office
Don Brown	- Burbank Police Dept.
Robert Crumpacker	- San Bernardino County Marshal's Office
J. Ferronato	- San Bernardino County Sheriff's Dept.
Michael Guerin	- Pasadena Police Dept.
Ron Havner	- Napa Valley College

Joanne Hussey	- Senator Jim Nielsen's Office
Ron Jackson	- San Francisco Police Dept.
Ken Jennings	- Chief of Police, Napa Police Dept.
Norma Lammers	- Board of Corrections
Art Le Blanc	- Chief, San Diego District Harbor Police
Ron Lowenberg	- Chief of Police, Cypress, and Representative of California Police Chiefs' Assoc.
Harold Moskowitz	- Napa County Board of Supervisors
Dick Reed	- San Diego Sheriff's Dept.
Jim Robenson	- Commander, Pasadena Police Dept.
William Shinn	- Contra Costa County Sheriff's Dept., PORAC
Joe Schwalback	- San Diego Regional Academy
J. Winston Silva	- California Community Colleges
Bob White	- Napa County Board of Supervisors
Bill Winters	- Chief of Police, Chula Vista Police Dept.
Shelby Worley	- Riverside Sheriff's Dept.
Saxon Wraith	- Southwestern College
Mary Wylie	- Southwestern College

CALL TO ORDER

FLAG SALUTE

ROLL CALL OF COMMISSION MEMBERS

INTRODUCTIONS

APPROVAL OF MINUTES

- A. MOTION - Rodriguez, second - Wasserman, carried unanimously for approval of the minutes of the regular Commission meeting on October 20, 1983, at the Sacramento Inn, Sacramento, California.

CONSENT CALENDAR

MOTION - Angele, second Pantaleoni, carried unanimously for approval of the following Consent Calendar with the exception of Item B.1., Receiving Course Certification Report.

B.1. Receiving Course Certification Report

Item B.1. was removed from the Consent Calendar for discussion.

B.2. Receiving Information on New Entries Into POST Reimbursement Program

Procedures provide for agencies to enter the POST Reimbursement Program when qualifications have been met. The following agency met the requirements and has been accepted:

Southern California Rapid Transit District Police

B.3. Receiving Information on New Entries Into POST Specialized Program

Procedures provide for agencies to enter the POST Specialized Program when qualifications have been met. The following agencies met the requirements and have been accepted:

- AMTRAK Railroad Police
- Humboldt County Department of Public Welfare (Investigators)
- California Department of Developmental Services (Investigators)

B.4. Receiving the Quarterly Financial/Reimbursement Report

This report provided financial information relative to the Aid to Local Government budget through December 31, 1983. Revenue accrued to the POTF was shown as were expenditures made from the Fund to California cities, counties and districts.

B.5 Affirming Commission Policies Set by Actions at October, 1983, Meeting

Consistent with Commission instructions, statements of policy at a Commission meeting are submitted for affirmation by the Commission at the next meeting. The following policy statements were developed at the October 20, 1983, meeting:

- "Optional" Performance Objectives - Basic Course
Effective July 1, 1984, POST shall discontinue designating Basic Course Performance Objectives as "optional".

- Agency Specific Performance Objectives
Effective July 1, 1984, POST shall discontinue usage of Basic Course Performance Objectives that contain "agency specific" language.

- Writing Ability Testing Waiver
POST staff shall have the authority to waive the writing ability test requirement (POST Regulation 1002(a)(7)) for any individual who is under consideration for hire by a given agency prior to January 1, 1984, as evidenced by the individual having competed in one or more components of the agency's selection process, and who is subsequently hired by that agency.

- Prior Completion of Basic Specialized Investigators Course, District Attorney Investigators

Any individual who has successfully completed the POST Basic Specialized Investigators course prior to April 27, 1983, and has been employed by a district attorney's office in a capacity

other than an investigator prior to April 27, 1983, shall be deemed to have met the basic training requirements for District Attorney Investigators provided:

1. Each individual so described successfully completed an 80-hour Investigation and Trial Preparation Module for District Attorney Investigators, and
2. Each individual so described be hired as a District Attorney's Investigator prior to January 1, 1985.

B.6. Receiving Report on Reimbursing Non-Sworn Employees for Satisfactory Completion of the Management Course

The Commission, in January 1983, requested that staff monitor attendance and reimbursement to the employers for non-sworn management employees at the POST-certified 80-hour Management Course and report to the Commission in one year. A review of one year's activity indicated that no problems have occurred. Course attendance by non-peace officer (31 of the 420 total trainees) has been close to original projections. No complaints have been received, and non-peace officer managers evaluate the course as meeting their needs.

B.7. Receiving "Police Corps" Status Report

Assembly Speaker Willie Brown hosted a meeting of law enforcement officials in November, 1983, to discuss the Police Corps concept. Commission Chairman Edmonds and the Executive Director attended. After a briefing and question/answer session, law enforcement representatives in attendance recommended that Governor Deukmejian appoint a study committee (POST to be represented on the committee). At the time of this Commission meeting no committee had been established, and no further actions on behalf of the concept have been reported. Information will continue to be reported to the Commission in the future.

B.8. Approving Resolutions for Former Advisory Committee Members

The following Resolutions for former Advisory Committee Members were approved:

Barbara Ayres for service from 1978-1983
Robert Wasserman for service from 1977-1983
Larry Watkins for service from 1978-1983

Discussion of Consent Calendar Item B.1.

Item B.1. was brought forward for discussion at this point.

Commissioner Pantaleoni requested information on the certification of two courses 1) Field Training Officer, and 2) Records Bureau Operation to be presented by Southwest Regional Training Center. A question was asked about POST having private presenters provide training prior to or without POST approaching existing community college training centers. Advisory

Committee Chairman Gonzales reported that at the Advisory Committee meeting on January 25, 1984, the same concern had been expressed. It was explained there were no interested non-tuition presenters in the South Bay Area. Staff expressed interest in future exploration of certifying community college presenters for out-of-district presentations.

MOTION - Pantaleoni, second - Dyer, carried unanimously for approval of certification of the two courses to Southwest Regional Training Center.

PUBLIC HEARING

C. Public Hearing on Modification of Regulation 1005 to Require P.C. 832 Training Before Exercising Peace Officer Powers

This hearing was for the purpose of receiving testimony to determine whether Commission Regulation 1005(a) should be amended to require that all peace officers participating in the POST Program must complete P.C. 832 training prior to exercising the powers of a peace officer.

A report was presented which included summarization of written testimony from the following:

Robert Campbell, Sheriff, Amador County, opposing the proposal and stating, "Rather than amending POST regulations to match the restrictions of 832 P.C., I believe POST should be assisting in getting 832 P.C. changed."

Donald Stahl, District Attorney, Stanislaus County, supporting the proposed training standard as a condition to be met by newly appointed peace officers prior to the exercise of peace officer powers.

Joseph Puccio, Jr., District Attorney's Investigator, Trinity County, supporting the proposed amendments and further stating, "...law enforcement agencies employing full-time persons without providing them with the 832 P.C. class prior to field duties is inconsistent with all other professional obligations... It is incumbent upon the Commission to require adequate training prior to any field duties whatsoever for the safety of the trainee and the citizens he/she serves."

Thomas Engstrom, President, Stanislaus County Police Chiefs', Sheriff's and District Attorney's Association stating that to preclude a peace officer from being employed as such until completion of a P.C. 832 adversely affects many agencies' employment practices.

Following the report, Chairman Edmonds opened the public hearing and invited those wishing to speak, both in favor and in opposition, to come forward. There being no testimony from the floor, the public hearing was closed, and the following action was taken:

MOTION - Angele, second - Wasserman, carried unanimously for approval of the amendments to POST Regulation 1005(a) requiring the completion of the P.C. 832 Course prior to the exercise of peace officer powers, to be effective immediately.

CERTIFICATES AND COMPLIANCE

D. Recommendation to Allow Flexibility in the Event of Injury or Illness During the 18-Month Requirement for Obtaining the Basic Certificate (Modification of Commission Procedure F-1-5)

Commission procedures currently specify that officers employed by participating agencies acquire the Basic Certificate within 18 months following initial employment as a peace officer. Penal Code Section 832.4 also requires certain officers to attain the certificate within the same time frame. It was stated that granting variance would alleviate problems of technical non-compliance with POST rules and the provisions of the Penal Code.

MOTION - Jackson, second - Angele, carried unanimously for adoption of the proposed amendment to Commission Procedure F-1-5 to read:

- a. Have completed a period of satisfactory service in the appropriate program for which the certificate is being sought, of no less than one year, as attested by the department head. The applicant shall acquire the Basic Certificate before the expiration of 18 months from the date first employed. The Executive Director shall have the authority to determine the manner in which the 18-month period is calculated, when there is change of employers, injury, illness, or other such extraordinary circumstances over which the applicant or department may have little or no control.

TRAINING PROGRAMS

E. Report and Recommendation to Approve the Universal Core/Module Basic Training Concept

A report was presented which stated that since the status report given at the October 1983 meeting, input has been solicited from the various peace officer groups. While there is support for the concept in principle, there is no expressed desire from any peace officer group to change the existing basic training at this time.

Conditions suggest that the concept should be approved but not implemented at this time because 1) District Attorneys and Marshals would still prefer to send their peace officers to the regular Basic Course, thus making the Universal Core Course an infrequent offering; 2) uncertainty of the potential for revision of the training

requirements of Penal Code Section 832; and 3) the concern of state specialized investigative agencies about increased hours of training under this concept. A report on P.C. 832 training requirements is due at the June meeting. Associated concerns could be considered separately at a future meeting, as well.

MOTION - Dyer, second - Wilson, carried unanimously for approval of the concept of the Universal Core/Module as a basic training standard but defer action until conditions for implementation are more favorable.

In answer to a question of module availability, it was stated that if there is a request for a module, the request will be accommodated.

F. Request for Public Hearing: Allowing Accumulation of Training Hours to Satisfy Advanced Officer Training (AOT) Requirements

It was reported that POST's Advanced Officer Training (AOT) requirement consists of 20 hours of training once every four years for peace officers below the rank of supervisor. There are currently three means available to satisfy the training: 1) completion of a POST-certified Advanced Officer Course; 2) completion of any POST-certified technical course of 20 hours or more; and 3) completion of 20 hours of in-house training approved by POST. POST-certified technical courses of less than 20 hours are not currently recognized for purposes of satisfying the AOT requirement.

MOTION - Hicks, second - Wasserman, carried unanimously for approval of a public hearing for the April 1984 Commission meeting to amend Commission Regulation 1005(d) to recognize an accumulation of certified technical courses, regardless of length, totaling a minimum of 20 hours and completed within the preceding four years, to read as follows:

1005. (d) (2)

The above requirement may be met by satisfactory completion of an accumulation of certified Technical Courses completed within the preceding four years totaling a minimum of 20 hours or satisfactory completion of the alternative methods of compliance as determined by the Commission.

It was questioned if it would be possible at that meeting to review whether the 20-hour requirement should be upgraded, e.g., go to 40 hours. In response it was stated that the requirement on the number of hours could be discussed at the next meeting following the hearing on accumulation of training hours.

STANDARDS AND EVALUATION

G. Recommendation of Current Year Offsetting Contract Modifications for Data Processing Services

POST currently has a contract with Capitol Computer Center in the amount of \$9,900 to provide computer processing time for the conversion of POST's research files to the Teale Data Center. Delays in the delivery of certain equipment needed to access the Teale Data Center have necessitated the expenditure of funds from this contract for other than data conversion activities. Authorization was requested to augment the contract in the amount of \$5,000 to restore funding for data conversion to the originally budgeted level. The amount requested would be offset by savings in the existing contract with Teale Data Center. This matter was reviewed by the Contracts Committee and recommendation for approval was received.

MOTION - Angele, second - Hicks, carried unanimously (by roll call vote) that POST's contract with Capitol Computer Center for F.Y. 1983/84 be amended to increase the amount of the contract from \$9,900 to \$14,900.

EXECUTIVE OFFICE

H. Progress Report on the Command College; Approving Amended Application Process

It was reported that the Command College application form for department heads has been condensed and the nominator portion eliminated. With the Commission's concurrence, a number of seats in each Command College class will be reserved for department heads who are committed to completing the program, obviating the need for them to go through the assessment center process established for other ranks. This would create a need to allocate appointments of department heads to specific classes to properly balance each class.

MOTION - Wasserman, second - Vernon, amended by Van de Kamp and carried unanimously to approve the amended application processes; to identify five seats in each class as dedicated to chiefs and sheriffs, and to authorize staff to work with representatives of the California Chiefs' Association and the California Sheriffs' Association to develop a reasonable plan for filling those five seats; further, hereafter, staff should stimulate minority applications for participation.

I. Report on Basic Training System (Pre-Employment Training)

It was reported that the Commission, at its July 1983 meeting, temporarily suspended the certification of Basic Courses and directed staff to prepare a report addressing the basic training delivery

system which would be considered by the Commission at this meeting. The study was prompted by three pending requests for certification of extended format courses to be presented by community colleges. These courses would almost exclusively provide training for students not currently employed by law enforcement agencies. In an "extend" format, training is given on evenings and weekends over a period of several months.

The report principally assessed the potential impact of additional academies on the overall basic training system. It was concluded that, though studies to date leave serious reservations about the need to increase the number of presenters, sufficiently compelling reasons to deny pending certifications on a pilot basis do not seem apparent at this time. In effect, a pilot would complete this study by adding the element of experience.

Following the report, Robert Blanchard, as Director of the Santa Rosa Center, and as a member of the California Academy Directors' Association, addressed the Commission in opposition to removing the moratorium or expansion of the existing training delivery system.

Ron Havner, Napa Valley College, addressed the Commission in support of the staff recommendation to remove the moratorium on Basic Course certifications, and defer further Commission policy decisions until after a two-and-a-half-year study is conducted to monitor and evaluate the impact of any new certifications.

Following discussion, this action was taken:

MOTION - Van de Kamp, second - Dyer, motion carried, (roll-call vote taken, Noes: Angele, Pantaleoni, and Vernon) to:

- Remove the moratorium on certification applications for pre-employment, extended format basic courses as may be needed for a successful pilot study, including the Napa Valley Community College, Imperial Valley Community College and Southwestern Community College applications;
- Defer further Commission policy decision on this subject until after a three-year pilot study is conducted to monitor and evaluate the effects on the overall basic training system of these types of new certifications.

Further, those institutions which meet POST's qualifications and are certified under this pilot program are subject to a pilot sunset January 31, 1987. At that time the Commission will take a fresh look at the impact of this program on the delivery of the basic training course and the delivery system.

MOTION - Rodriguez, Van de Kamp concurring in the amendment, motion carried to amend the motion to include that the pilot study shall include not more than five presenters.

J. Recommendation for Removing \$2 Million Reimbursement Cap for Advanced Officer Training

It was reported that in July 1979, the Commission established policy to limit Advanced Officer Training (AOT) reimbursement to \$2 million per year. During the past four fiscal years, reimbursements have remained within the limit. This fiscal year statistics (for 5 months) suggest that AOT reimbursement will exceed the limit for a projected total of \$2.6 million. The policy, when adopted in F.Y. 1979/80, restricted AOT reimbursement to no more than 19% of the total training reimbursement. The \$2.6 million AOT projection would amount to approximately 15% of the total training reimbursement for this fiscal year.

MOTION - Vernon, second - Pantaleoni, motion carried (Wilson - No) to rescind the policy limiting AOT reimbursement to \$2,000,000 with the understanding that staff will continue to monitor costs and provide reports to the Commission as needed.

K. Corrections Training

At the October 1983 meeting, it was proposed that POST decertify jail operations and jail management training effective July 1, 1984. The proposal was designed to eliminate overlap between the Board of Corrections Standards and Training for Corrections Program (STC) and POST in the training course presentations.

The matter was continued to this meeting, and a report was presented that described some existing and potential overlap between the Commission and the Board of Corrections: both are required/empowered by law to set selection standards, establish training requirements, and operate a training system for local peace officers assigned to duties in city and county jails.

In view of the fact any action taken at this time might have to be redone if STC is sunsetted in 1986, the Chairman proposed appointing an ad hoc committee to study the ramifications of the POST Commission vs. STC's training responsibilities. Hearing no objections, the Chairman appointed the following Commissioners to the Ad Hoc Committee:

Glenn Dyer, Committee Chairman
Robert Vernon, Committee Member
Robert Wasserman, Committee Member

COMMITTEE REPORTS

L. Long Range Planning Committee

Committee Chairman Edmonds reported the Committee met in Los Angeles on December 6, 1983, with Commissioners Dyer, Pantaleoni, Van de Kamp and Vernon also in attendance. Included in the agenda was a joint meeting with Advisory Committee Members Gonzales, Clark and McKeown. The principal purpose was to review and discuss the Advisory Committee's proposals for study of future changes in the POST program.

There was consensus that the major issues presented by the Advisory Committee are important, and that the Advisory Committee has done an excellent job. However, many of the proposals are complex and will require study before the Long Range Planning Committee can consider recommending them as goals for future change. It was believed that the proposals should be received as issues worthy of further exploration.

The Long Range Planning Committee will meet again in the future and has plans to submit a final report on the Advisory Committee's recommendations that should be considered further.

M. Contracts Committee

Commissioner Angele, Chairman of the Contracts Committee, reported that by way of a conference call on January 11, he and Commissioner Rodriguez conferred with the Executive Director to discuss the following contracts to be negotiated for F.Y. 1984/85:

1. Management Course

This course is currently budgeted at \$217,560 for 21 presentations by five presenters:

California State University - Humboldt
California State University - Long Beach
California State University - Northridge
California State University - San Jose
San Diego Regional Training Center

2. Executive Development Course

This course is currently presented by California State Polytechnic University, Pomona, at a cost of \$55,765 for five presentations.

3. San Diego Regional Training Center - Support of Command College and Executive Training

A contract with the San Diego Regional Training Center for F.Y. 1983/84 at a cost of \$120,330, to develop the Command College curriculum and selection process and present monthly executive/management seminars.

4. Department of Justice - Training Center

The Department of Justice has requested another Interagency Agreement (IAA) to provide local law enforcement training for F.Y. 1984/85. The request is to present 27 different technical courses, providing 117 separate presentations, for a total cost not to exceed \$636,000.

5. Cooperative Personnel Services - Basic Course Proficiency Test

CPS, a unit of the State Personnel Board, has administered this test for POST under IAA for the past three years. The current year agreement is for an amount not to exceed \$29,050.

6. Computer Services Contracts

POST has a contract with Four Phase Systems, Inc., for this current year of \$74,247. The contract is a three-year commitment that began in F.Y. 1983/84.

7. State Controller's Office - Agreement for Auditing Services

An IAA for F.Y. 1984/85, in the amount of \$80,000, to conduct audits of selected local jurisdictions which receive POST reimbursement funds.

It was the unanimous recommendation of the Committee to authorize the Executive Director to negotiate the above contracts.

MOTION - Hicks, second - Rodriguez, carried unanimously to authorize the Executive Director to negotiate the above-listed contracts for final approval at the April 1984 Commission meeting.

N. Legislative Review Committee

Commissioner Vernon, Chairman of the Legislative Review Committee, reported on the Committee meeting of Thursday morning, January 26, 1983. In attendance were Committee Chairman Vernon, Commissioner Angele, Commission Chairman Edmonds, the Executive Director, Don Beauchamp and Glen Fine.

The Committee recommended that the Commission reaffirm the position of neutral previously adopted on the following active bills:

- A.B. 1020 - State Police, expansion of service
- A.B. 1530 - Chokehold training course
- A.B. 2026 - Restraining order training

MOTION - Vernon, second - Hicks, carried unanimously for adoption of the Committee's recommendation of a neutral position on the above-mentioned bills.

The Committee recommended that the Commission reconsider the previously adopted position of oppose on A.B. 2110 - Peace officer testing, training, and certification. This bill has been completely redrafted. As rewritten, the major objection, which the Commission had before relating to testing, is now removed, and the Committee recommends that the POST position be changed from oppose to neutral.

MOTION - Vernon, second - Jackson, carried unanimously for adoption of the Committee's recommendation that the Commission's position on A.B. 2110 be changed from oppose to neutral.

On S.B. 1384, a proposal that would require the Commission to develop selection, training and certification programs for public safety dispatchers, the Committee recommended that POST abstain from taking an "oppose" position in return for the bill being withdrawn. In return, the Commission would agree to have staff study the issue and report their findings at the October 1984 meeting.

MOTION - Vernon, second - Hicks, carried unanimously for adoption of the Committee's recommendation that the Commission study the issue and report the findings at the October 1984 Commission meeting.

On S.B. 1394 - Technical changes to P.C. 1464, the POST funding section, the Committee recommended a neutral position as long as the bill is not amended to negatively impact POST.

MOTION - Vernon, second - Angele, carried unanimously to adopt the Committee's recommendation that the Commission take a neutral position on S.B. 1394 as long as the bill is not amended to impact POST.

The Committee also discussed the POST legislative policy of not taking positions on matters that do not relate to POST.

MOTION - Vernon, second - Hicks, carried unanimously to reaffirm the POST legislative policy of taking a position only on those legislative matters of concern to POST.

O Advisory Committee

Michael Gonzales, Chairman of the Advisory Committee, stated that most of the items discussed in length at the Advisory Committee meeting on the previous day, January 25, 1984, had been acted on by the Commission at this meeting. The Committee had requested that a review of the certification procedure policy be presented to the Commission, as well as a request for a staff report on how certification is decided.

The pre-employment training issue was discussed, and the Advisory Committee's recommendation was:

Maintain the current system, adopt a policy stating the purpose of the Basic Course certification is to meet both in-service and pre-employment training. Authorize the Executive Director to evaluate pre-employment basic training course certification requests for the purpose of certifying several pilot programs for a three-year period. Evaluate existing presenters for efficiency and decertifyt the weak courses and substitute the new applicants to maintain 31 academies.

The reimbursement of driver training was also discussed. The Advisory Committee would like the Commission to consider the review of the reimbursement of fees for refresher driver training. That type of training is currently reimbursed under Plan IV, and there is a large cost factor involved.

The California Association of Police Training Officers reported there are many complaints in the field regarding the present POSTautomated reimbursement per diem rates. Staff indicated that the per diem rates are being studied. It was requested by Commissioner Wasserman that this item be placed on the agenda for the April Commission meeting.

P. Old/New Business

1. Correspondence

- David Hall, President, California District Attorney Investigators' Association, stating the Associations' intention to continue the pursuit of obtaining POST regular certificates.
- Jacob J. Jackson, Chairman, Legislative Division, PORAC, intention of introducing legislation to involve the POST Commission in establishing advisory standards for recruitment and training of public safety dispatchers.

2. Kay Holloway Memorial Fund

Commissioner Edmonds announced that the Kay Holloway Memorial Scholarship Committee met during the past week. This Memorial

Fund exists at the California State University at Long Beach, in memory of the late Kay Holloway, POST Commission Chairman, who was killed in a plane crash in 1980. There were two scholarships awarded for the 1984/85 calendar year beginning this fall. They amount to \$300 each, but it is the first award of that scholarship. Commissioner Edmonds urged everyone who can to influence contributions to the principal of that account. It is now just over \$5,000, and it is hoped the account can be brought to at least \$25,000.

3. Advisory Committee Vacancies

MOTION - Wilson, second - Dyer, carried unanimously to approve the following nominated parties as representative on the POST Advisory Committee:

Ray C. Davis, Chief of Police, Santa Ana, representing the California Peace Officers' Association (CPOA)

Barbara J. Gardner, Agent, Chula Vista Police Dept., representing Women Peace Officers' Association of California (WPOA)

Carolyn Owens, Program Administrator, Kellogg-West, California Polytechnic University, Public Member

4. Presentation by Brigadier General Neil Allgood, Director, C.S.T.I.

Brigadier General Neil Allgood, Director of C.S.T.I., reported to the Commission that during the next 18 months, a transition of agency responsibility for C.S.T.I will occur. They anticipate securing legislation to change administration of C.S.T.I. from Military Department to the Office of Emergency Services. During this transition period, C.S.T.I. will be integrating all of its programs and concepts with those of OES and foresees continuation of the current academic program. Money from the General Fund will be provided, and supporting tuitions will be necessary as in current operations.

He stated that the Institute appreciates the support which has been provided by the Commission in years past and solicits its continued support as they become a part of another agency of State Government.

5. California Peace Officers Legal Sourcebook

The Attorney General announced that the California Peace Officers Legal Sourcebook had been published, and a copy was presented to

each Commissioner. He stated that the first 5,000 copies have been distributed. The Sourcebook has proven to be extremely popular and well received. Feedback has been received from many levels of law enforcement as well as state colleges and community colleges.

Updates will be provided every two months. There will be a one-year evaluation period. Requests from private organizations have been received for copies of the book, and some thought has been given to asking CPOA as to whether they would be interested in publishing the book for sale to private companies/individuals.

The immediate concern is that with the updating this year, the commitment toward the attorney effort, coordinating, printing and postage, costs will be unexpectedly high. The Attorney General requested that POST staff meet with his staff and report back at the next meeting with estimates of costs to see whether there might be some cost sharing with POST.

The Attorney General added he would be very interested in receiving Commissioners' comments when they have had the opportunity to review the book.

In answer to a question on how the book was distributed, it was stated that a one to twelve statewide ratio was being used.

6. Nominating Committee

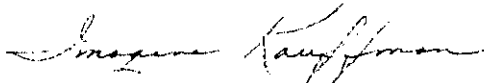
The Chairman stated that at the conclusion of the April meeting a new Chairman and Vice-Chairman will be elected. He would appreciate hearing, within the next week, from the Commissioners who are interested in either of these positions. A nominating committee will then be appointed excluding those individuals from the nominating committee who will make the nominations. Hearing no objections, it was so ordered.

Q. PROPOSED DATES AND LOCATIONS OF FUTURE COMMISSION MEETINGS

April 19, 1984, Holiday Inn - Holidome, Sacramento
June 28, 1984, Bahia Hotel, San Diego
October 18, 1984, Sacramento
January 24, 1985, San Diego

R. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 12:45.



Imogene Kauffman
Executive Secretary

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Course Certification/Decertification Report		Meeting Date April 19, 1984
Bureau Training Delivery Services	Reviewed By David Y. Allan, Chief <i>DYA</i>	Researched By Rachel S. Fuentes <i>RF</i>
Executive Director Approval <i>Manuel C. Boehm</i>	Date of Approval <i>3-22-84</i>	Date of Report March 22, 1984
Purpose: <input type="checkbox"/> Decision Requested <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Status Report		Financial Impact <input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

The following courses have been certified or decertified since the January 26, 1984 Commission meeting:

CERTIFIED

<u>Course Title</u>	<u>Presenter</u>	<u>Course Category</u>	<u>Reimbursement Plan</u>	<u>Annual Fiscal Impact</u>
1. Advanced Police Management Seminar	San Diego RTC	Mgmt. Sem.	III	\$16,640
2. Defensive Tactics Instructors Course	FBI, San Diego	Technical	IV	6,966
3. Personal Safety Officer	NCCJTES - Los Medanos College	Technical	IV	14,324
4. Narcotics Inv.	U. S. DEA, San Francisco	Technical	II	64,680
5. Arrest & Firearms, P. C. 832	San Luis Obispo Co. Sheriff's Dept.	Approved	IV	-0-
6. Reserve Training, Module C	Palomar College	Approved	N/A	-0-
7. Firearms Instructors Course	San Diego County RLETC	Technical	IV	15,300
8. Sex Crimes Inv.	FBI, San Diego	Technical	IV	7,158
9. Command College, Core I, Workshop I	Commission on POST Exec. Trng.		II	27,026
10. Reserve Training, Module B	Ventura Police Department	Approved	N/A	-0-
11. Crime Scene Inv.	FBI, San Diego	Technical	IV	14,145

CERTIFIED - Continued

	<u>Course Title</u>	<u>Presenter</u>	<u>Course Category</u>	<u>Reimbursement Plan</u>	<u>Annual Fiscal Impact</u>
12.	Field Operations School	Los Angeles Co. Sheriff's Dept.	Technical	IV	\$ 600
13.	Reserve Training, Module C	NCCJTES, Santa Rosa Center	Approved	N/A	-0-
14.	Supervisory Sem., Civilian	Los Angeles Co. Sheriff's Dept.	Sup. Sem.	IV	600
15.	Desk Personnel School	Los Angeles Police Department	Technical	II	40,320
16.	Olympic Instructor Orientation	Olympic Integrated Planning Group	Technical	IV	11,500
17.	Hands on Computer Training, Phase I	San Diego Regional Training Center	Technical	III	15,552
18.	Major Incident Commanders Course	Chapman College	Mgmt. Sem.	III	9,000
19.	Bomb Technician Refresher	FBI, San Francisco	Technical	IV	7,374
20.	Pub. Info. Ofc. in Disasters & Optional Lab	CSTI	Technical	III	3,000

DECERTIFIED

	<u>Course Title</u>	<u>Presenter</u>	<u>Course Category</u>	<u>Reimbursement Plan</u>	<u>Annual Fiscal Impact</u>
1.	Criminal Justice System: Future	Crim. Justice Coun. of San Mateo	Exec. Trng.	III	-0-
2.	Legal Update Course	NCCJTES, Butte Center	Technical	IV	-0-
3.	Special Weapons and Tactics	Modesto CJTC	Technical	III	-0-
4.	Management Update Seminar	NCCJTES, Butte	Mgmt. Sem.	IV	-0-
5.	Computers in L.E., Intro.	CSU, Northridge	Technical	III	-0-
6.	Reserve Training, Module B	Oakland Police Department	Approved	N/A	-0-

DECERTIFIED - Continued

<u>Course Title</u>	<u>Presenter</u>	<u>Course Category</u>	<u>Reimbursement Plan</u>	<u>Annual Fiscal Impact</u>
7. Arrest & Firearms, P. C. 832	Oakland Police Department	Approved	IV	-0-
8. Team Building Workshop	Life Management Associates	TBW	III	-0-
9. Officer Safety/ Field Tactics	Alameda County Sheriff's Dept.	Technical	IV	-0-
10. Olympic Instructor Orientation	Olympic Integrated Planning Group	Technical	IV	-0-
11. Protective Opera- tions Briefing	U. S. Secret Service	Technical	IV	-0-
		TOTAL CERTIFIED		<u>20</u>
		TOTAL DECERTIFIED		<u>11</u>
		TOTAL MODIFICATIONS		<u>74</u>

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT			
Agenda Item Title		Meeting Date	
Sacramento County Marshal		April 19, 1984	
Bureau	Reviewed By	Researched By	
Compliance and Certificate Services	Brooks Wilson	George Fox <i>Fiz</i>	
Executive Director Approval	Date of Approval	Date of Report	
<i>Morgan C. Beahan</i>	<i>3-20-84</i>	January 11, 1984	
Purpose:			
<input type="checkbox"/> Decision Requested	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Status Report	Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No
In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.			
<p><u>ISSUE</u></p> <p>The Sacramento County Marshal has requested to participate in the POST Reimbursement Program.</p> <p><u>ANALYSIS</u></p> <p>The department has participated in the POST Specialized Program since December 7, 1970. The Board of Supervisors passed Ordinance No. SCC-493 on January 19, 1982. There are about 37 sworn members of the department and it is anticipated the fiscal impact will be about \$13,000 annually.</p> <p><u>RECOMMENDATION</u></p> <p>That the Commission be advised that the Sacramento County Marshal's Office has been accepted into the POST Reimbursement Program consistent with Commission policy.</p>			

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Allan Hancock College District		Meeting Date April 17, 1984
Bureau Compliance and Certificate Services	Reviewed By <i>BW</i> Brooks Wilson	Researched By George Fox <i>fox</i>
Executive Director Approval <i>Monahan C Boelun</i>	Date of Approval <i>3-22-84</i>	Date of Report January 11, 1984
Purpose: <input type="checkbox"/> Decision Requested <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

The Allan Hancock College District has requested that the District's police department be enrolled into the POST Regular Reimbursement Program.

ANALYSIS

The District employs two sworn officers and the fiscal impact will be about \$1,000 annually. Resolution 84-3, dated September 6, 1983 was passed by the District's Board of Trustees supporting POST standards.

RECOMMENDATION

That the Allan Hancock College District Police Department has been admitted into the POST Regular Reimbursement Program consistent with Commission policy.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title San Joaquin Delta Community College District		Meeting Date April 19, 1984
Bureau Compliance and Certificate Services	Reviewed By Brooks Wilson	Researched By George Fox <i>FX</i>
Executive Director Approval <i>Manuwa C. Becken</i>	Date of Approval 3-22-84	Date of Report January 11, 1984
Purpose: <input type="checkbox"/> Decision Requested <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

The San Diego Delta Community College District has requested that the District's police department be enrolled into the POST Regular Reimbursement Program.

ANALYSIS

The District employs ten sworn officers. Resolution 82-3 has been passed by the District's Board of Trustees supporting POST standards. It is estimated that the fiscal impact will be approximately \$4,000 annually.

RECOMMENDATION

That the Commission be advised that the San Joaquin Delta Community College District Police Department has been included into the POST Regular Reimbursement Program consistent with Commission policy.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Public Hearing Modification of Advanced Officer Training Requirement		Meeting Date April 19, 1984
Bureau Training Program Services	Reviewed By Harold Snow <i>HS</i>	Researched By <i>Ray A. Bray</i>
Executive Director Approval <i>Norman C. Boehm</i>	Date of Approval 3-21-84	Date of Report March 1, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Should the Advanced Officer Training Requirement be modified to recognize an accumulation of short term POST-certified technical courses that total 20 hours or more.

BACKGROUND

At its January 26, 1984 meeting, the Commission approved a Public Hearing to be held in conjunction with the April 19, 1984 meeting to consider the above issue.

POST's Advanced Officer training requirement consists of 20 hours of training once every four years for sworn peace officers below the rank of supervisor. There are currently three means available to satisfy the training: 1) completion of a POST-certified Advanced Officer Course; 2) completion of any POST-certified technical course of 20 hours or more; and 3) completion of 20 hours of in-house training approved by POST. POST-certified technical courses of less than 20 hours are not currently recognized for purposes of satisfying the AOT requirement. This report recommends revision of Commission Regulation 1005(d) relation to Advanced Officer Training that would recognize an accumulation of POST-certified technical courses, regardless of length, that total 20 hours or more within a four year period.

ANALYSIS

There is a growing use of short term POST-certified technical courses because such training minimizes officer absence from work and the need to be trained more frequently. Currently, courses less than 20 hours, cannot be considered toward satisfaction of the AO requirement. Yet many in law enforcement consider it desirable for officers to be updated on a more frequent basis than once every four years and with shorter duration courses. For example, modular technical course training (8-hour modules presented over an extended period) has grown in popularity. However, POST Regulation 1005(d) does not recognize completion of partial increments such as 8, or 16 hours of a 24-hour modular course for purposes of satisfying the AO requirement. Other professions, e.g., registered nurse, pharmacists, teachers, etc., recognize an accumulation of training over a specified time period and it appears desirable for POST to begin recognizing such training. (See Attachment A for proposed amendments to Commission Regulation 1005(d).)

This proposed change has been reviewed and endorsed by police training managers from various chapters of the California Association of Police Training Officers (CAPTO), and Bulletin 84-2 (Attachment B) has been distributed.

RECOMMENDATION

Effective July 1, 1984, approve modification of Commission Regulation 1005(d) that recognizes an accumulation of certified technical courses, regardless of length, totalling a minimum of 20 hours and completed within the preceding four years.

REGULATIONS

Revised July 1, 1983

1005. Minimum Standards for Training (continued)

(d) Advanced Officer Course (Required)

- (1) Every peace officer below the rank of first-level supervisory position as defined in Section 1001 (k) shall satisfactorily complete the Advanced Officer Course of 20 or more hours at least once every four years after completion of the Basic Course.
- (2) The above requirement may be met by satisfactory completion of an accumulation of any certified Technical Courses of 20, or more hours, completed within the preceding four years totaling a minimum of 20 hours or satisfactory completion of the alternative methods of compliance as determined by the Commission.
- (3) Every regular officer, regardless of rank, may attend a certified Advanced Officer Course and the jurisdiction may be reimbursed.
- (4) Requirements for the Advanced Officer Course are set forth in the POST Administrative Manual, Section D-2, (adopted effective April 15, 1982), herein incorporated by reference.

(e) Executive Development Course (Optional)

- (1) The Executive Development Course is designed for department heads and their executive staff positions. Every regular officer who is appointed to an executive position may attend a certified Executive Development Course and the jurisdiction may be reimbursed, provided the officer has satisfactorily completed the training requirements of the Management Course.
- (2) Every regular officer who will be appointed within 12 months to a department head or executive position may attend a certified Executive Development Course if authorized by the department head and the officer's jurisdiction may be reimbursed, provided the officer has satisfactorily completed the training requirements of the Management Course.
- (3) Requirements for the Executive Development Course are set forth in PAM Section D-5.

(f) Technical Courses (Optional)

- (1) Technical Courses are designed to develop skills and knowledge in subjects requiring special expertise.
- (2) Requirements for Technical Courses are set forth in PAM Section D-6.

(g) Approved Courses

- (1) Approved courses pertain only to training mandated by the Legislature for various kinds of peace officers and other groups. The Commission may designate training institutions or agencies to present approved courses.
- (2) Requirements for Approved Courses are set forth in PAM Section D-7.



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

4949 BROADWAY
P. O. BOX 20145
SACRAMENTO 95820-0145

March 2, 1984

BULLETIN: 84-2

SUBJECT: PUBLIC HEARING - MODIFICATION OF THE POST ADVANCED OFFICER
TRAINING REQUIREMENT

A public hearing has been scheduled in conjunction with the April 19, 1984, Commission meeting in Sacramento. The purpose of the public hearing is to consider proposed changes to POST Regulation 1005(d). Commission Regulation 1005(d) currently requires peace officers employed by agencies participating in the POST program to complete a POST-certified Advanced Officer Course or any POST-certified Technical Course of 20 or more hours at least once every four years.

The proposed regulation change will allow for acceptance of an accumulation of POST-certified Technical Courses, regardless of length, which total 20 hours or more and are completed within a four-year time period.

The proposed change would provide agencies with flexibility for meeting the advanced officer training requirement by accepting an accumulation of short-length POST-certified Technical Courses. The proposed change is the result of the growing popularity of short-length Technical Courses and the desire of employers for officers to be trained on a more frequent basis.

The attached Notice of Public Hearing, required by the Administrative Procedures Act, provides details concerning the proposed Regulation change and information regarding the hearing process. Inquiries concerning the proposed action may be directed to Patricia Cassidy at (916) 739-5348.

Norman C. Boehm

NORMAN C. BOEHM
Executive Director

Attachment

Commission on Peace Officer Standards and Training

NOTICE OF PUBLIC HEARING

MODIFICATION OF THE POST ADVANCED OFFICER TRAINING REQUIREMENT

Notice is hereby given that the Commission on Peace Officer Standards and Training (POST), pursuant to the authority vested by Section 13506 of the Penal Code and to interpret, amend and make specific Sections 13503, 13506, 13510, and 13510.5 of the Penal Code, proposes to adopt, amend, or repeal regulations in Chapter 2 of Title 11 of the California Administrative Code. A public hearing to adopt the proposed amendments will be held before the full Commission on:

Date: Thursday, April 19, 1984
Time: 10:00 a.m.
Place: Woodlake Inn
Sacramento, CA

INFORMATIVE DIGEST

Commission Regulation 1005(d) currently requires peace officers, employed by agencies participating in the POST Program, to complete a POST-certified Advanced Officer Course or any POST-certified Technical Course of 20 or more hours within each four-year period or to satisfactorily complete an alternative method of compliance as determined by the Commission. The proposed change would permit acceptance of short-length POST-certified Technical Courses to meet the advanced officer training requirement. This regulation change would provide flexibility for participating agencies in meeting the advanced officer training requirement by acceptance of POST-certified Technical Courses, regardless of length, that total 20 hours or more and were completed within a four-year period.

ADOPTION OF PROPOSED REGULATIONS

After the hearing, the Commission on POST may adopt the proposed regulation if it remains sufficiently related to the text as described in the Informative Digest. If the Commission on POST makes changes to the regulation before adoption, the text of any modified regulation will be made available to the public at least 15 days before the regulation is adopted. Written comments on the modified regulation will be accepted for 15 days after the date on which the revised text is made available.

FISCAL IMPACT

The Commission on POST has determined that no savings or increased costs to any state agency, no costs or savings under Section 2231 of the Revenue and Taxation Code to local agencies or school districts, no other non-discretionary costs or savings imposed on local agencies, and no costs or savings in federal funding to the state will result from the proposed changes. Theoretically, there is a cost savings to local agencies by allowing additional flexibility in meeting the advanced officer training requirement. The Commission has also determined that the proposed changes do not impose a mandate on local agencies or school districts and will involve no significant cost to private individuals and businesses.

The proposed regulations will have no effect on housing costs.

The proposed regulations will have no adverse economic impact on small businesses.

INFORMATION REQUESTS

Notice is hereby given that any person interested may present statements or arguments in writing relevant to the action proposed. Written comments must be received by the Commission on Peace Officer Standards and Training, P. O. Box 20145, Sacramento, CA 95820-0145, no later than April 15, 1984.

The Commission on POST has prepared a Statement of Reasons for the proposed action. A Copy of the Statement of Reasons and the exact language of the proposed regulations may be obtained at the hearing or prior to the hearing upon request by writing to the Commission on Peace Officer Standards and Training, P. O. Box 20145, Sacramento, CA 95820-0145. This address is also the location of public records, including reports, documentation, and other materials related to the proposed action.

Inquiries concerning the proposed action may be directed to Patricia Cassidy at (916) 739-5348.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title ADVANCED OFFICER TRAINING REQUIREMENT - DISCUSSION ITEM		Meeting Date April 19, 1984
Bureau Training Program Services	Reviewed By Hal Snow <i>HS</i>	Researched By Ray Bray
Executive Director Approval <i>Morgan C. Boehm</i>	Date of Approval 4-4-84	Date of Report March 23, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact		<input type="checkbox"/> Yes (See Analysis per details) <input checked="" type="checkbox"/> No

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Should the length and frequency of the Advanced Officer training requirement be studied?

BACKGROUND

POST's Advanced Officer training requirement has remained substantially the same as it was established by the Commission in July 1971. Yet, POST's other training standards have periodically been revised and updated. The training requirement consists of 20 hours of training once every four years for sworn peace officers below the rank of supervisor. There are currently three means available to satisfy the training including: (1) completion of a POST-certified Advanced Officer Course; (2) completion of any POST-certified Technical Course totaling 20 or more hours; or (3) completion of 20 hours of in-house training approved by POST.

At the January 26, 1984 Commission meeting, questions were raised about the 20-hour Advanced Officer training requirement being upgraded and the Commission indicated it wished to consider such issues at the April 1984 meeting following the public hearing on the accumulation of training hours. The purpose of this report is to bring to the Commission's attention some information about the requirement.

ANALYSIS

The intended purpose of the Advanced Officer training requirement is to require updating and refresher training of whatever type deemed needed by the employing agency for sworn officers below supervisory rank. POST permits considerable flexibility in meeting this requirement since any POST-certified Advanced Officer or Technical Course, or approved in-house training, will satisfy the requirement. Even the Advanced Officer Course, specified in Commission Procedure D-2, Attachment B, provides only recommended course content that meets current and local needs. None of the other POST training standards has unspecified curriculum requirements.

Questions have been raised about the adequacy of the length and frequency of the Advanced Officer training requirement. In a recent study, the National Association of State Directors of Law Enforcement Training (NASDLET) reports that of the sixteen states requiring in-service or Advanced Officer training, California ranks sixteenth in considering both length and frequency. See Attachment C for a chart summarizing the results. The results particularly identify the four-year frequency as behind those of other states.

Within the last ten years a trend has developed for law enforcement agencies to send peace officers to Advanced Officer and Technical Courses more frequently than once every four years. Last fiscal year (1982-83), 12,769 sworn officers were trained in the Advanced Officer Course and 20,894 sworn officers completed Technical courses, which when combined is 33,663. We recognize that an unknown number of officers have attended more than one course and some attendees were probably of sergeant rank or above. This duplication is further evidence of law enforcement's need to train on a more frequent basis than every four years. This total is approximately 77 percent of the 43,725 peace officers subject to the advanced officer training requirement. Even considering the duplication, the majority of peace officers receive training every year which satisfies the advanced officer training requirement. Another perspective of the data, however, is that at least 33% of the officers subject to the Advanced Officer training requirement are being trained less frequently than every year. Many in law enforcement believe that peace officers need to receive update/refresher training on an every one to two-year basis just to: (1) keep up with changes in law and court decisions; (2) maintain proficiency in driver training, firearms, defensive tactics, officer survival skills, etc.; and (3) satisfy other legislatively-mandated training requirements, e.g., first aid refresher and cardiopulmonary resuscitation.

It seems appropriate to consider other training attended by peace officers as meeting the Advanced Officer requirement. Non-certified training, not now normally acceptable such as first aid/CPR, behind-the-wheel drivers training, and fire-arms training could be included. The current requirement also does not take into account the individual officer's educational and training pursuits through colleges, universities or other institutions. The current requirement does not consider the use of testing in lieu of training which is technically permissible under the existing regulations.

It would also appear the average number of hours of training in these courses is significantly higher than the required 20 hours. Most Technical courses are 40 hours in length, while Advanced Officer Courses range from 20-40 hours. It is anticipated that increasing the hours and/or frequency of the advanced officer requirement will have little impact on the POTF.

It appears reasonable to suggest that the frequency of the Advanced Officer requirement should be studied. It also appears reasonable to suggest recognition of an accumulation of legitimate training not now considered acceptable to POST in meeting the requirement, e.g., first aid/CPR, behind the wheel driver training, and other non-POST-certified training.

The thrust of the study would be to develop recommended alternatives to the existing requirement that would (1) minimize hardship on agencies and provide for expeditious alternatives for satisfying the requirement; (2) be consistent with peace officer needs to be trained on a more frequent basis, and (3) maintain POST's ability to ensure quality training and monitor compliance to the requirement.

RECOMMENDATION:

Direct staff to study alternatives to the Advanced Officer training requirement including fiscal impact, field input and delivery alternatives and report back at the October 1984 Commission meeting.

Commission on Peace Officer Standards and Training

REGULATIONS

Revised July 1, 1983

1005. Minimum Standards for Training (continued)

(d) Advanced Officer Course (Required)

- (1) Every peace officer below the rank of first-level supervisory position as defined in Section 1001 (k) shall satisfactorily complete the Advanced Officer Course of 20 or more hours at least once every four years after completion of the Basic Course.
- (2) The above requirement may be met by satisfactory completion of any certified Technical Course of 20, or more hours, or satisfactory completion of the alternative method of compliance as determined by the Commission.
- (3) Every regular officer, regardless of rank, may attend a certified Advanced Officer Course and the jurisdiction may be reimbursed.
- (4) Requirements for the Advanced Officer Course are set forth in the POST Administrative Manual, Section D-2, (adopted effective April 15, 1982), herein incorporated by reference.

(e) Executive Development Course (Optional)

- (1) The Executive Development Course is designed for department heads and their executive staff positions. Every regular officer who is appointed to an executive position may attend a certified Executive Development Course and the jurisdiction may be reimbursed, provided the officer has satisfactorily completed the training requirements of the Management Course.
- (2) Every regular officer who will be appointed within 12 months to a department head or executive position may attend a certified Executive Development Course if authorized by the department head and the officer's jurisdiction may be reimbursed, provided the officer has satisfactorily completed the training requirements of the Management Course.
- (3) Requirements for the Executive Development Course are set forth in PAM Section D-5.

(f) Technical Courses (Optional)

- (1) Technical Courses are designed to develop skills and knowledge in subjects requiring special expertise.
- (2) Requirements for Technical Courses are set forth in PAM Section D-6.

(g) Approved Courses

- (1) Approved courses pertain only to training mandated by the Legislature for various kinds of peace officers and other groups. The Commission may designate training institutions or agencies to present approved courses.
- (2) Requirements for Approved Courses are set forth in PAM Section D-7.

POST Administrative Manual

COMMISSION PROCEDURE D-2
Revised: January 1, 1981

Procedure D-2 was incorporated by reference into Commission Regulation 1005 on April 15, 1982. A public hearing is required prior to revision of this directive.

ADVANCED OFFICER COURSE

Purpose

2-1. Specification of Advanced Officer Course: This Commission procedure implements that portion of the Minimum Standards for Training established in Section 1005(d) of the Regulations for Advanced Officer Training.

Course Objective

2-2. Advanced Officer Course Objectives: The Advanced Officer Course is designed to provide updating and refresher training at the operations level. It is not to be used to present single-subject presentations. Since these are designed to train personnel in a specific subject area, single subjects are more properly addressed in POST-certified Technical Courses. Flexibility is to be permitted in course content and manner of course offering in order to meet changing conditions and local needs.

The Advanced Officer Course shall not be used to circumvent Commission-imposed limitations of funding for specific training.

Course Content

2-3. Advanced Officer Course Content:

The Commission recommends the following topics be considered, but not required, as part of the Advanced Officer Course:

New Laws

Recent Court Decisions and/or Search and Seizure Refresher

Officer Survival Techniques

New Concepts, Procedures, Technology

Discretionary Decision Making (Practical Field Problems)

The course may contain other currently needed subject matter such as, the topical areas of the Basic Course, Commission Procedure D-1. It is suggested elective subjects address current and local problems or needs of a general, rather than a specific, nature.

2-4. Presentation and Curriculum Design: Curriculum design and the manner in which the Advanced Officer Course is proposed to be presented may be developed by the advisory committee of each agency certified to present the Advanced Officer Course and shall be presented to the Commission for approval.

2-5. Minimum Hours: The Advanced Officer Course shall consist of time blocks of not less than two hours each, regardless of subject matter, with an overall minimum of no less than 20 hours.

STATES WITH REQUIRED IN-SERVICE TRAINING
(Advanced Officer)

<u>State</u> *	<u>Hours</u>	<u>Frequency/Years</u>
1. Kansas	40	1
2. Kentucky	40	1
3. Utah	40	1
4. Tennessee	40	1
5. North Dakota	48	3
6. Virginia	40	2
7. Minnesota	48	3
8. Connecticut	40	3
9. Vermont	25	1
10. South Carolina	24	1
11. Nebraska (sheriffs only)	20	1
12. Georgia (sheriffs only)	20	1
13. Maryland	17.5	1
14. Arizona	24	3
15. West Virginia	24 (must take 8hrs/yr)	3
16. California	20	4
Average	<u>31.9</u>	<u>1.875</u>

* Listed in rank order considering hours and frequency

Texas has passed authority to implement A.O. training, no time estimate as yet

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title POST Automated Reimbursement System - Review \$58 Per Diem		Meeting Date April 19, 1984
Bureau Administrative Services	Reviewed By <i>Otto Salfenberger</i> Otto Salfenberger	Researched By Staff
Executive Director Approval <i>Morgan C. Boehm</i>	Date of Approval 4-4-84	Date of Report
Purpose: <input type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Review of the Automated Reimbursement System \$58 per diem allowance.

BACKGROUND

At the July 1983 meeting, the Commission approved the implementation of the Automated Reimbursement System. An essential ingredient in the new system was the establishment of flat rate amounts (allowance) that replaced the previous rates which were based on reimbursement of actual expenses not to exceed maximums. The \$58 per diem allowance was adopted as the result of an analysis of a significant number of Fiscal Year 1982-83 claims which determined the average daily rate of subsistence claimed by participating agencies for training of their personnel. A 5% increase for inflation was added to the overall average of \$55.22 per day subsistence (including enroute expenses) to arrive at the \$58 per day allowance.

ANALYSIS

Eight months have elapsed since the automated reimbursement system was implemented beginning with courses starting on or after July 1, 1983. A review of the established \$58 per diem allowance was conducted to determine if the allowance approximated per diem reimbursement under the previous manual system. Depending upon the results of the review, the alternatives available to the Commission were viewed to be:

1. Do nothing if the review indicates that by comparison the \$58 per diem allowance is equitable to that reimbursed for past training.
2. Raise the allowance rate up to \$62 per diem. The cost increase to the budget would be approximately \$41,000 per each dollar of increased subsistence allowance per day.
3. Raise the rate to \$62 and additionally establish a high rate allowance of \$70 per diem for instances where lodging costs (receipted) are deemed excessive as determined by locations (zip codes) identified by the State Administrative Manual. This is the reimbursement structure provided State employees. The implementation of such an allowance requires a modification of the existing system whereby instances of excessive subsistence (course presentation locations) can be identified and programmed. The cost increase is that of (2) above plus an additional undetermined amount for those instances of high rate per diem.

Review of the subsistence allowance issue consisted of comparing eight months of automated experience with expenditures under the previous manual system. The total subsistence expenditure for trainees in all course categories during the period

was compared to the total reimbursement for an identical trainee mix by category under the previous system. In the aggregate, the subsistence allowance paid to agencies for the 18,658 automated system trainees is 5.3% more than the reimbursement during the 82/83 fiscal year.

Additionally, course events in 36 randomly selected agencies were analyzed. This review involved the direct comparison of subsistence payments for 125 identical courses attended under both systems. The analysis disclosed that of the 125 course subsistence payments, 73.6% were higher under the automated system. In the 33 instances (26.4%) where subsistence allowance payments were less than under the previous system, all but 7 were less than a 10% decrease.

Total automated subsistence payments for the 36 agencies in aggregate, moreover, was 10% higher than subsistence reimbursements for attendance of the identical courses last year under the manual system. This is approximately twice as much as would generally be expected based on the total state aggregate increase of 5.3%, and perhaps indicates that the 36 agencies are not representative of the State as a whole. Individually, all but 9 agencies received more subsistence allowance than before. Of those which received less, 8 agencies, reimbursement amounted to less than an 8% decrease. The remaining agency showed an 11% decrease, but this was the result of a single course comparison.

Based on the analysis of data comparing subsistence payments of the automated and previous manual systems, it appears that the original adoption of the \$58 per diem subsistence allowance has proven equitable. The flat rate per diem allowance essential the automated system, was designed to replace reimbursement rates, recognizing that differences would exist between individual training events but would approximate previous agency payment in the aggregate.

RECOMMENDATION

It is recommended, that the Commission adopt alternative (1) and maintain the present rate.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Selection and Training Requirements for "Limited Function" Deputy Sheriffs		Meeting Date April 19, 1984
Bureau Compliance and Certificate Services Bureau	Reviewed By Glen E. Fine	Researched By Brooks W. Wilson
Executive Director Approval <i>Mouman C. Boehm</i>	Date of Approval 4-3-84	Date of Report March 30, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Should the Commission act to establish selection and training requirements for "limited function" deputy sheriffs appointed pursuant to 830.1 P.C.?

BACKGROUND

Some sheriff departments have in the past few years designated new hires as "limited function" deputy sheriffs. They exempt these deputies from the training and certification requirements imposed for "general law enforcement" deputy sheriffs. The most common assignment for the limited deputy is the jail.

Penal Code Sections 832.3 and 832.4 require POST training and certification of deputy sheriffs appointed for the purpose of "...prevention and detection of crime and the general enforcement of the criminal laws of the state..."

The Attorney General's office has advised POST that the provisions of Penal Code Sections 832.3 and 832.4 do not apply to deputy sheriffs appointed for purposes other than the prevention of crime and the general enforcement of the criminal laws of the state - limited function deputies. Such appointments are at the discretion of the sheriff.

Commission Regulation 1005 (a) (1) requires the Basic Course for officers "...before being assigned duties which include the prevention and detection of crime and the general enforcement of state laws."

Penal Code Section 13510 requires the Commission to establish selection and training standards for all "peace officer members of a county sheriff's office."

ANALYSIS

The Commission has not officially established selection and training standards for limited function deputies, and it is required by law (P.C. 13510) to do so. In the absence of Commission requirements, the provisions of Penal Code Section 832 apply for training and Government Code Sections 1029, 1030, and 1031 apply for selection.

Recent correspondence from two counties indicates continuing confusion as to the legal status and applicable training standards for "limited function" deputies. In some instances, certificates have been issued in error to limited function deputies due to the agency's failure to clearly identify the applicant's job classification.

Some sheriff departments have established civil service classification and/or job descriptions that clearly differentiate regular deputy sheriffs from limited-function deputy sheriffs; for example Deputy I and Deputy II positions. Some of these departments train the limited function deputies in the basic course; others do not. This could be a matter of executive preference or it could mean that the sheriff is not aware that basic training is not required.

CONCLUSIONS

There appears to be a need for POST to articulate distinct selection and training standards for limited function deputies and to establish clear policies regarding certificates. For example:

The Commission is required by law to establish selection and training standards for limited function deputies whose agencies participate in the POST Program. Such action by the Commission, articulated in the POST Administrative Manual, would resolve existing confusion in the field relative to these requirements.

The selection requirements for "general law enforcement" deputy sheriffs would appear to be appropriate for all full-time peace officers in participating agencies including limited function deputy sheriffs.

There are two training programs in which limited function deputies are currently being trained - the regular basic course and the P.C. 832 Course. In view of their limited peace officer functions, and the variety of related job assignments, it would appear that the P.C. 832 course along with any other training which may be required by law according to their specific function, e.g., jail operation training, would be the appropriate training requirement.

Because there is potential for city police departments and police districts to appoint "limited function" peace officers, it is believed that action taken by the Commission should include those groups as well as deputy sheriffs.

RECOMMENDATIONS

If the Commission concurs, authorize a public hearing at the October 1984 meeting to amend POST Regulations to:

1. Identify limited function peace officers, appointed under 830.1, as a distinct peace officer class.
2. Establish the same selection standards for limited function peace officers as are required of regular officers.
3. Require P.C. 832 training as the entry-level training course.
4. Retain the eligibility of limited function peace officers for training reimbursement.

5. Require submission of the Notice of Appointment/Termination form when officers are appointed as limited function peace officers and when they are appointed as regular peace officers.
6. Exclude limited function peace officers from participation in the certificate program and exclude time accrued in such assignments from consideration in determining eligibility for POST certificates.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Status Report - PC13510(b) Standards Research Projects		Meeting Date April 19, 1984
Bureau Standards and Evaluation Services	Reviewed By	Researched By John G. Berner <i>JGB</i>
Executive Director Approval <i>Morgan C. Roelun</i>	Date of Approval <i>3-20-84</i>	Date of Report March 5, 1984
Purpose: <input type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Status Report Financial Impact <input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

PC13510(b) requires that POST conduct research concerning the establishment of job-related selection standards for education, vision, hearing, physical ability, and emotional stability. Further, where indicated by the research, the Commission is to adopt such standards by January 1, 1985.

BACKGROUND

Subsequent to the enactment of PC13510(b), POST undertook a nationwide recruitment effort to identify persons with research expertise in the areas enumerated by the law. As a result, three researchers were hired by POST in late December, 1982. Since that time, significant resources have been devoted to conducting the research called for by the legislation. The purpose of this agenda item is to report to the Commission on the status of the research.

ANALYSIS

Each of the areas of study specified in PC13510(b) (education, vision, hearing, physical ability and emotional stability) has been the subject of a separate, distinct research project. A report of the status of each project will be presented to the Commission at its April meeting. The report will include a review, for each project, of the overall research design and the research findings to date. A full report of all research findings, as well as staff recommendations regarding job-related standards, will be presented at the October Commission meeting.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title California Peace Officers Legal Sourcebook: Request for POST Funding of Updating Costs		Meeting Date April 19, 1984
Bureau Training Program Services	Reviewed By	Researched By Hal Snow <i>HS</i>
Executive Director Approval <i>Morgan C. Bohm</i>	Date of Approval 3.30.84	Date of Report March 7, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE:

Should POST fund a part of the updating costs for the California Peace Officers Legal Sourcebook published by the California Department of Justice?

BACKGROUND:

Attorney General John K. Van De Kamp, in a letter dated February 1, 1984 (Attachment A), has requested POST share in the costs for updating the Sourcebook.

The Sourcebook was developed by the California Department of Justice for use by law enforcement and training presenters. The initial distribution of 5,000 copies was made in January 1984. POST expended \$40,000 for this initial printing and distribution, which was approved by the Commission on January 27, 1983.

ANALYSIS:

The Department of Justice estimates that the annual costs for updating 5,000 copies on a bi-monthly basis includes the following:

Attorney	(1/4 Man Year)	\$19,246.00
Coordinator	(1/4 Man Year)	14,391.00
Printing		2,282.00
Postage		18,950.00
Total		\$54,950.00

This specific request is for POST and the Department of Justice to share equally in this updating costs. Therefore, the cost to POST would be \$27,435 annually. Because this Fiscal Year (1983-84) is about to conclude, the cost to POST is expected to be \$13,717, retroactive to January 1, 1984. This request is unlike POST's initial expenditure because POST is now being requested to fund one-half of the staffing as well as postage and printing costs.

This request is for 50 percent of all updating costs including staffing, printing and postage. If the Commission considers funding this request, it would appear appropriate that POST fund only printing and postage costs which are projected at \$21,232 annually, or \$10,616 for the period January 1, 1984-

June 30, 1984. The staffing activities to update the Sourcebook appear to be a fixed cost for the Department of Justice and a matter of personnel assignment priorities.

At the time the Commission approved the initial cost for printing and distribution, the Commission approved the expenditure conditioned upon the Department of Justice maintaining the Sourcebook at no ongoing cost to POST. Because the updating cost is more than originally anticipated, POST is being requested to assist with funding.

The Commission, in approving the initial funding, directed that the Department of Justice and POST staff work together in developing an evaluation of the Sourcebook's use by law enforcement agencies and trainers. Because the evaluation strategy calls for data-gathering after six months of use, information on the Sourcebook's acceptance and utility will not be available until approximately October 1984. It has been reported that letters and telephone calls from Sourcebook holders to the Department of Justice, since it was distributed in January, have been very favorable toward the Sourcebook.

Arguments for and against POST approving this request can be summarized as follows:

Arguments For:

1. The Sourcebook is an authoritative, informative resource.
2. The Sourcebook could be used to develop and enhance departmental and POST-certified training programs.
3. The Sourcebook can be used in preparing instructional materials for the training of peace officers.

Arguments Against:

1. This request is different from what was originally agreed to by the Commission and the Attorney General's Office.
2. Results of the Sourcebook evaluation, which will indicate the extent of its use, are not available at this time.
3. Funding this request could be interpreted as precedent setting since the Sourcebook is not part of a POST-certified course nor a POST publication.
4. The potential for updating costs to escalate may be great because the evaluation could suggest that the Sourcebook be distributed to all 50,000 (+) California peace officers instead of only 5,000.
5. The request is for an ongoing expenditure by POST.

RECOMMENDATION:

If the Commission would like to participate in the update funding as part of the pilot, then it is recommended that only mailing and postage costs be paid. This amount would not exceed \$10,616 through the period October 1984. The issue of permanent funding would be contingent upon the results of the Sourcebook's evaluation.

(5500B)



JOHN K. VAN DE KAMP
Attorney General

State of California
DEPARTMENT OF JUSTICE

3580 WILSHIRE BOULEVARD, ROOM 800
LOS ANGELES 90010
(213) 736-2304

February 21, 1984

Mr. Norman C. Boehm
Executive Director
Commission on Peace Officer
Standards and Training
4949 Broadway
Sacramento, CA 95820-0145

Dear Mr. Boehm:

CALIFORNIA PEACE OFFICERS LEGAL SOURCEBOOK

I am writing to ask that continued funding for the California Peace Officers Legal Sourcebook be placed on the agenda for the April 19, 1984 POST Commission meeting. As you can see from the enclosure, both of our organizations have sizeable investments in the project. I believe that POST and the Department of Justice can continue as partners in this most worthwhile endeavor.

Very truly yours,

A handwritten signature in black ink, appearing to read "John K. Van de Kamp", written over a circular stamp.

JOHN K. VAN DE KAMP
Attorney General

kdd

Enclosure

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Reimbursement Review		Meeting Date April 19, 1984
Bureau Administrative Services	Reviewed By Otto Saltenberger	Researched By Staff
Executive Director Approval <i>Thomas C. Boehm</i>	Date of Approval 4-5-84	Date of Report
Purpose: <input type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact		<input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No

In the space provided below, briefly describe the ISSUE, BACKGROWND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Shall the Commission increase the salary reimbursement rate to 60% retroactive to July 1, 1983?

BACKGROUND

The Commission's policy is to provide periodic salary reimbursement increases throughout the fiscal year consistent with budget allocations and claims experience. The current salary reimbursement rate is 55%.

ANALYSIS

Based on expenditures through the third quarter of the fiscal year, staff believes that the basic salary reimbursement rate can be increased to 60% retroactive to July 1, 1983. Cost of this increase is approximately \$1 million. The reduction of this amount from the projected year end balance should still leave a sufficient balance to account for unexpected increases in training claims between now and June 30, 1984.

RECOMMENDATIONS

Increase the basic salary reimbursement rate to 60% retroactive to July 1, 1983.

Note: Commissioner Rodriguez, Chairman of the Budget Review Committee, will report on the Committee's conference-call meeting of March 1, 1984.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title MANAGEMENT COURSE CONTRACTS - FISCAL YEAR 1984/85		Meeting Date April 19, 1984
Bureau Center for Executive Development	Reviewed By <i>[Signature]</i>	Researched By Holly Mitchum
Executive Director Approval <i>[Signature]</i>	Date of Approval 3-20-84	Date of Report March 1, 1984 (Rev. 3/19)
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Commission review and final approval of the Management Course contracts for Fiscal Year 1984/85. The total maximum cost is \$237,562.00 for 22 presentations.

BACKGROUND

Staff has met with each coordinator representing the five contract presenters for the Management Course. Staff has identified a need for 22 contract course presentations during Fiscal Year 1984/85.

ANALYSIS

Course costs are consistent with POST tuition guidelines. Required learning goals are being satisfactorily presented by each contractor.

The Fiscal Year 1984/85 contract costs for 22 presentations will not exceed a total of \$237,562.00. The following costs have been agreed to by the presenters:

California State University Long Beach Foundation - 5 presentations	\$53,075.00
California State University Foundation, Northridge - 3 presentations	\$31,722.00
San Jose State University Foundation - 4 presentations	\$42,220.00
Humboldt State University - 5 presentations	\$53,000.00
San Diego Regional Training Center - 5 presentations	\$57,545.00

Total cost of contracts for FY 83/84 was \$217,560.00 for 21 presentations. A minimum number of 440 law enforcement middle managers will attend the 22 presentations during the fiscal year.

RECOMMENDATION

If approved, the action of the Commission will be to authorize the Executive Director to enter into contract agreements with the current five contractors to present twenty-two (22) presentations of the Management Course during Fiscal Year 1984/85, not to exceed total contract costs of \$237,562.00.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title EXECUTIVE DEVELOPMENT COURSE CONTRACT - FY 1984/85		Meeting Date April 19, 1984
Bureau Center for Executive Development	Reviewed By <i>J. Moten</i>	Researched By Mike DiMiceli
Executive Director Approval <i>Norman C. Beebe</i>	Date of Approval 3-20-84	Date of Report March 1, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		
In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.		

ISSUE

This item is presented for Commission review and final approval of the Executive Development Course Contract costs for Fiscal Year 1984/85. The total maximum cost is \$56,453.00.

BACKGROUND

Commission Regulation 1005(e) provides that every regular peace officer who is appointed to an executive position may attend the Executive Development Course and the jurisdiction may be reimbursed provided the officer has satisfactorily completed the training requirements of the Management Course.

The single contractor for the Executive Development Course is Cal-Poly Kellogg Foundation, located on the California State Polytechnic University, Pomona campus. The Cal-Poly Kellogg Foundation has been under contract to present the course since October, 1979. The 1983/84 contract was for \$53,765 for five presentations.

ANALYSIS

The presentations by the Cal-Poly Kellogg Foundation have been well received. The coordinators of the course have developed a special expertise in identifying law enforcement management needs and developing an excellent core of subject materials that meet the needs of the trainees. This expertise has attracted a top level group of instructors. The instructors are recognized for their expertise in law enforcement management, psychology, management consulting, legal matters, education and social issues.

The contract provides for five presentations in Fiscal Year 1984/85. A minimum of 100 chiefs, sheriffs and senior managers will receive training in the 80-hour course.

RECOMMENDATION

If approved, the action of the Commission would be to authorize the Executive Director to enter into contract agreements with Cal-Poly Kellogg Foundation for five presentations of the POST Executive Development Course for Fiscal Year 1984/85, at a maximum cost of \$56,453.00.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title CONTRACT FOR COMMAND COLLEGE AND EXECUTIVE AND MANAGEMENT TRAINING		Meeting Date April 19, 1984
Bureau Center for Executive Development	Reviewed by <i>T. Morton</i>	Researched By Ted Morton
Executive Director Approval <i>Morgan C. Bell</i>	Date of Approval 3-20-84	Date of Report March 1, 1984 (Rev. 3/19)
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

This item is presented for Commission review and final approval of the Command College and Executive and Management Training contract for Fiscal Year 1984/85. The total maximum cost is \$200,057.

BACKGROUND

The initial Command College program has now been developed. The first class started January 1984; the second class will start May 1984, and the third class will start November 1984. Thereafter, three classes will commence annually. During the 1984/85 Fiscal Year, a total of sixteen, four and five-day workshops will be presented for classes 1, 2, 3, 4, and 5.

Executive and management training will need to expand to meet demands. Twelve monthly seminars will be coordinated by POST staff on the subjects: 1) Managing Injury and Workers' Compensation Cases; 2) Performance Appraisal Methods; 3) Computer Technology for Senior Management; and 4) Communications Skills. (Formerly there have been eight seminars annually.)

ANALYSIS

To support the expanding activities of the Command College, funds are required for three Assessment Centers; several Command College Concept and Planning Committee meetings, continuing Command College workshop development updating and redesign work, and the development of executive/management seminars on the following subjects: 1) Chief/Sheriff Executive Relationships; 2) Executive/Senior Management Course on "Trends, Data Collection, and Foreseeing the Future"; 3) Major redesign of the 80-hour Executive Development Course; 4) Executive Ethics Course, and 5) hands-on Media Relations Course.

RECOMMENDATION

The action for the Commission would be to authorize the Executive Director to enter into a contract agreement with the San Diego Regional Training Center to provide expert management consultants, educators and trainers for Command College programs and special seminars for law enforcement executives and managers at a maximum cost of \$200,057 for Fiscal Year 1984/85.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title POST/DOJ Intergency Agreement		Meeting Date April 19, 1984
Bureau Training Delivery Services	Reviewed By David Y. Allan, Chief <i>DY</i>	Researched By Darrell L. Stewart <i>DS</i>
Executive Director Approval <i>Morgan C. Boehm</i>	Date of Approval <i>3-22-84</i>	Date of Report March 22, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact		<input type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

The Department of Justice has requested the approval of an Interagency Agreement in the amount of \$635,946 for Fiscal Year 1984-85. This is approximately 6% more than the current agreement. The purpose of the agreement would be to support presentation costs of law enforcement training certified by POST to the Department of Justice Training Center.

BACKGROUND

POST has contracted with DOJ for certified course training for the past nine years. The amount of the agreement each year has been based on costs to DOJ for instruction, coordination, clerical support, supplies and travel. Each year in the past the total cost to POST for training presented has been at or below the maximum allowable costs established in Commission tuition guidelines.

ANALYSIS

The Fiscal Year 1984-85 proposal is for 27 separate courses, with a total of 157 presentations and 4,816 total classroom hours for 3,493 students (see attachment). The list of courses is similar to previous years, with the addition of four new courses. These courses are: Financial Investigation, Information Services - DOJ, Officer Involved Shootings, and Rolling Inked Prints and Lifting.

As in the past agreements, the total cost of the proposed agreement to POST does not cover the total costs to DOJ. The proposed FY 1984-85 budget does include more actual DOJ costs than were previously identified or billed. Other costs have been substantially reduced through improved accounting processes. The net effect, however, is a small increase in costs in most courses.

RECOMMENDATION

Authorize the Executive Director to enter into an Interagency Agreement with the Department of Justice to present the described training courses for an amount not to exceed \$635,946.

Course	Hours	Offsite	Training Center	Total	Est. Class Sizes (*5)	Total Classroom Hours	Est. Attend. All Present. (*5)	Average Cost Per Course(*2)	Est. POST Cost on IAA (*2,*3)
Analyst (C.I. Data)	36	2	2	4	20	144	80	\$ 3,892	\$ 15,568
Basic Elements (C.I.)	36	2	2	4	20	144	80	3,873	15,492
Clandestine Laboratory	20	0	4	4	20	80	80	2,361	9,444
Commander(C.I.,Vice,Narc.)	36	2	2	4	20	144	80	4,882	19,528
Drug Influence-11550-H&S	24	10	0	10	40	240	400	4,212	42,120
Economic Crime Investigation	36	2	2	4	20	144	80	4,490	17,960
Executive Protection	36	2	2	4	20	144	80	5,957	23,828
Financial Investigation	40	0	4	4	20	160	80	3,881	15,524
Informant Development & Maintenance (O.C.)	36	4	2	6	24	216	144	5,144	30,864
Information Services-DOJ	8	5	0	5	20	40	100	1,148	5,740
Introduction to Crime Analysis	36	2	2	4	20	144	80	4,099	16,396
Investigation of Computer Crimes	36	2	2	4	20	144	80	4,273	17,092
Investigation of Homicide & Violent Crime (*7)	40	4	2	6	24	240	144	5,943	35,658
Latent Print Techniques	36	0	4	4	12	144	48	2,615	10,460
Link Analysis Techniques	8	6	0	6	15	48	90	933	5,598
Modular Training(*1,*4)	24	262/3	0	262/3	25	648	675	2,186	58,299
Narcotic Enforcement for Peace Officers	20	12	0	12	25	240	300	3,237	38,844
Narcotic Investigation(*7)	80	0	8	8	20	640	160	11,975	95,800
Officer Involved Shooting	36	2	2	4	20	144	80	6,156	24,624
Prison Gang Activity	36	2	2	4	24	144	96	4,704	18,816
Records Management	40	3	1	4	24	160	96	5,903	23,612
Rolling Inked Prints & Lifting	20	4	0	4	16	80	64	2,377	9,508
Sinsemilla Eradication	80	1	0	1	20	80	20	18,889	18,889
Specialized Surveillance Equipment	36	0	6	6	15	216	90	2,712	16,272
Street Gang Activity	28	1	3	4	20	112	80	4,093	16,372
Urban Terrorist Activity	36	2	2	4	24	144	96	6,890	27,560
Visual Investigative Analysis	8	6	0	6	15	48	90	1,013	6,078
		102 (65%)	54 (35%)	156		4,832	3,493		\$635,946

IN COMPLIANCE WITH POST REQUIREMENTS

COURSE	Instruct.	Coordination		Clerical	Supplies	Travel	Sub- Total	15% Indirect	Est. Cost Per Presentation
		Presite	Onsite						
Analyst (C.I. Data)	\$1,234	\$150	\$405	\$375	\$356	\$ 864	\$3,384	\$ 508	\$ 3,892
Basic Elements (C.I.)	1,104	150	432	375	201	1,106	3,368	505	3,873
Clandestine Laboratory	678	100	180	300	356	439	2,053	308	2,361
Commander (C.I., Vice, Narc.)	1,319	150	432	375	226	1,743	4,245	637	4,882
Drug Influence-11550-H&S	1,096	100	225	300	682	1,260	3,663	549	4,212
Economic Crime Investigation	1,237	150	432	375	401	1,309	3,904	586	4,490
Executive Protection	2,228	150	432	375	461	1,534	5,180	777	5,957
Financial Investigation	1,145	150	270	375	635	800	3,375	506	3,881
Informant Development & Maintenance (O.C.)	1,581	150	468	375	335	1,564	4,473	671	5,144
Information Services-DOJ	400	50	-	90	107	351	998	150	1,148
Introduction to Crime Analysis	1,130	150	432	375	232	1,245	3,564	535	4,099
Investigation of Computer Crimes	1,252	150	432	375	326	1,181	3,716	557	4,273
Investigation of Homicide & Violent Crime	1,657	150	520	375	505	1,961	5,168	775	5,943
Latent Print Techniques	1,400	150	90	375	204	55	2,274	341	2,615
Link Analysis Techniques	208	50	20	90	169	274	811	122	933
Modular Training	690	100	22	270	315	504	1,901	285	2,186
Narcotic Enforcement for Peace Officers	1,140	100	90	300	657	528	2,815	422	3,237
Narcotic Investigation	6,518	300	630	750	1,037	1,178	10,413	1,562	11,975
Officer Involved Shooting	1,546	150	432	375	606	2,244	5,353	803	6,156
Prison Gang Activity	1,433	150	432	375	385	1,315	4,090	614	4,704
Records Management	1,704	150	540	375	510	1,854	5,133	770	5,903
Rolling Inked Prints & Lifting	500	100	-	300	625	542	2,067	310	2,377
Sinsemilla Eradication	8,519	300	1,200	750	1,190	4,466	16,425	2,464	18,889
Specialized Surveillance Equipment	1,208	150	180	375	420	25	2,358	354	2,712
Street Gang Activity	1,327	100	378	300	251	1,203	3,559	534	4,093
Urban Terrorist Activity	1,730	150	432	375	460	2,844	5,991	899	6,890
Visual Investigative Analysis	208	50	20	90	239	274	881	132	1,013

3/14/84

- (*1) 10% of total hours may be given as 8-hour modules
(see attachment for appropriate subjects).
- (*2) Includes 15% indirect.
- (*3) Budgets Based on established class size.
- (*4) Typical Modular program consists of 24 hours instruction.
- (*5) 20% over enrollment each presentation allowable.
- (*6) Maximum enrollment depending on facilities.
- (*7) Funded by POST Plan II.

3/14/84

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Contract Authorization for Computer Lease & Maintenance		Meeting Date April 19, 1984
Bureau Information Services	Reviewed By <i>Gene De Crona</i>	Researched By Gene DeCrona (D)
Executive Director Approval <i>Norman C. Beheim</i>	Date of Approval 3/20/84	Date of Report March 7, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Commission approval is requested for the Executive Director to negotiate and sign contracts or Interagency Agreements for F.Y. 1984/85 as follows:

1. Upgrade and continuation of POST's computer hardware (equipment) lease and maintenance contract with Four-Phase Systems and
2. Computer services with Teale Data Center, a State agency.

BACKGROUND

POST has been involved in contracts with Four-Phase Systems for computer leasing and service since 1979. In January 1983, the Commission approved the upgrading of the system to allow for greater storage capacity and flexibility of computer use. The current upgraded system was installed during July 1983 and is providing the anticipated services.

The new system has also provided POST Standards and Evaluation Bureau the capability of "tie-in" with POST and the State's Teale Data Center. The process of conversion of Standards and Evaluation Bureau data to the Teale Data Center will be completed prior to June 30 1984.

ANALYSIS

The present lease and maintenance cost for the total system is \$74,247. The contract is a three-year commitment with Four-Phase Systems that began in F.Y. 1983/84. The upgrade of POST's computer system for F.Y. 1984/85 has been analyzed, and the need for a Magnetic Tape Drive is very apparent. The tape drive lease would cost POST \$5,508 per year, requiring the F.Y. 1984/85 contract with Four-Phase to be increased to a total of \$79,755.

The tape drive capability will provide POST the opportunity to prepare computer files for agencies, upon their request, at a rate of three percent to five percent of current cost of providing material (approximately 120 requests are received annually). It also provides POST with input capabilities from tapes, thereby eliminating key data operator entry time. The tape drive will interface with Teale Data Center, allowing for a third method of communicating information to agencies relative to their personnel records. The Magnetic Tape Drive Unit could save POST an estimated \$5,300 per year.

The Interagency Agreement (contract) with Teale Data Center for F.Y. 1984/85 will be necessary in the amount not to exceed \$32,000. The cost will be partially offset by the elimination of the current contract in the amount of \$9,900 with Capital Computer Center, which has provided service to Standards and Evaluation Bureau during the past several years.

The increased amount will provide POST greater opportunity to utilize Teale Data Center's programs. It is anticipated that the course catalog, agency ledgers, and agency rosters will be printed on Teale's laser printing or microfiche systems, thus eliminating the need for photostatic copies for printing purposes. The Ad Hoc reporting and potential use of their Data Base Management System is also included in our plans.

RECOMMENDATIONS

Authorize the Executive Director to sign a contract with Four-Phase Systems, Inc., for the purposes outlined, in an amount not to exceed \$80,000.

Authorize the Executive Director to sign an Interagency Agreement with the Teale Data Center for Fiscal Year 1983/84, in an amount not to exceed \$32,000.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title 1984-85 INTERAGENCY AGREEMENT FOR AUDITING SERVICES - STATE CONTROLLER'S OFFICE		Meeting Date APRIL 19, 1984
Bureau	Reviewed By <i>[Signature]</i>	Researched By STAFF
Executive Director Approval <i>[Signature]</i>	Date of Approval 3-20-84	Date of Report 3/15/84
Purpose: <input type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact <input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No		

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Commission review and final approval of Interagency Agreement for Auditing Services - State Controller's Office for Fiscal Year 1984/85.

BACKGROUND

There is a need to audit the training claims made by local agencies against the Peace Officer Training Fund. These audits have been conducted by the State Controller on a yearly basis.

ANALYSIS

Each year for the past several years POST has negotiated an interagency agreement with the State Controller's Office to conduct audits of selected local agencies which receive POST reimbursement funds. Approval is requested to negotiate a similar agreement for 1984-85, but to increase the contract amount to \$80,000. The increase would double the audit capability (approximately 30 audits, or 6% of the reimbursable agencies) and enable a broader review of the new automated system which will be operational for one year.

RECOMMENDATION

It is recommended that the Commission authorize the signing of an interagency agreement with the State Controller in an amount not to exceed \$80,000 to audit local agency reimbursement claims for Fiscal Year 1982-83.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

COMMISSION AGENDA ITEM REPORT

Agenda Item Title Computer Programmer Contract		Meeting Date April 19, 1984
Bureau Information Services	Reviewed By <i>Gene DeCrona</i>	Researched By Gene DeCrona (10)
Executive Director Approval <i>Monahan C. Behm</i>	Date of Approval 3/29/84	Date of Report March 20, 1984
Purpose: <input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Information Only <input type="checkbox"/> Status Report Financial Impact		<input checked="" type="checkbox"/> Yes (See Analysis per details) <input type="checkbox"/> No

In the space provided below, briefly describe the ISSUE, BACKGROUND, ANALYSIS, and RECOMMENDATION. Use additional sheets if required.

ISSUE

Approval of contract for part-time computer programmer services.

BACKGROUND

A contract for the personal services of Harry Mah was entered into by POST on October 7, 1983. The contract in the amount of \$8,996 was for the purpose of developing computer programs for the Command College and other programs as defined in his contract.

A need has been identified to continue the contract through June 30, 1984, for the purpose of completion of Reimbursement Projection Program reports and Data Base Management System reports. The expertise and time is currently not available through the computer unit personnel. Extension of the contract will bring the total dollar amount to \$13,800. Commission approval is required of all contracts exceeding \$10,000.

RECOMMENDATION

Authorize the Executive Director to sign an extension of the contract with Harry Mah for Programmer services not to exceed a total of \$14,000 and for a period not to exceed June 30, 1984.

AGENDA

Legislative Review Committee Meeting
April 19, 1984

1. Staff review of "Active" legislation
2. Review of Conference Call bills considered
 - SB 1472 Domestic Violence Training - Oppose
 - SB 1515 Commission Membership - Oppose
 - AB 3482 Ex-felon Peace Officers - Oppose
 - AB 3809 Commission Membership - Oppose
 - AB 3903 Domestic Violence Training - Suggest Resolution
 - AB 3939 Police Corps - Further Study
3. Reconsideration of previous Commission position
 - SB 1394 POST Funding - Neutral
4. New legislation
 - SB 1557 State Police Services
 - AB 2605 Criminal History Data to
Community Colleges
 - AB 4022 Chokehold Training
5. Open discussion
6. Adjournment

 BILL-FILE - COMMISSION ON POST-MASTER
 COMMENTS - ACTIVE LEG

BILL NO	AUTHOR	TITLE	SUBJECT	POSITION	COMMENTS
AB 1020	LEONARD	STATE POLICE	TRAINING	NEUTRAL	ACTIVE LEG
AB 1530	MOORE	LAW ENFORCEMENT: CHOKEHOLDS	TRAINING	NEUTRAL	ACTIVE LEG
AB 2026	NAYLOR	DOMESTIC VIOLENCE	TRAINING	NEUTRAL	ACTIVE LEG
AB 2110	ALATORRE	PEACE OFFICERS	TRNG/CERT	NEUTRAL	ACTIVE LEG
AB 3482	HARRIS	PEACE OFFICERS	STANDARDS	OPPOSE	ACTIVE LEG
AB 3809	CONDIT	COMMISSION ON PEACE OFFICERS STANDARDS AND TRAINING	POST RELAT	OPPOSE	ACTIVE LEG
AB 3903	SEBASTIANI	DOMESTIC VIOLENCE	TRAINING	NOT CONSID	ACTIVE LEG
AB 3939	HAYDEN	POLICE CORPS PILOT PROGRAM	TRAINING	NONE	ACTIVE LEG
AB 4022	MOORE	LAW ENFORCEMENT: CHOKEHOLDS	TRAINING	NOT CONSID	ACTIVE LEG
SB 1383	WATSON	PEACE OFFICERS	STND/TRNG	OPPOSE	ACTIVE LEG
SB 1394	ROBBINS	SURCHARGES AND PENALTY ASSESSMENTS	FUNDING	NEUTRAL	ACTIVE LEG
SB 1472	WATSON	DOMESTIC VIOLENCE: LAW ENFORCEMENT TRAINING	TRAINING	OPPOSE	ACTIVE LEG
SB 1515	DAVIS, E	COMMISSION ON PEACE OFFICERS STANDARDS AND TRAINING	POST RELAT	OPPOSE	ACTIVE LEG
SB 1557	AYALA	STATE POLICE	TRAINING	NOT CONSID	ACTIVE LEG

 BILL-FILE - COMMISSION ON POST-MASTER
 COMMENTS - INFO LEG

BILL NO	AUTHOR	TITLE	SUBJECT	POSITION	COMMENTS
AB 767	MCALISTER	SANTA CLARA COUNTY TRANSIT DISTRICT: POLICE OFFICERS	GENERAL	NONE	INFO LEG
AB 873	FELANDO	PEACE OFFICERS	GENERAL	NONE	INFO LEG
AB 1078	CORTESE	CRIMES	TRAINING	NONE	INFO LEG
AB 1904	SEASTRAND	PEACE OFFICERS	GENERAL	NONE	INFO LEG
AB 2114	ROOS	STATE OLYMPIC TASK FORCE	GENERAL	NONE	INFO LEG
AB 2194	ALATORRE	PEACE OFFICERS	GENERAL	NONE	INFO LEG
AB 2491	SHER	FINES	FUNDING	NONE	INFO LEG
AB 2518	TUCKER	PEACE OFFICERS	GENERAL	NONE	INFO LEG
AB 2605	ALLEN	RECORDS: CRIMINAL HISTORY: COMMUNITY COLLEGES	TRAINING	NONE	INFO LEG
AB 2624	LAFOLLETTE	COMMUNITY COLLEGES: REGISTRATION	TRAINING	NONE	INFO LEG
AB 2670	BERGESON	SEARCHES	GENERAL	NONE	INFO LEG
AB 3714	JOHNSTON	PEACE OFFICERS	GENERAL	NONE	INFO LEG
AB 3874	FILANTE	PEACE OFFICERS	GENERAL	NONE	INFO LEG
AB 3990	KONNYU	PEACE OFFICERS	GENERAL	NONE	INFO LEG
SB 185	BEVERLY	PEACE OFFICERS	GENERAL	NONE	INFO LEG
SB 544	DAVIS, E	FIREARMS	GENERAL	NONE	INFO LEG
SB 931	MARKS	PEACE OFFICERS	GENERAL	NONE	INFO LEG
SB 961	LOCKYER	PEACE OFFICERS	GENERAL	NONE	INFO LEG
SB 1140	DILLS	CALIFORNIA STATE POLICE DEPARTMENT	GENERAL	NONE	INFO LEG
SB 2025	RICHARDSON	PEACE OFFICERS	GENERAL	NONE	INFO LEG
SB 2080	WATSON	RACIAL, ETHNIC, AND RELIGIOUS CRIMES	GENERAL	NONE	INFO LEG

Note: Commissioner Wasserman will report, on behalf of Committee Chairman Dyer, on the Ad Hoc Corrections Training Committee's meeting of April 3, 1984.

Commission on Peace Officer Standards and Training
Committee on Advisory Committee Liaison

The Committee met at 10 a.m. on March 20, 1984, at POST Headquarters. Present were:

Commissioner Glenn Dyer, Chairman
Commissioner Alex Pantaleoni
Commissioner Robert Wasserman
Norman C. Boehm, Executive Director
Don Beauchamp, Staff to Committee

After a discussion of Advisory Committee issues, the Committee agreed to make the following recommendations to the full Commission for consideration at their next meeting:

1. New Advisory Committee members be invited to visit POST Headquarters within six months of their appointment for the purpose of orientation to POST and its activities. This visit should be in conjunction with a Commission meeting held in Sacramento, to allow the new member(s) to observe Commission deliberations and to personally meet the Commissioners.
2. After the initial orientation meeting in Sacramento, Advisory Committee members shall normally be reimbursed only for expenditures incurred while attending scheduled Advisory Committee meetings, with the exception of the annual joint Commission/Advisory Committee meeting.
3. The annual Commission/Advisory Committee meeting should include a no-host informal luncheon, to include all Commissioners and Advisory Committee members.

There being for further business, the Committee adjourned at 12 Noon.

Memorandum

: POST Advisory Committee

Date : April 4, 1984

Michael Gonzales, Chairman

From : **Commission on Peace Officer Standards and Training**

Subject: POST ADVISORY COMMITTEE MEETING

The POST Advisory Committee will meet on April 18, 1984 at the Holiday Inn Holidome, Highway 80/880 at Madison Avenue, Sacramento. The meeting will begin at 10 a.m. and should conclude by early afternoon. Please call Imogene Kauffman at (916) 739-5328 for assistance in making the necessary arrangements to attend.

AGENDA

Call to Order and roll-call	Chairman
Introduction of new members	Chairman
Approval of previous meeting minutes	Chairman
Commission Liaison Committee remarks	Commissioner
Staff Briefing - POST Course Certification Policy	Staff
Staff Briefing - POST Driver Training Reimbursement Policy	Staff
Commission Meeting Agenda Review	Staff
Legislative Update	Staff
Committee Member Reports	Members
Open discussion	Chairman
Adjournment	Chairman



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

4949 BROADWAY
P. O. BOX 20145
SACRAMENTO 95820-0145

POST ADVISORY COMMITTEE MEETING
April 18, 1984
Holiday Inn Holidome
Sacramento, California

MINUTES

CALL TO ORDER

The meeting of the POST Advisory Committee was called to order by Chairman Michael Gonzales at 10:15 a.m., April 18, 1984.

ROLL CALL OF ADVISORY COMMITTEE MEMBERS

Roll was called.

Present were: Michael Gonzales, Chairman
Ben Clark
Ray Davis
Barbara Gardner
Maurice Hannigan
Joe McKeown
Carolyn Owens
Michael Sadleir
William Shinn

Absent were: Don Brown
Michael D'Amico
John Dineen
Mimi Silbert
J. Winston Silva

Commission Advisory
Liaison Committee: Alex Pantaleoni
Robert Wasserman

POST Staff: Norman Boehm, Executive Director
Don Beauchamp, Assistant to Executive Director
Ron Allen, Chief, Training Delivery Services, North
Patti Carbone, Secretary, Center for Executive
Development

Guests: Bill Oliver, California Highway Patrol
Ron Lowenberg, Cypress Police Department

INTRODUCTION OF NEW MEMBERS, STAFF AND GUESTS

Chairman Gonzales introduced three new members to the Advisory Committee. They are: Carolyn Owens, from Cal-Poly representing the public; Chief Ray Davis from Santa Ana, representing CPOA; and Barbara Gardner, representing WPOA. Maurice Hannigan introduced Bill Oliver from the California Highway Patrol who has been nominated to replace Hannigan who will be leaving the Advisory Committee due to a promotion. Also introduced was Chief Ron Lowenberg of the Cypress Police Department, who has been nominated by the California Police Chiefs' Association to represent their organization.

APPROVAL OF PREVIOUS MINUTES

MOTION, Clark, second Sadleir, carried unanimously to approve the minutes of the January 25, 1984 Advisory Committee meeting.

COMMISSION LIAISON COMMITTEE REMARKS

Commissioner Pantaleoni stated that a report from the Commission Liaison Committee will be made by Commissioner Dyer at the Commission meeting on April 19, 1984. Commissioner Wasserman reported that the Liaison Committee met on the matter of attendance for new Advisory Committee members. The Committee is recommending that new Advisory Committee members be invited to visit POST headquarters at least once in the first six months of service and that they attend at least one Commission meeting. A second recommendation will be that after the initial orientation meeting, Advisory members shall normally be reimbursed for only those expenditures incurred during attendance at the Advisory Committee meetings or at special meetings. A third recommendation is that the annual joint Commission/Advisory Committee meeting will be continued.

Ben Clark inquired as to whether the Commission is going to direct the Futures Committee to do anything further on the recommendations of the Advisory Committee on the review of the POST program. Commissioner Pantaleoni advised that several of the recommendations had been finalized and it was anticipated that another meeting would be held with the Long Range Planning Committee to finalize the remaining recommendations.

William Shinn inquired as to whether the Advisory Committee would be involved in the Symposium on the Police Corps issue. Don Beauchamp advised that this issue was before the Commission at the April 19 meeting. Don stated that the Governor's Office has asked POST to study this issue in depth.

POST COURSE CERTIFICATION POLICY

Ron Allen, Chief, Training Delivery Services, North, briefed the Committee on the current policy regarding certification of POST courses. Presently POST has over 700 certified courses with 150 presenters. POST anticipates training over 60,000 students this next fiscal year; reimbursing over 30,000 police officers; and offering over 3,000 presentations. Basic Course reimbursement last fiscal year was \$6,150,000, with \$6,700,000 being reimbursed the first nine months of this fiscal year.

Bill Shinn raised a question regarding POST's policy on reimbursement to an individual who was given permission by his department head to attend a course on his own time in an attempt to save his agency some money. Ron Allen advised that POST's policy is to reimburse an individual attending a POST-certified course only when he is on duty and a Training Reimbursement Form has been signed by the department head. After considerable discussion, a suggestion for resolving the issue was to perhaps convene a group of sheriffs and city police to identify those cities and counties that are utilizing a successful revolving fund system for reimbursement purposes.

POST DRIVER TRAINING REIMBURSEMENT POLICY

Ron Allen briefed the Committee on the current policy of reimbursement for POST driver training courses. A suggestion was made that perhaps POST needs to take a look at the entire driver training area, particularly the advanced level. Norm Boehm advised that POST has started looking at resolving this problem and making recommendations to the Commission for policy direction.

COMMISSION MEETING AGENDA REVIEW

The Executive Director reviewed the agenda for the April 19, 1984 Commission meeting with the Advisory Committee.

LEGISLATIVE UPDATE

Don Beauchamp, Assistant to the Executive Director, reviewed the legislation that will be considered by the Legislative Review Committee at their meeting on April 19, which includes several bills that were considered in the interim by a conference call.

- SB 1472 Domestic Violence Training (oppose)
- SB 1515 Commission Membership (oppose)
- AB 3482 Ex-felon Peace Officers (oppose)
- AB 3809 Commission Membership (oppose)
- AB 3903 Domestic Violence Training (neutral)
- AB 3939 Police Corps (further study)

He also reported on four new pieces of legislation that will be considered at the Commission meeting.

- SB 1557 State Police Services
- AB 2605 Criminal History Data to
Community Colleges
- AB 4022 Chokehold Training
- SCR 75 Suicide Study

SB 1493, regarding POST Funding which the Commission had taken a neutral position on, will be heard for reconsideration.

COMMITTEE MEMBER REPORTS

Committee Member Gardner (WPOA) - Barbara Gardner announced that the WPOA will be having their annual training conference on May 20-23, 1984.

Committee Member McKeown (CADA) - Joe McKeown reported that a Sub-Committee of Academy Directors met with POST staff in conjunction with the Basic Course Consortium to resolve what could have been some serious problems.

Committee Chairman Gonzales (CAPTO) - Mike Gonzales reported that CAPTO's annual seminar will be held October 17-19, 1984 in San Diego. Mike also advised the Committee that the Central Coast Region of CAPTO is working with POST consultants in the area of report writing. They are putting together a report writing update course directed specifically at the line officer.

OPEN DISCUSSION

The Committee discussed a research report being prepared by POST staff that relates to job-related selection standards.

MOTION, Davis, second Hannigan, carried unanimously, that the Advisory Committee members receive a copy of the research report being prepared by POST staff two weeks prior to the October meeting for their review.

Ben Clark raised a question involving the FBI National Needs Assessment and whether the California Needs Assessment and its updates will be sent to the FBI to be included in the National Needs Assessment. Don Beauchamp advised that he will bring this matter to the Executive Director's attention and will report back to him.

The next meeting of the Advisory Committee will be held June 27 & 28, 1984, which will be a joint meeting with the Commission.

ADJOURNMENT

There being no further business to come before the Advisory Committee, Chairman Gonzales adjourned the meeting at 2:15 p.m.

Respectfully submitted,



PATTI CARBONE
Secretary



GEORGE DEUKMEJIAN
GOVERNOR

State of California

GOVERNOR'S OFFICE
SACRAMENTO, CA 95814

(916) 445-0658

COMMISSION ON PEACE OFFICERS
MAR 23 1 34 PM '84

March 21, 1984

Mr. Norman C. Boehm
Executive Director
Commission On Peace Officers
Standards And Training
4949 Broadway
Sacramento, CA 95820

Dear Norm:

During 1983 California's law enforcement leadership representing both management and rank and file were briefed on and exposed to a concept, "The Police Corps".

As you know, the presentations were received with mixed feelings, which left a number of questions.

Assemblyman Tom Hayden, who sponsored the briefings, indicated that he would be pursuing the introduction of legislation on the subject in 1984. As a result of this stated intent, and the obvious interest that law enforcement would have on the subject, the California State Sheriffs Association and the California Police Chiefs Association both petitioned the Governor to appoint an ad-hoc committee representing California law enforcement leadership to examine the proposal and weigh its merits.

On February 17, 1984, Assemblyman Hayden introduced AB 3939 on the subject providing for a pilot program to be instituted in no less than two nor more than six communities in the state, with heavy responsibilities being imposed on POST. AB 3939 in its present form is an urgency statute calling for an unknown expenditure of funds.


We do not feel that it is appropriate for the Governor to appoint an ad-hoc committee to review the subject. However, due to the significant impact any such proposal would have on law enforcement we would strongly urge

March 21, 1984
Page 2

POST to convene a symposium of the appropriate law enforcement leadership and study this issue.

Your continuing interest and support is deeply appreciated.

Most cordially,


Rodney J. Blonien
Legislative Secretary

RJB:als

DEPARTMENT OF JUSTICE

JOHN K. VAN DE KAMP, Attorney General

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

49 BROADWAY
D. BOX 20145
SACRAMENTO 95820-0145EXECUTIVE OFFICE
(916) 739-5328

March 26, 1984

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Rod Blonien
Legislative Secretary
Office of the Governor
State Capitol
Sacramento, CA 95814

Dear Rod:

Your letter of March 21, 1984, regarding the New Police Corps concept has been received. I will be pleased to bring this matter to the Commission's attention on the agenda of its April 19, 1984, meeting.

We will be in touch with you after the meeting. In the meantime, if there is anything more on this matter we can help with or need to be advised on, please let me know.

Warm regards,

NORMAN C. BOEHM
Executive Director





California POLICE CHIEFS Association Inc.

February 03, 1984

2012 H STREET, SUITE 102
SACRAMENTO, CALIFORNIA 95814
TELEPHONE 916 446-7847

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Robert H. McGowan
Pasadena

Commission on Peace Officer Standards and Training
P.O. Box 20145
Sacramento, California 95820-0145

Dear Sirs:

On November 15, 1983 the Executive Board of the California Police Chiefs expressed some dissatisfaction with the representation we have on the P.O.S.T. Advisory Committee.

In December I spoke with our representative and he informed me that he was going to resign, in speaking with him in January he again stated that he would resign and would do so in writing; however, I understand that he has not done so as of this date.

I further understand that he has at least two or more unexcused absences from meetings, which I am led to believe is cause for you to relieve him of any further participation with the Advisory Committee.

We are asking that you appoint a new Chief to your Board from the following names, Chief Ron Lowenberg of Cypress, Chief Charles Thayer of Tustin, and Chief Edwin "Ted" Cooke of Culver City.

Our new policy is that we wish to be represented by the Chief who is Chairman of our Training Committee; therefore, that individual is Chief Ron Lowenberg and he is our number one recommendation for appointment to the P.O.S.T. Advisory Committee.

Be assured of our continued cooperation and support in matters of mutual concern at all times.

Sincerely,

H. O. "Sonny" Davis

H. O. "Sonny" Davis
Chief of Police
President,
California Police Chiefs Association

HOD/hk



MILLBRAE POLICE DEPARTMENT

JOHN M. DINEEN
CHIEF OF POLICE

621 Magnolia Avenue
P. O. Box 850
Millbrae, CA 94030
415-877-3991

January 18, 1984

Mr. Norman C. Boehm, Executive Director
Commission on Peace Officer Standards and Training
P.O. Box 20145
Sacramento, California 95820-0145

Dear Mr. Boehm,

This letter is in regards to the Executive Board meeting of the California Police Chief's Association in November and the subsequent minutes I received on December 14, 1983.

The association has developed policy that the current chairman of the association training committee be the representative to the P.O.S.T. Advisory committee.

As a result, I wish to step down from the advisory committee. I discussed this by phone with Chief H.O. Davis on December 14 and today. The advisory committee binder I received today was forwarded to Chief Lowenberg for attendance at the January meeting. The representative from the Chief's association to continue on the committee can be obtained from Chief Davis of Barstow.

Very Truly Yours,

John M. Dineen, Chief of Police

cc; Chief H.O. Davis, Barstow, Ca. Ca. Police Chief's Assn.
Michael Gonzales, Chairman, P.O.S.T. Advisory Committee

JMD/sj

Feb 10 8 18 AM '84
COMMISSION ON POS

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

P.O. BOX 898

SACRAMENTO, CALIFORNIA 95804

(916) 445-7473



April 3, 1984

File No.: 1.3762.A25

Robert A. Edmonds, Chairman
Commission on Peace Officer
Standards and Training
P. O. Box 20145
Sacramento, CA 95820-0145

COMMISSION ON POST
APR 4 11 46 AM '84

Dear Chairman Edmonds:

Currently, Maury Hannigan of this Department is a member of the Peace Officer Standards and Training Advisory Committee and was selected for that position due to his assignment in our Personnel and Training Division. However, effective April 1, 1984, I appointed Maury to the position of Deputy Commissioner and his new duties will preclude his active involvement with the Advisory Committee.

In recognition of the foregoing, I am nominating Chief William "Bill" F. Oliver of our Department as Maury's replacement on the Advisory Committee. Bill is the Commander of our Personnel and Training Division and is heavily involved in the application of POST training standards for our Department. I, therefore, believe he would be a valuable resource to the Advisory Committee and the POST Commission.

Realizing that Chief Oliver's nomination will have to be voted on by the Commission, I have requested Deputy Commissioner Hannigan to attend the POST Advisory Committee meeting on April 18, 1984, along with Chief Oliver to allow Bill the opportunity to meet members of the Committee and familiarize himself with their responsibilities.

Your consideration of our request is greatly appreciated. If you have any questions in this matter, please do not hesitate contacting me.

Sincerely,

J. E. SMITH
Commissioner

cc: Mike Gonzales
Norm Boehm