1001. Definitions.

[(a) - (e)]

(f) “Backfill Reimbursement” is the reimbursable allowance for an agency’s expense of paying salary at the overtime rate to a peace officer employee who replaces another peace officer employee for his/her attendance of selected POST-certified training [reference regulation 1015(ed)].

[(g) - (nn) continued ***]


1015. Reimbursements.

[(a) (1) – (2) continued ***]

(b) Requests for Reimbursement for Purchase of a Satellite Antenna and/or IVD System.

The requirements for reimbursement for the purchase of a satellite antenna and/or an interactive videodisc (IVD) system are set out in Regulations 1020 and 1021 respectively.

(eb) Reimbursement for Travel, Subsistence, Commuter Lunch, Tuition and Back-fill salary.

(1) Requests for Reimbursement.

Each request for reimbursement, except as specified in Regulations 1020 and 1021, must be submitted on a form provided by the Commission and submitted to the training institution at the beginning of a POST-certified training course. No further action is required by the participating jurisdiction to receive reimbursement except for those courses requiring a report to POST as a condition of successful completion, such as Field Management Training and Team Building Workshops. Upon completion of the training, reimbursement will be automatically computed and paid to the jurisdiction.

[(2) – (10) continued ***]

(ec) Reimbursement for Training Presentation

[(1) – (2) continued ***]

(3) Training presentation reimbursement shall only be provided for the total number of POST-approved reimbursable training hours attended by eligible trainees as described in Regulation 1015(ec) (1).

(ed) Back-fill (replacement)/Days-Off Reimbursement

[(1) – Note: continued ***]

Authority cited: Sections 13503, 13506, 13510, and 13520, Penal Code. Reference: Sections 13510, 13511, 13512, 13518, 13520, 13522, 13523, 13524 and 13525, Penal Code; Section 11489, Health and Safety Code; and Statutes 1997, Chapter 9, Section 2, (Senate Bill 350).

1020. Reimbursement for Purchase of Satellite Antenna.

(a) The Commission will reimburse any eligible agency, Penal Code section 13523, for: 1) the purchase of a steerable C/Ku Band Television Receive Only Satellite Ground Terminal (herein referred to as a satellite
antenna), 2) the upgrade of an existing antenna to make that antenna a steerable C/Ku band type, and 3) the purchase of an encryption decoder module (herein referred to as a decoder) as specified by POST.

(b) Documentation Required for Reimbursement

In order to receive reimbursement, an eligible agency must submit the following documentation to POST:

(1) For satellite antenna and decoder purchases, a purchase invoice(s) reflecting the date, and the total cost of the purchase.

(2) For an upgrade of an existing antenna, a purchase invoice(s) reflecting the date, and the total cost of the antenna and equipment to upgrade the antenna to a steerable C/Ku band type.

(3) A letter signed by the agency head, or authorized agency representative, attesting that the jurisdiction has paid the purchase amount on the submitted invoice(s), has installed the satellite antenna, decoder, or upgraded antenna at an agency facility, and will use the satellite antenna for POST satellite training of full-time, regularly paid employees of the eligible agency. The letter must also include a statement that the satellite antenna or upgrade is a steerable C/Ku Band Television Receive Only Satellite Ground Terminal or for purchases of a decoder it must state that the decoder meets POST specifications.

The letter must also include, for multiple reimbursement requests made under the provisions stated in subparagraph (c)(2)(A), a description of the locations where the antennas and decoders are installed, and an attestation that the locations are regularly used for in-service training, and that the antennas are dedicated to the delivery of training programs.

(c) Reimbursement Restrictions

(1) Costs associated with installing or maintaining a satellite antenna system, decoder, or upgrade are not reimbursable.

(2) Reimbursement for the purchase of a satellite antenna, decoder, or the upgrade of an existing antenna is limited to one antenna, or one upgrade, and one decoder with the following exception:

(A) Participating agencies that have multiple locations where agency personnel regularly convene for in-service training, may apply and be reimbursed for one satellite antenna, one decoder, or one upgrade for each location.

(3) Invoices must indicate the place of purchase and may have a date of purchase prior to the effective date of this regulation.

(d) Reimbursement Rates

(1) The rates of reimbursement shall be determined by the Commission. These rates may not cover actual costs.

(2) Notwithstanding the provisions of these regulations, reimbursement will not be paid unless the Commission has concluded that sufficient funds are available for that purpose.

(e) Purchase Not Required

Nothing in this section shall be construed to require eligible agencies to purchase and claim reimbursement for a satellite antenna and decoder.

Reimbursement for Purchase of Interactive Multimedia Training Delivery System

(a) The Commission will reimburse any eligible agency, Penal Code section 13523, for the purchase of an interactive multimedia training delivery system (herein referred to as a multimedia system), which must be capable of running POST multimedia courseware.

(b) Documentation Required for Reimbursement

In order to receive reimbursement, an eligible agency must submit the following documentation to POST:

(1) For multimedia system purchases, a purchase invoice(s) reflecting the date, and the total cost of the multimedia system purchase.

(2) A letter signed by the agency head, or authorized agency representative, attesting that the jurisdiction has paid the purchase amount on the submitted invoice(s), has installed the multimedia system at an agency facility, and will use the multimedia system for POST training of full-time, regularly paid employees of the eligible agency.

The letter must also include, for multiple reimbursement requests made under the provisions stated in subparagraph (c)(2)(A), a description of the location(s) where the multimedia systems are installed, and an attestation that the locations are regularly used for in-service training, and the multimedia systems are dedicated to the delivery of training programs.

(c) Reimbursement Restrictions

(1) Costs associated with installing or maintaining a multimedia system are not reimbursable.

(2) Reimbursement for the purchase of a multimedia system is limited to one multimedia system with the following exception:

(A) Participating agencies that have multiple locations where agency personnel regularly convene for in-service training, may apply and be reimbursed for one multimedia system for each location. Written approval from POST is required prior to an agency purchasing multiple multimedia systems.

(B) Written requests for approval of multiple systems shall be sent to the Commission on POST, Training Program Services Bureau. Within 14 days of receiving the request, POST will inform the applicant if any additional information or clarification is necessary. A written notification of approval or disapproval shall be mailed within 45 days from the date of the receipt of the request.

(3) Invoices must indicate the place of purchase and may have a date of purchase prior to the effective date of this regulation.

(d) Reimbursement Rates

(1) The rates of reimbursement shall be determined by the Commission. These rates may not cover actual costs.

(2) Notwithstanding the provisions of these regulations, reimbursement will not be paid unless the Commission has concluded that sufficient funds are available for that purpose.

(e) Purchase Not Required

Nothing in this section shall be construed to require eligible agencies to purchase and claim reimbursement for a multimedia system.

Commission Procedure E-4
Reimbursement Policies

Purpose

[4-1. – 4-27 continued ***]

Back-fill Reimbursement

4-28. **Trainee Replacement Reimbursement**: Agencies may receive back-fill reimbursement for eligible courses designated as Reimbursement Plans I or II and noted “back-fill approved” in the Catalog of Certified Courses. Refer to Commission Regulation 1015(ed) for requirements. The approved topical areas are:

[1. – 12 continued and two subsequent paragraphs ***]