

**Commission on Peace Officer Standards and Training**

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Date: June 28, 2011

Bulletin: No. 2011-09

Subject: **Retroactive Increase in Mileage/Subsistence for Training Reimbursement Requests and an Increase to an 80-hour Cap on Reimbursable Training**

Due to a greater number of trainees and other budget-related factors, POST imposed several cost-cutting measures on September 1, 2008 (see [Bulletin 2008-11](#) for details). While some of those reductions (commuter lunch, basic course subsistence and backfill) were reinstated on July 1, 2010, the high-cost lodging allowance remained suspended and the mileage reimbursement rate of \$.26 per mile has been constant for many years.

In Fiscal Year 2010/11 POST was fully funded and current economic conditions have caused a decline in the number of reimbursable trainees for the last three years. Therefore, POST is able to increase reimbursement for subsistence and mileage reimbursement for the periods and amounts reflected below:

1. For Training Reimbursement Requests (TRRs) submitted **from July 1, 2010 through December 31, 2010**, mileage reimbursement will be increased from 26 cents per mile to 50 cents per mile.
2. For TRRs submitted **from January 1, 2011 through June 30, 2011**, and into the future unless or until otherwise notified, the mileage rate will increase from 50 cents per mile to 51 cents per mile.
3. Effective **July 1, 2010 through June 30, 2011**, and into the future unless otherwise notified, subsistence (lodging and meals) reimbursement will be retroactively increased to the pre-September 1, 2008 level as follows:
 - \$128 - All counties not listed below
 - \$189 - Alameda County
 - \$156 - Los Angeles County
 - \$156 - San Diego County
 - \$189 - San Francisco County
 - \$189 - San Mateo County
 - \$189 - Santa Clara County
4. Effective **July 1, 2011**, the "40-hour cap" on reimbursable training per officer, per fiscal year will be increased to an "80-hour cap". (See attached list of exempt courses.)

Questions concerning reimbursable training may be directed to the Reimbursement Unit at (916) 227-3933.

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Executive Director

Attachment: 80-hour Cap Exempt Courses

80-HOUR CAP EXEMPT COURSES

To ensure statewide uniformity in the administration of the cap, POST has established the following business rules:

1. The cap is set at 80 hours of non-exempt reimbursable training for all ranks and classifications.
2. The cap may not be exceeded when a course attended started before the 80-hour cap was reached.

For example, if an agency has been reimbursed for an officer completing a 16-hour course and then the officer attends an 80-hour course, the agency will only be reimbursed for an additional 64 hours. (80 – 16 = 64)

3. Courses *not* on the exempt list that are certified for more than 80 hours will be reimbursed only for 80 hours, not the total hours.

80-hour Cap Exempt Courses	
Effective July 1, 2011, until further notice	
Code	Course Title
00100	BASIC COURSE-INTENSIVE
00200	SPECIALIZED INVESTIGATORS BASIC COURSE
00400	SUPERVISORY COURSE
00501	MANAGEMENT COURSE MODULE A
00502	MANAGEMENT COURSE MODULE B
00503	MANAGEMENT COURSE MODULE C
00601	EXECUTIVE DEVELOPMENT COURSE PART I
00602	EXECUTIVE DEVELOPMENT COURSE PART II
12300	SUPERVISORY LEADERSHIP INSTITUTE (SLI)
12309	SLI, SESSION 6-A
12311	SLI, SESSION 1
12312	SLI, SESSION 2
12313	SLI, SESSION 3
12314	SLI, SESSION 4
12315	SLI, SESSION 5
12317	SLI, SESSION 7
12318	SLI, SESSION 8
12319	SLI, SESSION 6-B
13200	POST DEVELOPMENT WORKSHOP
20114	TERRORISM INVESTIGATOR'S RESPONSE
20785	DRIVER TRAINING SIMULATOR INSTRUCTOR
20795	ARREST AND CONTROL INSTRUCTOR
20985	DRIVER TRAINING SIMULATOR
21065	FORCE OPTION SIMULATOR
21075	FORCE OPTION SIMULATOR INSTRUCTOR
21265	BATON/IMPACT WEAPONS INSTRUCTOR
21480	PHYSICAL TRAINING INSTRUCTOR
21513	HUMAN TRAFFICKING INVESTIGATION
21540	MOTORCYCLE TRAINING INSTRUCTOR
21625	CHEMICAL AGENT INSTRUCTOR

21635	DEFENSIVE TACTICS INSTRUCTOR
21640	FIREARMS INSTRUCTOR
21675	DRIVER TRAINING INSTRUCTOR
21700	IDI-INSTRUCTOR DEV
21704	INSTRUCTOR/CURRICULUM DEV
21706	INSTRUCTOR DEV BASIC COURSE
21707	INSTRUCTOR DEVELOPMENT-INTERMEDIATE
21713	INSTRUCTOR DEVELOPMENT-CRITICAL THINKING
21714	INSTRUCTOR DEVELOPMENT-PRESENTATION SKILLS
21716	ICI/IDI-SPECIAL INSTRUCTOR DEVELOPMENT
21717	IDI-INSTRUCTOR DEV-INSTRUCTIONAL TECHNOLOGY
21718	IDI-INSTRUCTOR DEV-PROBLEM BASED LEARNING
21719	IDI-ADVANCED INSTRUCTOR, PHASE I
21721	IDI-ADVANCED INSTRUCTOR, PHASE II
21770	FIRST AID/CPR INSTRUCTOR
21815	DRIVER AWARENESS INSTRUCTOR
21920	DIVERSIONARY DEVICES INSTRUCTOR
22294	CAMPUS LAW ENFORCEMENT
23000	SPECIAL WEAPONS AND TACTICS (SWAT)
23092	ELECTRONIC WEAPONS INSTRUCTOR
23181	GANGS INVESTIGATION
23272	CULT. DIV-TOOLS FOR TOLERANCE
23281	TOOLS FOR TOLERANCE COMMAND STAFF
23283	RACIAL PROFILING TRAIN THE TRAINER (MOT ONLY)
23284	RACIAL PROFILING
23289	CUL. DIVERSITY/INTEGRITY TOOL
23297	TOOLS FOR TOLER/SUP./LINE STAFF
23410	COMPUTER CRIME INVESTIGATION
23441	RECRUIT TRAINING OFFICER COURSE
23602	BASIC COURSE SCENARIO MANAGEMENT TRAINING
25000	REQUALIFICATION-BASIC COURSE
26000	CRIM. INV. INST. – CORE COURSE (ICI)
26002	INSTITUTE OF CRIMINAL INVESTIGATION INSTRUCTOR PHASE I
26003	INSTITUTE OF CRIMINAL INVESTIGATION INSTRUCTOR PHASE II
30190	VEHICLE THEFT INVESTIGATION
30231	HATE CRIME INVEST FOR FIRST RESPONDERS
30050	ARSON INVESTIGATION 1A
30110	ARSON INVESTIGATION 1B
30610	FRAUD/FORGERY INVESTIGATION
30611	IDENTITY THEFT INVESTIGATION - ICI
30660	INVEST AND TRIAL PREPARATION
30770	BAILIFF AND COURT SECURITY
30900	DISPATCHER, PUBLIC SAFETY
30926	DISPATCHER, DOMESTIC VIOLENCE
21706	IDI-INSTRUCTOR DEV BASIC COURSE
30929	DISPATCHER, SEXUAL ASSAULT
30948	DISPATCH/TERRORISM AWARENESS INSTRUCTOR
30985	LESS LETHAL WEAPON INSTRUCTOR
31200	CORONERS COURSE
31240	DEATH INVESTIGATION
31290	BURGLARY INVESTIGATION COURSE
31521	CHILD ABUSE INVESTIGATION, ADVANCED
31715	FIELD TRAINING OFFICER UPDATE
31725	FIELD TRAINING OFFICER

31735	FIELD TRAINING PROGRAM SAC COURSE
31756	POLICE TRAINING OFFICER
31911	HOMICIDE INVESTIGATION, ADVANCED (ICI)
31921	HOMICIDE INVESTIGATION (ICI)
32340	CHILD ABUSE
32345	DOMESTIC VIOL/1ST RESPONDER
32349	NEGOTIATIONS FOR DOMESTIC VIOLENCE
32415	DOMESTIC VIOLENCE INV
32436	OFFICER INVOLVED DOMESTIC VIOLENCE
32550	MOTORCYCLE TRAINING
32650	NARC INVESTIGATION – 80-HOUR
33310	ROBBERY INVESTIGATION
33430	SEXUAL ASSAULT INVESTIGATION
33433	SEXUAL ASSAULT INVESTIGATION 1ST RESPONDER
33435	SEXUAL ASSAULT INV.
33710	VICE INVESTIGATION
40720	ACADEMY DIRECTOR/COORDINATOR TRAINING
40724	INSTRUCTOR DEVELOPMENT SYMPOSIUM
50000	TEAM BUILDING WORKSHOP
71010	COMMAND COLLEGE - DEFINING THE FUTURE
71020	COMMAND COLLEGE - SOCIAL ISSUES & POLITICAL ISSUES
71030	COMMAND COLLEGE - ENHANCED LEADERSHIP
71040	COMMAND COLLEGE - FUTURE FORECASTING & ECON ISSUES
71050	COMMAND COLLEGE - TECHNOLOGICAL & ENVIRONMENTAL ISSUES
71060	COMMAND COLLEGE - FUTURES PLANNING TOOLS
71070	COMMAND COLLEGE - POLITICS OF CHANGE
80200	AVIATION SECURITY (PC 832.1)
21727	IDI-MASTER INSTRUCTOR CERTIFICATION – PROGRESS WORKSHOP
21728	IDI-MASTER INSTRUCTOR CERTIFICATION - VALIDATION
21726	IDI-MASTER INSTRUCTOR CERTIFICATION - CORE