

**INFORMATION PRIVACY ACT:** Pursuant to the Federal Privacy Act (Public Law 93-579) and the Information Practices Act (IPA) of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information. POST is requesting this information pursuant to POST regulation section 1003. Submission of all requested information is mandatory. Failure to provide any part of the requested information may delay processing of this application or result in an incomplete record. The requested information will be used to process the addition of a peace officer to a POST Agency Roster. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual for whom personal information is collected has the right to inspect that information in any record maintained by POST. Inquiries may be directed to the POST Information Practices Act Coordinator at the address and telephone number listed above. Contact the POST Administrative Services Bureau for instructions on requesting records.

**SECTION 1: IDENTIFICATION**

1. POST ID (If known)	5. RACE/ETHNICITY
2. NAME (Last, First, Middle)	6. APPOINTMENT DATE
3. BIRTHDATE	7. RANK
4. GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary	8. AGENCY

**SECTION 2: ATTESTATION**

9. For all applicants (Initials required by employing agency hiring authority):

\_\_\_\_\_ The individual being appointed has been evaluated in accordance with and met all minimum peace officer background and hiring requirements as described in Government Code §1029, 1031, 1031.4, and Commission Regulations §1950-1955.

10. For applicants with previous employment as a peace officer (Initials required by employing agency hiring authority):

\_\_\_\_\_ I attest the appointing agency has requested and reviewed records of any investigations of misconduct involving the applicant and maintained in the officer's designated file as described in Penal Code §832.12.

\_\_\_\_\_ Beginning January 1, 2023, I attest the agency has contacted POST to inquire as to the facts and reasons a peace officer became separated from any previous employing agency as described in Penal Code §13510.9(d)(3).

**I hereby attest the individual being appointed is eligible to be employed and hold office as a peace officer in California.**

**SECTION 3: HIRING AUTHORITY SIGNATURE OR AUTHORIZED DESIGNEE**

PRINT NAME OF HIRING AUTHORITY	CONTACT NUMBER
SIGNATURE OF HIRING AUTHORITY	EMAIL
TITLE	DATE

**POST USE ONLY**

**ATTESTATION OF PEACE OFFICER ELIGIBILITY**

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**DETAILED INSTRUCTIONS**

<p><b>Entry Details</b></p> <p><b>SECTION 1: IDENTIFICATION</b></p>	<p><b>Box 1:</b> Enter the Registered POST Identification Number if it is known.</p> <p><b>Box 2:</b> Legal Name</p> <p><b>Box 3:</b> Date of Birth</p> <p><b>Box 4:</b> Gender: 1. Select male if the applicant identifies as male. Select female if the applicant identifies as female. Select non-binary if the applicant identifies as non-binary.</p> <p><b>Box 5:</b> Race/Ethnicity:</p> <p><b><i>American Indian or Alaska Native</i></b> A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.</p> <p><b><i>Asian</i></b> A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Thailand, and Vietnam.</p> <p><b><i>Black or African American</i></b> A person having origins in any of the black racial groups of Africa.</p> <p><b><i>Filipino</i></b> A person having origins in any of the original peoples of the Philippine Islands.</p> <p><b><i>Hispanic or Latino</i></b> A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.</p> <p><b><i>Native Hawaiian or Other Pacific Islander</i></b> A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</p> <p><b><i>White</i></b> A person having origins in any of the original peoples of Europe, Middle East, or North Africa.</p> <p><b><i>Other</i></b></p> <p><b>Box 6:</b> Date appointed to the hiring agency.</p> <p><b>Box 7:</b> Rank: Must be listed as a peace officer as one of the following ranks:</p> <ul style="list-style-type: none"> <li>• Acting Chief</li> <li>• Agent</li> <li>• Assistant Chief</li> <li>• Assistant Marshal</li> <li>• Assistant Sheriff</li> <li>• Captain</li> <li>• Chief</li> <li>• Chief Deputy</li> <li>• Chief Investigator</li> <li>• Commander</li> <li>• Coroner</li> <li>• Corporal</li> <li>• Deputy</li> <li>• Deputy Chief</li> <li>• Deputy Commissioner</li> <li>• Deputy Coroner</li> <li>• Deputy Coroner Manager</li> <li>• Deputy Marshal</li> <li>• Detective</li> <li>• Director</li> <li>• Division Chief</li> <li>• Inspector</li> <li>• Investigator</li> <li>• Investigator Manager</li> <li>• Investigator Supervisor</li> <li>• Investigator, Welfare Fraud</li> <li>• Investigator Manager, Welfare Fraud</li> <li>• Investigator Supervisor, Welfare Fraud</li> <li>• Jail Deputy</li> <li>• Lieutenant</li> <li>• Manager</li> <li>• Marshall</li> <li>• Police Officer</li> <li>• Ranger</li> <li>• Ranger Manager</li> <li>• Ranger Supervisor</li> <li>• Reserve Level I</li> <li>• Reserve Level II</li> <li>• Reserve Level III</li> <li>• Sergeant- at- Arms</li> <li>• Sergeant-at-arms Chief</li> <li>• Sergeant</li> <li>• Sheriff/Coroner</li> <li>• Special Agent</li> <li>• Supervisor</li> <li>• Undersheriff</li> <li>• Warden</li> </ul> <p><b>Box 8:</b> Agency name</p>
<p><b>SECTION 2: ATTESTATION</b></p>	<p>9. Initials required for all applicants.</p> <p>10. Initial only if the applicant has been previously employed as a peace officer.</p>

**ATTESTATION OF PEACE OFFICER ELIGIBILITY**

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**DETAILED INSTRUCTIONS**

<b>SECTION 3: HIRING AUTHORITY SIGNATURE OR AUTHORIZED DESIGNEE</b>	Only the hiring authority or an authorized designee can attest and sign.
<b>AUTHORIZED DESIGNEE</b>	
<b>How To Submit</b>	This document must be uploaded with the notice of appointment for newly appointed peace officers or any peace officer that is a lateral or has had a break in service via the POST Electronic Data Interchange (EDI). Download this document, initial, sign where required, and upload the document to the notification of appointment. If any missing information is identified, it will be returned to the agency for correction.
<b>Approval Process</b>	After a notice of appointment is completed, POST will verify that all information is completed before the peace officer is added to the agency roster. If any missing information is identified, it will be returned to the agency via EDI. The peace officer will not be added to the agency roster until the form is completed and reviewed by POST.
<b>POST Contacts</b>	For assistance with the attestation form call or email: <b>Phone:</b> (916) 227-3765 <b>Email:</b> <a href="mailto:Certificates@post.ca.gov">Certificates@post.ca.gov</a>