COMMISSION ON
PEACE OFFICER STANDARDS AND TRAINING

POST

EDMUND G. BROWN JR.
GOVERNOR

KAMALA D. HARRIS
ATTORNEY GENERAL

POST COMMISSION MEETING

Embassy Suites – San Francisco Waterfront
150 Anza Blvd.
Burlingame, CA 94010
Thursday, October 24, 2013

ACTION SUMMARY

CALL TO ORDER

Commissioner Chair Peter Kurylowicz called the meeting to order.

COLOR GUARD AND FLAG SALUTE

The Color Guard was provided by the San Mateo County Sheriff's Department. The pledge of allegiance was led by Commissioner Kurylowicz.

MOMENT OF SILENCE HONORING THE OFFICERS KILLED IN THE LINE OF DUTY

A moment of silence was held in honor of those peace officers who have been killed in the line of duty.

POST Staff Present:

Marie Bouvia, Executive Secretary, Executive Office
Anne Brewer, Bureau Chief, Training Program Services Bureau
Janice Bullard, Assistant Executive Director, Executive Office
Ron Crook, Production Manager, Learning Technology Resources Bureau
Alan Deal, Assistant Executive Director, Executive Office
Frank Decker, Bureau Chief, Basic Training Bureau
Darla Engler, Bureau Chief, Administrative Services Bureau
Charles Evans, Legislative Liaison, Executive Office
Richard Reed, Assistant Executive Director, Executive Office
Stephanie Scofield, Bureau Chief, Training Delivery and Compliance Bureau
Bob Stresak, Executive Director, Executive Office
Connie Paoli, Administrative Assistant, Executive Office
Robert Ziglar, Law Enforcement Consultant, Basic Training Bureau
Colin O'Keefe, Bureau Chief, Computer Services Bureau
Bryon Gustafson, Bureau Chief, Standards, Evaluation and Research Bureau
Robert C. Smith, Bureau Chief, Center for Leadership Development Bureau
Linda Sabella, Systems Software Specialist, Supervisor, Computer Services Bureau
William "Toby" Darden, POST Council, Deputy Attorney General, Department of Justice

ROLL CALL OF COMMISSION MEMBERS

PRESENT	ABSENT
Robert Doyle	Sylvia Moir
Lai Lai Bui	Ronald Lowenberg
Peter Kurylowicz	
Jim McDonnell	
Laurie Smith	
Mike Sobek	
Larry Wallace	
Bob Cooke	
Joyce Dudley	
Jethroe Moore II	
Sandra Hutchens	
Laren Leichliter	

A calling of the roll indicated a quorum was present.

INTRODUCTION OF POST ADVISORY COMMITTEE CHAIR, POST LEGAL COUNSEL

Commissioner Kurylowicz introduced the POST Advisory Committee Chair Jim Bock, POST Legal Counsel William "Toby" Darden, and Executive Director Bob Stresak.

WELCOMING ADDRESS

Edward Wood, Chief, Burlingame Police Department.

POST Executive Director Bob Stresak thanked Chief Wood for his welcoming comments and presented him with his POST Executive Certificate.

PUBLIC COMMENT PERIOD

Commissioner Kurylowicz read the public comment script. No individuals asked to address the Commission with a public comment.

APPROVAL OF ACTION SUMMARY AND MINUTES

A. Approval of the minutes and action summary of the Thursday, June 27, 2013, Commission meeting held at the Courtyard by Marriott – Cal Expo, Sacramento, CA

Approval of the minutes and action summary of the Tuesday, July 16, 2013, Commission meeting held via teleconference at the Courtyard by Marriott – Cal Expo, Sacramento, CA, the Santa Clara County Sheriff's Department, San Jose, CA, and Golden West Community College, Public Safety Training Center, Huntington Beach, CA.

MOTION – Sobek, Second – McDonnell, carried unanimously to approve the action summaries and meeting minutes of the June 27, 2013 and July 16, 2013 Commission Meetings.

CONSENT

B. Approval of the Consent Calendar

MOTION – Doyle, Second – Cooke, carried unanimously to approve the Consent Calendar.

The Commission presented Ron Cottingham, President, PORAC, with a Resolution upon his retirement.

The Commission presented POST Assistant Executive Director Dick Reed with a Letter of Appreciation upon is retirement from POST on November 1, 2013.

FINANCE COMMITTEE MEETING

C. Commissioner Sobek reported on the results of the Finance Committee meeting, held on Wednesday, October 23, 2013, in Burlingame, California.

Commissioner Sobek invited Assistant Executive Director Dick Reed to make a presentation to the Commission on Consent Item B.11 as discussed at the Finance Committee meeting.

MOTION – Bui, Second – McDonnell, carried unanimously by **ROLL CALL VOTE** to approve the recommendations of the Finance Committee and staff recommendations on Item B.11.

Commissioner Sobek also called for a **ROLL CALL VOTE** on items F and G.

Item F – MOTION – Bui, Second – Cooke, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract for LEDS Instructor update training in an amount not to exceed $61,150.

Item G – MOTION – Hutchens, Second – McDonnell, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract for addition AICC Instructor training presentations in an amount not to exceed $145,998.

STANDARDS, EVALUATION AND RESEARCH BUREAU

D. Report on Changes to the Basic Courses Test Management and Security Protocols

MOTION – Sobek, Second – Wallace, carried unanimously to authorize the Executive Director to amend Commission Regulations regarding Basic Courses Test Management and Security Protocols subject to the OAL process and if no public hearing is requested the changes will be effective August 1, 2014.

TRAINING DELIVERY AND COMPLIANCE BUREAU

E. Report on Proposed Regulation Changes to Coroner Entry Level Training

MOTION – Doyle, Second – Hutchens, carried unanimously to authorize the Executive Director, subject to the OAL process, to amend Commission Regulation 1005(a)(4), 1011(a)(2)(A), and 1011(a)(4)(c) to update the Coroner Entry Level Training. If not public hearing is requested the changes will be effective August 1, 2014.

TRAINING PROGRAM SERVICE BUREAU

F. Report on a Request to Contract for LEDS Instructor Update Training and Associated Manuals

Item voted on during Finance Committee presentation to the Commission. **MOTION** – Bui, Second – Cooke, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract for LEDS Instructor update training in an amount not to exceed $61,150.

G. Report on Request to Contract for Additional AICC Presentations

Item voted on during Finance Committee presentation to the Commission. **MOTION** – Hutchens, Second – McDonnell, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract for addition AICC Instructor training presentations in an amount not to exceed $145,998.

COMMITTEE REPORTS

H. Advisory Committee

Jim Bock, Chair of the POST Advisory Committee, reported on the results of the Committee meeting on October 23, 2013, in Burlingame, California. Chair Bock reported the Committee reviewed the entire Commission agenda and made recommendations to approve all items. Chair Bock reported the Committee viewed a presentation by the Computer Services Bureau on the e-Student Workbooks for the Basic Courses.

No **MOTION** was heard to approve the report by the Advisory Committee.

I. Legislative Review Committee

Mike Sobek, Chair of the Legislative Review Committee, reported on the results of the Legislative Review Committee meeting held on Thursday, October 24, 2013, in Burlingame, California.

The Committee requested a motion from the Commission to authorize the Executive Direct to begin developing language and pursue legislation to assist POST with personal services contracts.

MOTION – Doyle, Second – Dudley, carried unanimously to authorize the Executive Director to begin working to create legislation to assist POST with personal services contracts.

J. Correspondence

Commissioner Kurylowicz reviewed the correspondence to and from POST.

K. Old Business

Report on Request for Approval of Nominations of Members to the Advisory Committee

Commissioner Kurylowicz asked for a MOTION to approve the nominations and appoint the identified individuals to a three-year term on the Commission's Advisory Committee.

MOTION – Cooke, Second – McDonnell, carried unanimously to approve the appointment of identified individuals to a three-year term on the Commission's Advisory Committee.

L. New Business

Commissioner Kurylowicz asked for new business.

- R. C. Smith, Bureau Chief, Center for Leadership Development, provided a presentation on the "Building a Career Pipeline to Meet Law Enforcement Recruitment and Community Challenges". He extended an invitation to the Commission to attend the seminar on the program on November 13, 2013 in Fairfield, CA.

- Commissioners Sobek, Bui and Cooke addressed the Commission, and expressed thanks to the Executive Director, Commissioners past and present, POST staff, associations and supervisors for their support and hard work.

FUTURE COMMISSION DATES

- February 19-20, 2014 – Renaissance Long Beach Hotel, Long Beach
- June 25-26, 2014 – Sheraton Universal Hotel, Universal City
- October 22-23, 2014 – Hyatt Regency, Irvine

CLOSED SESSION – 11:16 a.m.

The Commission was briefed and discussed personnel issues and pending litigation matters.

RECONVENE – 11:39 a.m.

ADJOURNMENT – 11:39 a.m.

Respectfully Submitted,

Connie Paoli

Connie Paoli
Administrative Assist to the Executive Director