

COMMISSION ON  
**PEACE OFFICER STANDARDS AND TRAINING**



**EDMUND G. BROWN JR.**  
GOVERNOR

**KAMALA D. HARRIS**  
ATTORNEY GENERAL

**POST COMMISSION MEETING**  
**Tuesday, July 16, 2013 at 10:00 am**

**Video Teleconference in the following locations:**

**Courtyard by Marriott, Cal-Expo, 1782 Tribute Road,  
Sacramento, CA 95815, (916) 576-6600**

**Golden West College, 15744 Golden West Street,  
Huntington Beach, CA 92647, (714) 895-8373**

**Santa Clara County Sheriff's Office, 55 W. Younger Ave.,  
San Jose, CA 95110, (408) 808-4904**

**ACTION SUMMARY**

**CALL TO ORDER**

Chair Jim McDonnell called the meeting to order. He announced there would be a short delay while awaiting the arrival of Commissioner Hutchens. The meeting commenced at 10:15 a.m.

**COLOR GUARD AND FLAG SALUTE**

Chair McDonnell announced that due to the nature of the video teleconference there would be no presenting of colors or flag salute

**MOMENT OF SILENCE HONORING THE OFFICERS KILLED IN THE LINE OF DUTY**

A moment of silence was held in honor of peace officers who have been killed in the line of duty.

**POST Staff Present:**

Marie Bouvia, Executive Secretary, Executive Office  
Anne Brewer, Bureau Chief, Training Program Services Bureau  
Janice Bullard, Assistant Executive Director, Executive Office  
Ron Crook, Production Manager, Learning Technology Resources Bureau  
Alan Deal, Assistant Executive Director, Executive Office  
Frank Decker, Bureau Chief, Basic Training Bureau  
Darla Engler, Bureau Chief, Administrative Services Bureau  
Charles Evans, Legislative Liaison, Executive Office  
Richard Reed, Assistant Executive Director, Executive Office  
Stephanie Scofield, Bureau Chief, Training Delivery and Compliance Bureau



Bob Stresak, Executive Director, Executive Office  
Connie Paoli, Administrative Assistant, Executive Office  
Quac Alex Voong, Associate Systems Software Specialist, Computer Services Bureau  
Colin O'Keefe, Bureau Chief, Computer Services Bureau  
Melani Singley, Personnel Selection Consultant, Standards, Evaluation and Research Bureau  
Shelley Spilberg, Special Consultant, Standards, Evaluation and Research Bureau  
Jeff Critchley, Budget Officer, Administrative Services Bureau  
Chau Chan, Personnel Selection Consultant, Standards, Evaluation and Research Bureau  
Jennifer Imlay, Associate Analyst, Standards, Evaluation and Research Bureau

### **ROLL CALL OF COMMISSION MEMBERS**

#### **PRESENT**

Jim McDonnell  
Lai Lai Bui  
Peter Kurylowicz  
Ron Lowenberg  
Sylvia Moir  
Laurie Smith  
Mike Sobek  
Larry Wallace  
Bob Cooke  
Sandra Hutchens

#### **ABSENT**

Bob Doyle

A calling of the roll indicated a quorum was present.

### **INTRODUCTION OF POST ADVISORY COMMITTEE CHAIR, POST LEGAL COUNSEL AND POST EXECUTIVE DIRECTOR**

Chair McDonnell introduced the POST Advisory Committee Chair Mario Casas, POST Legal Counsel William "Toby" Darden, and Executive Director Bob Stresak.

### **ADVISORY COMMITTEE REPORT**

Chair McDonnell introduced Advisory Committee Chair Mario Casas and asked for a committee meeting report.

Mario Casas, Chair of the POST Advisory Committee, reported on the results of the Committee meeting on June 26, 2013, in Sacramento, California. Chair Casas report the Committee reviewed the entire Commission agenda and make recommendations to approve all items. Chair Casas reported the Committee viewed two presentations by the Learning Technology Resources Bureau on enhancements to the Learning Portal. Chair Casas reported the committee discussed and voted recommendations to appoint Jim Bock as Committee Chair and George Beitey as Vice Chair effective at the October 23, 2013 meeting upon commission approval.

**MOTION** – Lowenberg, Second – Kurylowicz, carried unanimously by **ROLL CALL VOTE** to receive the committee report including appointment of new chair and vice chair.

### **WELCOMING ADDRESS**

Chair McDonnell announced there would be no opening remarks at this meeting.

### **POST LEGAL COUNSEL – ANNOUNCEMENT**

Prior to Public Comment, Legal Counsel William “Toby” Darden asked attendees to identify by name prior to speaking to aid the recorder in capturing accurate meeting minutes.

### **EXECUTIVE DIRECTOR COMMENT**

Chair McDonnell asked Executive Director Stresak to make comments. Executive Director Stresak congratulated Commission Michael Sobek on successfully ranking Number 1 on the Lieutenants list.

### **PUBLIC COMMENT PERIOD**

Chair McDonnell read the public comment script and invited public comment. Each location paused to offer the opportunity for public comment. Chair McDonnell confirmed with each location that no one wished to address the Commission.

### **APPROVAL OF ACTION SUMMARY AND MINUTES**

- A. Approval of the minutes and action summary of the Thursday, February 28, 2013, Commission meeting held at the Sheraton – Garden Grove – Anaheim South, Garden Grove, CA

**MOTION** and vote was suspended on approval of the February and June Commission meeting minutes until the October 24, 2013 Commission meeting.

### **CONSENT**

- B. Approval of the Consent Calendar

The Commission asked for a presentation on Item 4.

**MOTION** – Sobek, Second – Bui, carried unanimously by **ROLL CALL VOTE** to approve the Consent Calendar.

### **FINANCE COMMITTEE MEETING**

- C. Commissioner Sobek reported on the results of the Finance Committee meeting, held on Wednesday, June 26, 2013, in Sacramento, California.

**MOTION** – Hutchens, Second – Wallace, carried unanimously by **ROLL CALL VOTE** to approve the Finance Committee meeting minutes from the June 26, 2013 committee meeting.

**MOTION** – Smith, Second – Moir, carried unanimously by **ROLL CALL VOTE** to approve the recommendations by the Finance Committee.

### **BASIC TRAINING BUREAU**

- D. Report on Proposed Changes to the Training and Testing Specifications for Peace Officer Basic Courses

**MOTION** – Lowenberg, Second – Sobek, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to effect changes to the Training and Testing Specifications through the OAL process if no one requests a public hearing.

- E. Report on Request to Increase the Maximum Reimbursable Tuition for Basic Course Driver Training

**MOTION** – Kurylowicz, Second – Bui, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to increase the maximum reimbursable tuition for Basic Course Driver Training to \$1,000. per student.

- F. Report on Revision to Commission Regulation in Relation to the Delivery of Basic Training and Test Management and Security Protocols

**MOTION** – Bui, Second – Hutchens, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to effect changes to the POST Administrative Manual Regulations and the Test Management and Protocols through the OAL process if no one requests a public hearing.

- G. Report on Request to Contract to Administer the Peace Officer Critical Incident Review Program

**MOTION** – Cooke, Second – Bui, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract with an entity to administer and coordinate the LEOKA and Critical Incident Review Programs in an amount not to exceed \$100,000.

### **EXECUTIVE OFFICE**

- H. Report on Request to Expand Reimbursement Plans to Include a Plan V

**MOTION** – Hutchens, Second – Kurylowicz, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to effect changes to the POST Administrative Manual through the OAL process if no one requests a public hearing.

## STANDARDS AND EVALUATION SERVICES BUREAU

- I. Report on Proposed Regulation Changes Establishing Administrative Procedures for the Continuing Professional Education Requirement for Peace Officer Screening Psychologists

**MOTION** – Sobek, Second – Moir, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director of effect changes to the POST Administrative Manual through the OAL process if no one requests a public hearing.

## TRAINING PROGRAM SERVICE BUREAU

- J. Report on Request to Amend Contract for the Supervisory Course

**MOTION** – Wallace, Second – Hutchens, Abstained – Lowenberg, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to amend the FY 2013-14 contract for the Supervisory Course in an amount not to exceed \$222,630.

- K. Report on Request to Accept VAWA Grant Funds and Contract for Presentation of VAWA Courses

**MOTION** – Bui, Second – Cooke, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to accept VAWA grant funds for FY 2013-14 in an amount not to exceed \$529,209.

## COMMITTEE REPORTS

- L. Legislative Review Committee

Peter Kurylowicz, Chair of the Legislative Review Committee, reported on the results of the Legislative Review Committee meeting held on Thursday, June 27, 2013, in Sacramento, California. The Committee made the recommendations on the following bills:

- AB 25 – Social Media Bill – Oppose unless amended
- AB 979 – Maritime Peace Officers – Neutral
- AB 739 – Coroner's – Oppose unless amended

**MOTION** – Bui, Second – Cooke, carried unanimously by **ROLL CALL VOTE** to remain neutral on AB 979 and to oppose AB 25 and AB 739 unless amended.

- M. Correspondence

Chair McDonnell reviewed the correspondence to and from POST. Commissioner Moir asked for a presentation on the Letters from and to Dean R. Milligan, Captain, Downey Police Department, regarding an audit by the State Controllers Office.

N. Old Business

Chair McDonnell asked for old business. There was no old business

O. New Business

Chair McDonnell asked for new business.

- Election of a New Commission Chair and Vice Chair

**MOTION** – Bui, Second – Sobek, carried unanimously by **ROLL CALL VOTE** to appoint Commissioner Kurylowicz as Commission Chair effective at the October 2013 Commission Meeting.

**MOTION** – Sobek, Second – Hutchens, carried unanimously by **ROLL CALL VOTE** to appoint Commissioner Smith as Commission Vice Chair effective at the October 2013 Commission Meeting.

- Review and Action on Nominations to the Advisory Committee  
**No motion heard on this item.**

**FUTURE COMMISSION DATES**

- October 23-24, 2013 – Embassy Suites, Burlingame
- February 19-20, 2014 – Renaissance Long Beach Hotel, Long Beach
- June 25-26, 2014 – To be Announced
- October 22-23, 2014 – Hyatt Regency, Irvine

**CLOSED SESSION** – 11:34 a.m.

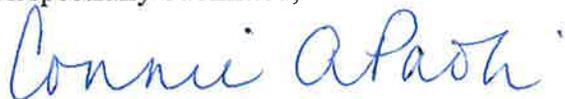
The Commission did not hold a closed session at this time.

**COMMENTS TO THE COMMISSION:**

Executive Director Stresak addressed the Commission regarding damage to the building at POST. He commended the POST Leadership Team and staff for their efforts during the damage, relocation, clean-up, and repairs.

**ADJOURNMENT** – 11:15 a.m.

Respectfully Submitted,



Connie Paoli  
Administrative Assist to the Executive Director