



## Administrative Progress Report (APR) February 2010

**To: POST Commissioners and Advisory Committee Members**

**From: POST STAFF**

The Administrative Progress Report (APR) is a monthly status report that informs POST Commissioners and the California law enforcement community of recent progress on POST projects and instructional programs under development, and other information of importance to our mission to continually enhance the professionalism of California law enforcement.

### **SUPERVISORY COURSE FACILITATOR TRAINING WORKSHOP**

During January and February, POST presented the 48-hour Supervisory Course Facilitator Training workshop for new Supervisory Course facilitators. The workshop included a review of the content of the Supervisory Course, DVD facilitation training, including discussion points, DiSC (Dominance, influencing, Steadiness, Conscientiousness) Personality Profile instrument administration, situational leadership, critical incident management, performance evaluations, employee discipline, and team building.

Questions about the Supervisory Course Facilitator Training workshop may be directed to Senior Consultant Tricia Chisum, Center for Leadership Development Bureau, at (916) 227-3916, or [Tricia.Chisum@post.ca.gov](mailto:Tricia.Chisum@post.ca.gov).

### **TMAS SOFTWARE UPGRADE**

The Test Management and Assessment System (TMAS) is used by the presenters of the basic courses to create and store agency-specific tests, download and administer POST tests, record students' responses and test scores, and print reports containing local and state-wide statistical data. Recently, staff has been working on software upgrades to enhance this system.

TMAS staff has completed the first phase of testing the software upgrade at POST. The TMAS test server will be used for the next phase of testing system enhancements. These enhancements will assist staff with managing and correcting user errors, improving system performance, and providing better overall control and security of specific functions within the system.

Questions about TMAS enhancements and acceptance testing may be directed to Associate Governmental Program Analyst Anita DeYoung, Standards and Evaluation Services Bureau, at (916) 227-4835, or [Anita.Deyoung@post.ca.gov](mailto:Anita.Deyoung@post.ca.gov).

## **DEVELOPMENT OF A MODEL COMMUNICATIONS TRAINING OFFICER PROGRAM**

The project to develop specifications and resources for a model Communications Training Officer (CTO) program for Public Safety Dispatchers (PSD) is progressing. Development of a model CTO program structure is an extension of updates to the PSD job analysis and the PSD basic course. The development of a standardized CTO resource package is a priority expressed by the public safety communications community and involves the development of trainer, trainee, supervisory, and program management resources for a comprehensive on-the-job training program.

Workshops to develop the model CTO program were held in October and December 2009 and in February 2010 in Costa Mesa. The work products were reviewed and more revisions are to be completed before the next workshop scheduled for June 2010.

Questions about this project may be directed to Senior Consultant Lou Madeira, Standards and Evaluation Services Bureau, at (916) 227-4871, or [Lou.Madeira@post.ca.gov](mailto:Lou.Madeira@post.ca.gov); or to Senior Personnel Selection Consultant Bill Groome, Standards and Evaluation Services Bureau, at (916) 227-3255, or [Bill.Groome@post.ca.gov](mailto:Bill.Groome@post.ca.gov); or to Senior Law Enforcement Consultant Don Shingara, Basic Training Bureau, at (916) 227-3935, or [Don.Shingara@post.ca.gov](mailto:Don.Shingara@post.ca.gov).

## **ONLINE PROCTOR TRAINING UPDATE**

Two phases of the project to automate proctor training for POST tests are nearing completion. CSU, Chico, the project vendor, is putting the finishing touches on both the “Jumpstart Course” (which covers general test security issues pertinent to all of POST’s high-stakes exams) and the POST Entry-Level Law Enforcement Test Battery (PELLETB) Course. Both courses will be available through the POST Learning Portal by April 2010. Also under development are online proctor training courses for the Defensive Tactics (DTAC) and Firearms portions of PC 832. These courses will be used to augment and enhance existing training materials. Online proctor training for DTAC and Firearms will be completed by June 2010.

Questions about online proctor training may be directed to Personnel Selection Consultant, Elizabeth Wisnia, Standards and Evaluation Services Bureau, at (916) 227-4830, or [Elizabeth.Wisnia@post.ca.gov](mailto:Elizabeth.Wisnia@post.ca.gov).

## **BASIC COURSE PHYSICAL CONDITIONING REVISION PROJECT CONTINUES**

Earlier this year, academy managers and physical training instructors began work to revise the Basic Course physical conditioning program by reviewing critical patrol officer physically demanding tasks and related conditioning needs. In consideration of physical task performance, injury severity reduction, and lifetime health needs, the Subject Matter Experts proposed a new list of conditioning goals for the Basic Course. These goals include Cardiovascular Endurance, Strength, Anaerobic Power, Explosive Power, Anaerobic Capacity, Speed, Agility, Balance, Stability, Core Fitness, and Flexibility.

In February, the group met to begin identification of effective and safe conditioning techniques and methods to achieve the newly proposed conditioning goals. During the workshop in Sacramento, they reviewed a variety of methods to develop stability, balance and core fitness, and identified several techniques and methods for further consideration. Next, the group will identify practical, effective and safe conditioning techniques for each of the remaining proposed conditioning goals. The next meeting is scheduled for March 2010.

Questions about the Basic Course Physical Conditioning Program revision may be directed to Senior Personnel Selection Consultant Michael Catlin, Standards and Evaluation Services Bureau, at (916) 227-2570, or [Michael.Catlin@post.ca.gov](mailto:Michael.Catlin@post.ca.gov).

### **COMMISSION APPROVES DEVELOPMENT OF NEW VEHICLE PURSUIT POLICY ONLINE COURSE**

At their February 2010 meeting, the Commission approved funding for the development of a new web-based course on vehicle pursuit policy.

This course will be designed with a feature that allows each agency to customize the course by incorporating its own policy into the training. Prior to the students taking the course, designated personnel from each agency will complete a questionnaire regarding their agency's pursuit policy. How these questions are answered will present the correct answers in the course. If an agency amends its pursuit policy, the course administrative page can be amended which will update the training and evaluation that follows. This provides the means for agencies to meet the annual training requirement in a convenient and effective manner. The course is projected to be released in the summer of 2011.

Questions about the Vehicle Pursuit Policy web-based course may be directed to Manager Jan Myyra, Learning Technology Resources Bureau, at (916) 227-4550, or [Jan.Myyra@post.ca.gov](mailto:Jan.Myyra@post.ca.gov); or Senior Instructional Systems Engineer Richard Dunn, Learning Technology Resources Bureau, at (916) 227-4262, or at [Rich.Dunn@post.ca.gov](mailto:Rich.Dunn@post.ca.gov).

### **SAFE DRIVING CAMPAIGN ANNOUNCED**

As part of the ongoing effort to reduce fatal and career ending collisions, POST announced its new nationwide SAFE (Situation-Appropriate, Focused, and Educated) Driving Campaign at the February Commission meeting in Irvine. The campaign encompasses the Vehicle Operations Training Advisory Council (VOTAC) and Research Team that have been in place since 2008. A third, new component is the SAFE Driving Advisory Board, which is working to raise awareness nationally.

Seated members of the Advisory Board include former Senator Gary Hart, Office of Traffic Safety Director Michael Geraci of the National Highway Traffic and Safety Administration (NHTSA), Chairman and CEO Craig Floyd of the National Law Enforcement Officers Memorial Fund (NLEOMF), Mesa County (CO) Sheriff Stan Hilkey, and Visalia Police Chief Colleen Mestas.

A joint meeting of SAFE Driving stakeholders—the Advisory Board, Research Team, and VOTAC—is scheduled for late March in San Diego.

Questions about the SAFE Driving Campaign may be directed to Senior Consultant Bryon G. Gustafson, Training Program Services Bureau, at (916) 227-3902, or [Bryon.Gustafson@post.ca.gov](mailto:Bryon.Gustafson@post.ca.gov).

**LEGISLATIVE UPDATE - STATUS OF CURRENT LEGISLATION**

The following is a bill in Legislative Session 2009/10 on which the Commission has taken, or will consider taking, a position.

<b>Bill # and Author</b>	<b>Title, Summary, and Commission Position</b>	<b>Status of Bill</b>
<p><b><a href="#">SB 110</a></b> <b>(Liu)</b></p>	<p><b>People with Disabilities: Victims of Crime.</b> This bill would require every state law enforcement agency to provide training to their peace officers using the telecourse "Crime Victims with Disabilities," produced by the Commission on Peace Officer Standards and Training and the Department of Justice, if the 2002 telecourse is updated. It would also require every local law enforcement agency to the extent this requirement does not create a state-mandated program cost, to provide the telecourse "Law Enforcement Response to Homelessness Update" to its officers. The bill provides strong encouragement that the training is provided in conjunction with homeless and formerly homeless persons, local agencies, and organizations that serve that population, and invite those local organizations to attend the training sessions and discuss the problem of crime against homeless victims.</p> <p><b>Commission Position:</b> Neutral.</p>	<p>Assembly Public Safety Committee 2/11/2010</p>
<p><b><a href="#">AB 1899</a></b> <b>(Eng)</b></p>	<p><b>State agencies: information: Internet Web site.</b> This bill would require, subject to specific exemptions, state agencies (including POST), the Department of General Services, and the office of the State Chief Information Officer to post specified audits and contracts to the state's Reporting Transparency in Government Internet Web site.</p> <p><b>Commission Position:</b> Neutral.</p>	<p>Assembly Business and Profession Committee 2/25/2010</p>

<b>Bill # and Author</b>	<b>Title, Summary, and Commission Position</b>	<b>Status of Bill</b>
<p><a href="#"><b>SB 1062</b></a> <b>(Strickland)</b></p>	<p><b>Public Safety Omnibus Bill.</b> This bill, in part, would make non-substantive changes to Section 13540 of the Penal Code.</p> <p><b>Commission Position:</b> Support.</p>	<p>Senate Committee on Public Safety 2/25/2010</p>
<p><a href="#"><b>SB 1190</b></a> <b>(Cedillo)</b></p>	<p><b>Animal control officers: baton training.</b> This bill would remove the requirement that animal control officer’s complete training certified by the Department of Consumer Affairs in order to be permitted to carry a club or baton and would instead require the officers to complete training approved by the Commission on POST.</p> <p><b>Commission Position:</b> Oppose unless amended.</p>	<p>From print. May be acted upon on or after 3/21/2010.</p>

REPORT DATE: February 26, 2010