

# Memorandum

To : All Commissioners

Date :

From : Commission on Peace Officer Standards and Training

Subject: COMMISSION MEETING, September 30, 1966  
Sacramento, California

## PROPOSED AGENDA

1. Proposed Physical Examination Specification
2. Proposed Supervisory Course Specification
3. Proposed Certificate Specifications
4. Certification of Courses
5. Attendance of the Executive Officer at the I.A.C.P. Conference
6. Reimbursement for the City of Desert Hot Springs
7. Extension of Leave of Absence for Gene S. Muehleisen
8. Date and Location of Hearings
9. Adjournment

GEORGE H. PUDDY  
Executive Officer

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State of California  
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES

September 30, 1966

Sacramento, California

The meeting was called to order at 9:45 a.m. by Chairman Seares. A quorum was present:

ROBERT S. SEARES, Chairman  
ALLEN B. COTTAR, Vice Chairman  
LOHN R. FICKLIN  
DAN KELSAY  
MARTIN C. McDONNELL  
O. H. HAWKINS, Representing the Attorney General

Also present:

GEORGE H. PUDDY, Executive Officer  
KENNETH W. SHERRILL, Field Representative  
ROBERT HARVEY, Bureau of Junior Colleges, Department of  
Education  
EDWARD COMBER, Criminal Investigation and Identification  
EVELYN FLORIO, Stenographer

Absent:

HOWARD W. CAMPEN  
WILLIAM J. McCANN  
THOMAS REDDIN

The purpose of this meeting was to decide which items would be placed on the agenda for upcoming statewide hearings.

PROPOSED PHYSICAL EXAMINATION SPECIFICATION

The executive officer explained the proposed changes in the physical examination specification relating to minimum visual acuity requirements. It was proposed that the existing specification of 20/40 vision in each eye without correction, correctable to 20/20 in the better eye and not less than 20/25 in the lesser eye, be changed to 20/50 visual acuity in each eye uncorrected, correctable to 20/25. The consensus of medical authorities favored lessening the correctable factor rather than greatly decreasing the uncorrected visual acuity.

Reasons for the proposal was that some smaller departments have not been able to hire highly qualified applicants because of their deficiency of eyesight. Commissioner McDonnell asked if any specific police agency had requested a change in the specification. The staff explained that several agencies had made such requests. One problem was that criminologists, records specialists and other technicians must be hired as sworn officers who often could not meet present visual acuity requirements.

In response to a question as to the number of applicants who are not qualified because of a deficiency in eyesight, the executive officer exhibited a table illustrating a survey conducted by the American Optical Association indicating that approximately 85% of all applicants for the position of peace officer would qualify under the existing standards.

Commissioner Ficklin expressed the desire to obtain more technical information from ophthalmologists as well as data from the local departments in California to see how many have experienced a lack of qualified applicants because of the current specification. The executive officer suggested a comprehensive survey to determine these facts. After discussion, it was decided that the executive officer should conduct a survey of agencies participating in the POST Program and gather such additional information from ophthalmologists and other qualified medical authorities and report this information to the Commission at the next Commission meeting, if possible. No further action was taken and the proposed specification shall not be included on the agenda for imminent statewide hearings.

#### PROPOSED SUPERVISORY COURSE SPECIFICATION

The executive officer explained the changes that were proposed. These include the deletion of three subjects from the present list of twenty-two instead of four as proposed in the past. The subjects to be deleted are: Job Analysis, Lesson Plans, and Evaluation of Instruction. No discussion was considered necessary on the reasons for deletion as this had been discussed at a previous meeting.

MOTION by Commissioner Kelsay, seconded by Commissioner Ficklin, carried unanimously, that the proposed deletion of the three subjects from the Supervisory Course Specification be approved.

An addition to the Specification was proposed concerning the schedules under which the Supervisory Course is presented. Only limited discussion was held on both Items 1 and 2 under Paragraph II of the proposed Specification as these were agreeable to all Commissioners. Item 3 under Paragraph II

prescribes the acceptable method of presenting the Supervisory Course in a semester or quarter system in a college. Mr. Robert Harvey of the Bureau of Junior Colleges, Department of Education, explained the use of the "quarter system," which in a few years will probably be standard in all California colleges. Commissioner Ficklin said that he thought that the heading of Paragraph II should be re-worded to read: "The prescribed minimum course will be acceptable following one of the schedules listed below:"

MOTION by Commissioner Ficklin, seconded by Commissioner Kelsay, carried unanimously, that the heading under Paragraph II be modified, that Items 1 and 2 be left as they are, that Item 3 be re-worded to read "in a six unit course for a college on the semester system and a nine unit course for a college on the quarter system," and that Item 4 be deleted.

The Chairman suggested an amendment to the previous motion to the effect that since changes will present an adjustment problem to some colleges, the Commission will not expect compliance until the Fall of 1967. The amendment was passed.

It was suggested that Paragraph III of the proposed Specification be re-worded to conform with previously made changes to read: "A list of the names of peace officer students successfully completing the Supervisory Course will be furnished the Commission. The Commission shall use the list as a basis for awarding certificates of completion to each eligible student."

MOTION by Commissioner Kelsay, seconded by Commissioner Cottar, carried unanimously, that Paragraph III be approved as described above.

#### PROPOSED CERTIFICATE SPECIFICATIONS

These proposals were discussed extensively at the August 26 meeting of the Commission in Morro Bay. After further discussion on the proposal to add Section "E" under Paragraph I. GENERAL PROVISIONS, it was agreed that this section should read:

"To be eligible for the award of a certificate, each applicant must be a full time, paid peace officer member of a California city police department, a California county sheriff's department or the California Highway Patrol. In the case of the Basic Certificate, the service shall have been entirely in a jurisdiction which adheres to the minimum standards."

MOTION by Commissioner Ficklin, seconded by Commissioner Kelsay, carried unanimously, that the proposed addition of Section "E" to Paragraph I. GENERAL PROVISIONS be adopted.

After discussion, minor changes were made in Paragraph III. LAW ENFORCEMENT EXPERIENCE to read as follows:

"Law enforcement experience in California as a full time, paid peace officer member of a California city police department, a California county sheriff's department or the California Highway Patrol shall be acceptable for the full period of experience required in these categories. However, the validity of the required experience shall be subject to determination by the Commission in the case of any jurisdiction which did not comply with the minimum standards for recruitment and training as defined in Section 1002 and 1005 of the Commission Regulations during all or any part of the term of such experience."

The proposal was voted upon and carried unanimously with the changes described above.

Revisions were proposed in Paragraph IV. to read as follows: "IV. MINIMUM COLLEGE, POLICE SCIENCE AND TRAINING REQUIREMENTS FOR INTERMEDIATE AND ADVANCED CERTIFICATES." It was also proposed that the preamble under Paragraph IV. be set up to read as follows:

"Applicants shall:

- A. -----etc.,
- B. -----etc."

The proposed changes were voted upon and carried unanimously.

The executive officer explained the proposed additions to Paragraph VII. "THE INTERMEDIATE CERTIFICATE", and Paragraph VIII. "THE ADVANCED CERTIFICATE." The proposal creates an additional combination of education and training points combined with the prescribed years of law enforcement experience for the award of the higher certificates. Mr. Puddy explained that there is insufficient value placed on the earning of the Associate Degree in the present combinations. It was therefore agreed that: "The Associate Degree and four years of law enforcement experience would entitle the applicant to the Intermediate Certificate, and the Associate Degree and nine years of experience would entitle the applicant to the Advanced Certificate."

MOTION by Commissioner McDonnell, seconded by Commissioner Cottar, carried unanimously, that the above additions be approved.

It was also voted upon and passed that Paragraph VIII. (C) of the Specification be deleted as it is obsolete and is no longer in use.

#### CERTIFICATION OF COURSES

The executive officer reported that the certification of the Supervisory Course at Monterey Peninsula College was inadvertently overlooked at the last Commission meeting and that the course fully meets Commission requirements.

MOTION by Commissioner Kelsay, seconded by Commissioner McDonnell, carried unanimously, that the Supervisory Course at Monterey Peninsula College be certified.

The Commission did not certify the Sunnyvale Supervisory Course at the last meeting because, among other reasons, it was thought that the presentation of this course would interfere with the course offering previously certified at Foothill Junior College. The executive officer reported that since August 26 Foothill Junior College has accepted this course as its Fall offering in Supervision and that it would be under the control of the college. No further action was deemed necessary as Foothill Junior College has had its Supervisory Course previously certified.

#### ATTENDANCE OF THE EXECUTIVE OFFICER AT THE I. A. C. P. CONFERENCE

The executive officer asked the permission of the Commission to attend the upcoming conference of the I. A. C. P. to be held in Philadelphia, October 1 through October 6, 1966.

MOTION by Commissioner Ficklin, seconded by Commissioner Kelsay, carried unanimously, that the executive officer be granted permission to attend the I. A. C. P. conference October 1 to 6, 1966.

#### REIMBURSEMENT FOR THE CITY OF DESERT HOT SPRINGS

The City of Desert Hot Springs has requested reimbursement for the training of one of its city police officers. This training was completed before Desert Hot Springs reverted to the status of a contract city, dissolving its police department. The executive officer asked the Commission if we should accept the application. The Commissioners agreed that the city should be reimbursed.

EXTENSION OF LEAVE OF ABSENCE FOR GENE S. MUEHLEISEN

The Chairman read a letter from Gene S. Muehleisen requesting the Commission to extend his leave of absence, given November 12, 1965, from December 31, 1966, through February 5, 1967.

MOTION by Commissioner Kelsay, seconded by Commissioner Cottar, carried unanimously, that the Commission grant Gene S. Muehleisen an extension of his leave from December 31, 1966, through February 5, 1967.

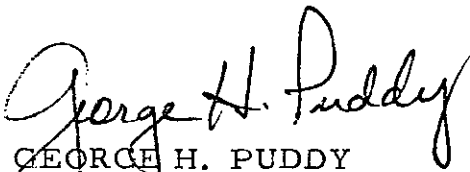
DATE AND LOCATION OF HEARINGS

It was agreed that the executive officer arrange for hearings and notify the Commissioners of the date and time. No action was taken designating the date of the next regular Commission meeting.

ADJOURNMENT

The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

  
GEORGE H. PUDDY  
Executive Officer