

**POLICE COMMUNICATIONS DISPATCHER - LATERAL**  
**\$5,180 - \$6,297/Monthly**

The Emeryville Police Department is a proactive, professional organization that prides itself on its interaction and support within the community. The Department's culture preserves a family atmosphere while maintaining its professional status. We pride ourselves on being an organization of professionals that is respected by our law enforcement peers and fully responsive to the public safety needs of our community. We are currently seeking a Police Communications Dispatcher – Lateral to join our team.

The Police Communications Dispatcher receives and transmits routine and 9-1-1 emergency telephone and radio calls; dispatches required personnel and/or equipment; performs responsible clerical work of moderate complexity; operates various dispatch center equipment, including computer terminals; maintains equipment; and performs related work as required.

The **minimum qualification standards** that must be met to be considered for this position:

- Possess a P.O.S.T. "Public Agency Dispatcher Certificate" (only candidates with this certificate will be considered)
- Possess a high school diploma or equivalent
- Be at least 18 years of age by date of appointment
- Possess a valid California Driver's License with a satisfactory driving record
- Written proof of ability to type 35 (or more) words per minute
- Experience in a customer service setting with dispatching experience desirable

**Filing Deadline: Open Until Filled (First applicants will be screened on August 10th, 2016.)**

To be considered for this exciting career opportunity, you must submit a completed City/MESA application, a typing certificate and a copy of your P.O.S.T. Public Agency Dispatcher Certificate online at <http://www.calopps.org> (paper applications will not be accepted). You may also visit the City's website at <http://www.emeryville.org> for additional information. The City of Emeryville/MESA respects, values and welcomes diversity in our workforce.