

Memorandum

To : All Commissioners

Date : April 2, 1974

From : Executive Director
Commission on Peace Officer Standards and Training

Subject: Commission Meeting

April 25-26, 1974
La Playa Hotel - Terrace Room
Carmel By-The-Sea

April 25: 10:00 a.m. to 5:00 p.m.
April 26: 9:00 a.m. to 12 Noon

AGENDA

- A. Call to Order
- B. Introduction of Guests
- C. Approval of January 24-25, 1974 and February 20, 1974 Minutes
- D. Ventura County Certificates
- E. Staff Reorganization
- F. Standards and Training Division
 - 1. Certification of Courses
 - 2. Basic Course Revision
 - 3. Executive Development Course Revision
 - 4. Course Evaluation System
 - 5. Regional Criminal Justice Training Systems
- G. Project STAR
- H. Specialized Program - Welfare Fraud Investigators
- I. Administrative Counseling Division
 - 1. Status Report
 - 2. Advisory Committee Report
 - 3. Proposed Regulation Changes

Commission Meeting Agenda
April 25-26, 1974
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J. Administration Division

1. Fiscal Year 1974/75 Budget Request
2. Revenue and Reimbursements
3. Specialized Program Costs
4. POST Consultants Exam

K. Technical Services Division

1. PAM - Status Report
2. Crime Prevention Institute
3. Firearms Use Policy Research - Status Report

L. Legislative Report

M. Old/New Business

1. Alhambra Basic Academy Course Decertification
- 2.
- 3.

N. Date of Next Meeting/Hearing

San Diego) May 12 - Hearing and Meeting
) July 18-19 - Regular Meeting

O. Adjournment (12 Noon)


GENE S. MUEHLEISEN

cc: Advisory Committee

State of California
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES

April 25-26, 1974
La Playa Hotel
Carmel-By-The-Sea

The meeting was called to order at 10:00 a. m. by Chairman Grogan.
A quorum was present.

Present:

Robert F. Grogan	-	Chairman
Dan Kelsay	-	Vice Chairman
Wesley R. Barrett	-	Commissioner
Floyd O. Barton	-	Commissioner
Jack G. Collins	-	Commissioner
Loren W. Enoch	-	Commissioner
Edwin R. McCauley	-	Commissioner
Donald F. McIntyre	-	Commissioner
Robert S. Seares	-	Commissioner
Jack R. Winkler	-	Representative of the Attorney General

Also Present:

Robert Blanchard	-	Advisory Committee Representative, California Association of Administration of Justice Educators Representative
Robert Cress	-	Advisory Committee Member, Peace Officers Research Association of California Representative
Gene S. Muehleisen	-	Executive Director
David Y. Allan	-	Project STAR Coordinator
Carl R. Ball	-	Director, Administrative Counseling
Bradley W. Koch	-	Director, Technical Services
Jewell L. Ross	-	Assistant to the Executive Director
Otto H. Saltenberger	-	Chief, Central Bureau, Standards & Training
Darrell L. Stewart	-	Senior Consultant, Standards & Training
Gerald E. Townsend	-	Director, Standards & Training
George W. Williams	-	Chief, Northern Bureau, Standards & Training
Brooks Wilson	-	Chief, Southern Bureau, Standards & Training
Imogene Kauffman	-	Recording Secretary

Visitors:

Phil Amen	-	Department of Justice
Dale Anderson	-	Seaside Police Department
Harold Benadom	-	Chief, Monterey Police Department
Carl Benoren	-	King City Police Department
Robert J. Beren	-	Department of Justice
Fred Coburn	-	Director, Region O, Criminal Justice Planning
Ben W. Cooper	-	Chief, Seaside Police Department
Charles Ellison	-	San Diego Police Department
Stan Everett	-	Riverside City College
Dave Fairbairn	-	Bahn-Fair Institute
Joel Greenfield	-	NCCJTES-SACTO and CAAJE
James M. Geary	-	Sheriff, Santa Clara County
Harry Johnson	-	Chief, Lakeport Police Department
Ben Jimenez	-	Chief, Solidad Police Department
Alfred R. Keep	-	Attorney, Simi Valley
Bob Kennedy	-	Bahn-Fair Institute
Clyde P. Klaumann	-	Chief, Carmel Police Department
Dudley N. Lapham	-	City Manager, Seaside
Ron Lucero	-	Department of Finance
Earl Ludwick	-	South Gate Police Department
Bill Martin	-	South Gate Police Department
Carl E. Miller	-	Alhambra Police Department
Bill Mitchell	-	Chief, King City Police Department
Jordan W. Montano	-	Department of Finance
Alex Pantaleoni	-	Rio Hondo College
Larry D. Roskens	-	Modesto Criminal Justice Training Center
Phil Schuyler	-	San Bernardino County Sheriff's Department
Donald H. Scott	-	Long Beach City College
John Serpa	-	Bahn-Fair Institute
Leonard F. Silvey	-	Department of Justice
Dennis M. Smith	-	Department of Justice
Lloyd Stornie	-	Alhambra Police Department

INTRODUCTION OF GUESTS

The Executive Director introduced Mr. Jack R. Winkler, Chief Assistant Attorney General, Department of Justice, Sacramento, appointed to the Commission as the representative of Attorney General Evelle Younger. Mr. Winkler replaces Eric Younger, Assistant Attorney General, who has been serving on the Commission for the past two years.

Mr. Winkler served as Deputy Attorney General for five years, Assistant Attorney General in charge of the Sacramento Office of Criminal Law Division for one and one-half years, and was appointed Chief Assistant Attorney General in charge of the Criminal Law Division in December 1973.

APPROVAL OF MINUTES

MOTION by Commissioner Seares , seconded by Kelsay, motion carried that the minutes of the last two meetings -- January 24-25 and February 20, 1974, be approved as mailed excepting Commissioner Collins requested motion number 1, February 20, be reflected in the Proposed Regulation Changes in Section 1001 (h) to read:

"Department Head" is the chief of police, sheriff or chief executive of a law enforcement agency.

MOTION by Commissioner Seares, seconded by Kelsay, carried that future minutes reflect a show of vote by name.

VENTURA COUNTY CERTIFICATES

In March 1973, information was received that two employees of the Ventura County Sheriff's Department were the subjects of an investigation being conducted by the District Attorney of Ventura County. The investigation was based on allegations of possible criminal misconduct in the manner in which POST certificates were obtained by the named persons.

It appeared that the issuance of Advanced Certificates during the "grandfather clause" period in 1970 was an administrative error on the part of POST staff, in that neither man was then qualified to receive the Advanced Certificates.

As a result of an internal investigation into the matter, conducted by Sheriff Hill, both men were dismissed from the department, effective December 20, 1973, and a letter was received from the foreman of the grand jury recommending that the certificates be revoked.

Chairman Grogan appointed Eric Younger to inquire further into the matter on behalf of the Commission who recommended that the revocation action be tabled until the next regular commission meeting.

Mr. Younger, acting as a committee of one to make findings and prepare a recommendation, completed his report, and on April 12 it was forwarded to POST headquarters and to the Commissioners. The report advised that the doctrine of laches be considered--the laches doctrine would hold that the Commission should not try to rescind certificates after a substantial period of time unless fraud or other clear wrong doing could be shown. Inasmuch as fraudulent action had not been proven, lacking evidence that the necessary training had not been received, plus several other issues addressed in his

4.

Ventura County Certificates (continued)

report, Mr. Younger made the following recommendation:

"It is recommended that the Commission take no action regarding revocation of the Advanced Certificates held by John Milton Chamberlain and Ralph Merle Hollis."

MOTION by Attorney General Representative Jack Winkler, Chief Assistant Attorney General, seconded - Kelsay, (Enoch abstaining) motion carried for adoption of the report submitted by Eric Younger, including the recommendation that no further action be taken by the Commission regarding the revocation of the certificates in question.

POST STAFF REORGANIZATION

The Executive Director reported that as a result of House Resolution 81 (Priolo), adopted September 1973, a legislative analyst had reviewed POST programs and management practices. Results of the audit were reported to the Legislature as part of the analyst's budget recommendation.

Those recommendations which would come under the delegated responsibility of the Executive Director have been implemented. The entire package of recommendations will be presented to the Commission after they have been acted upon by the Legislature.

One of the recommendations, implemented on a trial basis, is the consolidation of Personnel Standards functions and adherence inspections with Education and Training personnel. Two divisions have been retitled. The Education and Training Division is now Standards and Training, and the Police Standards Division has been retitled Administrative Counseling and is solely concerned with the administrative counseling function.

Personnel by Division at Present:

	Professional	Support	Total
Executive Office	3	2	5
Administrative Counseling	12	6	18
Standards and Training	19	12	31
Technical Services	8	5	13
Administration	<u>3</u>	<u>22</u>	<u>25</u>
Total	45	47	92

A re-organization chart dated April 1, 1974, was presented and is set forth as Attachment "A".

STANDARDS AND TRAINING DIVISION

Certification of Courses

Commissioner Seares, Chairman of the Course Certification Subcommittee, reported that the Committee had reviewed the certification recommendations of POST staff and approval was recommended. Exceptions and special direction are reflected in the individual commission action as follows:

MOTION by Commissioner Seares, seconded by Commissioner Kelsay, motion carried to accept the Certification Committee's recommendation to approve all staff recommendations of courses presented on the course certification agenda; exceptions are shown individually.

<u>Special Courses</u>	<u>Title</u>	<u>Hours</u>	<u>Reimbursement</u>
Ohlone College	P. C. 832-Arrest and Firearms	40	D (when applicable)
<u>Technical Courses</u>			
Bakersfield College	Jail Operations Course	40	A
California Peace Officers Association	Upgrading Instructors Training Program	42	B
CSU, Los Angeles	Institute on Law Enforcement and the Retarded Citizen	24	B (exclude tuition)
Central Coast Counties Consortium	Jail Operations Course	40	A
Department of Justice	Controlled Substances Analysis	80	B (exclude tuition)
Department of Justice	Firearms & Toolmark Identification	80	B (exclude tuition)
Modesto Criminal Justice Training Center	Field Evidence Technician Course	80	A

MOTION by Commissioner Seares, seconded Enoch, (Nay - Collins - hours of course too long):
 Motion carried for certification.

Technical Courses (continued)

	<u>Title</u>	<u>Hours</u>	<u>Reimbursement</u>
Santa Rosa Criminal Justice Training Center	Command Level Tactics Course	24	A (Retro. 4-10-74)

MOTION by Commissioner Seares, seconded Barrett, (nay - Kelsay) motion carried for certification with the following modifications:

- Staff will prepare a suitable definition limiting this course to individuals who are properly identified as performing in a command or supervisory position.
- Staff is to develop a more appropriate title based upon the comments of the Commission regarding eligibility of participation. (A suggested title, "Field Tactics Course".)

State Center Peace Officers Academy	Jail Operations Course	40	A
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Action Deferred:

San Jose City College	Police Self-Defense Instructors Institute	80	A
	Advanced Police Self-Defense Instructors' Institute	40	A

MOTION by Commissioner Collins, seconded - McIntyre, motion carried that action on these two courses be deferred. Staff is to re-examine instructors' capabilities, length of course and curriculum content, and present the courses for certification at a later date.

United States Department of Justice	Basic Narcotics and Dangerous Drugs	80	A (Retro. 4-1-74)
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MOTION by Commissioner Seares, seconded - Enoch, (Collins opposing - excessive hours), motion carried for certification.

Certification of Courses (continued)Modifications

Los Angeles Police Dept.	Supervisory Course	Increase from 120 hours to 160 hours.
Los Angeles Police Dept.	Investigator School	Course was formerly entitled "Detective School"; increase from 40 to 80 hours; increase tuition from \$150 to \$300.
San Diego Police Dept.	Criminal Investigation	Course was formerly entitled "Seminar on Investigation Techniques"; increase from 18 to 30 hours; delete prerequisite.

Decertification of Courses

Palo Alto Police Training School	Basic Course
Sunnyvale Public Safety Officer Training School	Basic Course
Cerritos College	Supervisory Course
Los Angeles Police Department	Civil Disturbance School
Los Angeles Police Department	Desk Management School
Monterey Peninsula College	Crowd Control Institute
San Jose State University	Police Schools and the Community
UC Davis - Bahn-Fair Institute	Crime Scene Investigation and Physical Evidence Presentation

The documentation of noncompliance of guidelines, prompting a recommendation for decertification, set forth six issues of prime concern which included:

1. A proposed application form designed to screen prospective students by functional assignment and duties.
2. A revised curricula, setting forth modifications for all students to reduce the number of photo laboratory hours.
3. Establishing modular tracts for participants according to the data collected from the screening process.

Decertification of Courses (continued)

UC Davis - Bahn-Fair Institute

Crime Scene Investigation and Physical Evidence Presentation

4. A proposal, conforming with the original Commission certification, to conduct 24 POST certified classes per year with a maximum of 12 students per class. This new proposal must include a Request for Certification (POST Form 2-103), a Course Budget (POST Form 2-106), and accompanying documents required by POST "Guidelines", page 3. (Forms attached.)
5. Information regarding your newly developed internal procedures for instructor and coordinator timekeeping, including copies of records indicating the hours of instruction and coordination actually provided in each presentation since implementation of the procedures.
6. A proposed plan for returning to the Peace Officers Training Fund the lodging and meals overcharges for the Fiscal Year 1972/73.

Following discussion it was the consensus of the Commission that increased offerings and students per class have produced costs that have become an exorbitant drain on the POTF. There is a need to identify the objective of the course, i.e., is it a course to promote a system developed--the Sure-
PLEA System. More emphasis on providing teaching capabilities to the participants is needed--to train people to go back and train others. Commissioner Barrett stated more study should be made on the six noncompliance items set forth.

MOTION by Commissioner Enoch, seconded, Barrett, carried (Nays: McCauley, McIntyre, Collins, who wanted immediate decertification) that there be decertification effective July 30, 1974, unless corrective action is taken to comply with the requirements of the Commission.

It was the recommendation that the Attorney General's Office be consulted regarding the question of the audit and what appeared to be the overcharging of funds resulting in excessive payment of \$23,531 to the Bahn Fair Institute. It was stated by Mr. Fairbairn that their contention is they owe nothing.

It was further stated that the intent of the Commission be to continue courses in the normal fashion of approval until the issues are resolved. This would also include reimbursement at \$455 per student. If the Attorney General's Opinion is received before the next meeting, it will be the decision of the Chairman and Executive Director what action is required.

Decertification of Courses (continued)

Antelope Valley College	Community Police Relations
Cerritos College	Community Police Relations
Citrus College	Community Police Relations
College of the Canyons	Community Police Relations
Glendale College	Community Police Relations
Mt. San Antonio College	Community Police Relations
Rio Hondo College	Community Police Relations
Santa Rosa Junior College	Community Police Relations
Ventura College	Community Police Relations

Basic Course Revision - Status Report

Brooks Wilson, Coordinator of the Basic Course Revision project, reported that the project is progressing very well. Within the next several weeks the recommended course outline should be received which will consist of a series of basic functions supported by a number of performance objectives.

Staff has made as wide an exposure as possible to all concerned agencies and groups including the California Association of Police Training Officers (North and South), California Association of Administration of Justice Educators, the POST Advisory Committee and POST staff.

The next phase of the project will involve a consensus review through operational personnel from various-sized agencies. It will then be exposed to the concerned groups again.

It is hoped that tentative performance objectives will be ready to be presented to the Commission at the July Commission meeting.

Executive Development Course Revision - Status Report

Otto Saltenberger reported on the progress made on updating data and curricula of the existing Executive Development Course.

Executive Development Course Revision - Status Report (continued)

An advisory committee was formed and a questionnaire of 44 specific items was administered which dealt with the Executive Course. The returns have been analyzed by staff. Three ad hoc meetings have been held to date for review of the material. The next scheduled meeting is May 30. Specific curricula framework for the course and some general curriculum has now been identified. There is a strong indication that the course should be offered by a centralized means of control, and particular issues of concern on prerequisites have been addressed.

The POST Advisory Committee will receive a report at the next scheduled meeting, and the report will then be submitted to the Commission for final approval. There are strong feelings that there is a need to move into individual contractual arrangement. A modular course has been identified and some specific sub-elements for these modules. At this time, the detailed lesson plans are beyond the capability of staff and the existing committees. A feeling has been expressed by the group that additional expertise is needed for curriculum development from educators and institutions in the field. This concept will be finalized and brought before the committee on May 30.

Course Evaluation System

Brooks Wilson reported that the final report has been received from the course evaluation committee which contains an instrument of 31 items to be used by each student in the evaluation of the training courses for every presentation. It is designed to utilize electronic data processing and is a very sophisticated system.

At the next Commission meeting some recommendations will be presented which will involve some utilization of the system.

REGIONAL CRIMINAL JUSTICE TRAINING SYSTEMS

Bob Blanchard of the American Justice Institute, Training and Education Systems, discussed the Northern California Training and Education System, its history and present posture. In 1971, CCCJ contracted with Stanford Research Institute to conduct a feasibility study on the establishment of regional criminal justice education, training and resource centers in California. The Modesto Criminal Justice Training Center was one of the first such centers to be funded by CCCJ. Northern California was funded this year and consists of 26 northern California counties. A one-year feasibility study by the American Justice Institute developed a system that took into consideration the various needs of different departments, the distances, weather conditions and geographic areas. It was decided that a single physical location would not be practical in

Regional Criminal Justice Training Systems (continued)

northern California. Thus, an administrative coordinating system, and a delivery system using four primary training locations, were developed in favor of a single physical plant. The four training locations in northern California are: Eureka, Santa Rosa, Oroville and Sacramento area.

CCCJ requires that after three years the center must be self-sustaining when federal funding ends.

There are 37 members on the Board of Directors of NCTES. They include area center directors, universities and two-year colleges, Department of Corrections, and CCCJ regional planning directors. Each group selects one person to represent them on the Executive Committee which handles the day-to-day operations of the system.

The northern California system is now in its first year.

Harold Snow of the Standards and Training Division gave a presentation on the role of the Commission in regional training.

By use of training aids he described the two systems that have been funded, the Modesto Regional Training Center which serves eight counties in the Central Valley area, and the Northern California Training and Education System serving the northern 26 counties.

The Central Coast area, including San Luis Obispo, Santa Barbara and Ventura counties, has been recently funded for a feasibility study.

Harold Snow mentioned other areas in the State that have discussed regionalization. These include the lower San Joaquin Valley, Riverside-San Bernardino, Los Angeles, East Bay area, Orange and San Diego areas.

The following tentative recommendations are being considered as POST's position on regionalized training. The first set of recommendations presented are those from POST to (OCJP) Office of Criminal Justice Planning, formerly CCCJ, which would modify the present OCJP guidelines for implementing regionalization:

POST supports present OCJP program guidelines for regionalization with two exceptions:

1. Guideline requiring 5,000 criminal justice personnel be flexible with the retention of the 5,000 official figure.
2. OCJP program guideline requiring all regional systems conform to the eight geographical areas be modified to include more numerous planning efforts now being undertaken.

Regional Criminal Justice Training Systems (continued)

A recommended additional guideline would be that the highest priority for future funding be given to areas that demonstrate previous planning and implementation towards regionalization.

A guideline requiring involvement of both users and producers in planning process should be added.

Recommendations for POST's internal policy toward regionalization are as follows:

POST officially support prerogative of local area determinations.

POST supports the goal of regionalization to provide better means of delivering training and education.

POST supports functioning or existing training institutions to actually conduct and coordinate instruction.

POST pursue an active leadership role towards implementing regionalization.

POST supports each system, once developed and operational, by encouraging each to consider and resolve its own area training-related problems.

POST encourages the development of intra-system mechanisms to resolve jurisdictional disputes, planned for curriculum development, and provide input to POST on training matters.

POST take an active role in stimulating adequate funding for regionalization in general.

POST give some in-depth consideration to permitting course certifications going to established regional training systems rather than particular institutions within such systems when procedural safeguards developed by the particular system demonstrate there will be compliance with POST Guidelines, course quality control, and continuity of offering.

Hal explained each of the above recommendations and answered questions after each.

PROJECT STAR

Dave Allan, Project Coordinator, reported that the police demonstration training package of field test evaluation was conducted January 28 through February 15 at the Modesto Regional Criminal Justice Training Center. This was a 120-hour presentation of STAR modules as a part of a 400-hour basic course. The student population consists of 26 officers from 23 separate agencies in California. It was

Project STAR (continued)

considered a highly successful venture. The individuals in the class agreed fully with the role concepts which were presented and provided some insight on recommendations for revisions of packages and showed some statistically significant changes for improving POST tests.

It is expected that the production package for the police will be delivered to POST about the middle of June.

The Corrections demonstration training package field test is now being conducted at the Riverside Regional Criminal Justice Center. It began April 15 and will terminate on May 3. This is also a 120-hour presentation consisting of 38 individuals in the corrections field.

The Judicial Process package will be presented to the Judicial Process Resource group in San Francisco on May 2. Approval of the demonstration package is expected at that time.

It is expected that the Project will be completed within the available funds. A request for a grant of contract extension for a period of about four months will be made. This would carry the project through December 31, 1974. Three additional grant requests are also being prepared:

- For publication and distribution of two of the Project products-- "Social Trends Analysis" and "Roles, Tasks and Performance Objectives".
- Project implementation on a national basis through LEAA.
- Project implementation in California through CCCJ.

SPECIALIZED PROGRAM - WELFARE FRAUD INVESTIGATORS

MOTION by Commissioner Seares, seconded Kelsay, motion carried that the past action of the Commission be ratified which included the category of Welfare Fraud Investigators in the POST Specialized Certification Program, retroactive to the date of issuance of the first certificate in this category.

ADMINISTRATIVE COUNSELING DIVISION

Carl Ball presented a document which showed the present status of the Administrative Counseling Program, Attachment "B".

To date, 79 surveys have been completed; eight surveys are in progress with a two-year backlog of 31 requests pending.

The Executive Director stated that more cost-effective methods to do surveys are continuously being sought. It is found that the real key is in staff assistance in the implementation phase, which is more time consuming than doing the survey itself.

At a future date, the concept of grant-in-aid for services for surveys will be presented to the Commission for consideration. This could lend itself to initiating some kind of a percentage charge on the surveys. A charge has not been suggested in the past as it was felt the service was so essential it should be made as available as possible. Unless some other sources of revenue are found, there will have to be a charge for some of these services.

Advisory Committee Report

Carl Ball reported that one of the members of the Advisory Committee, of necessity, had resigned. Jim Pinnell who represented Specialized Law Enforcement agencies at the state level, had been admitted to the Bar and had gone into private practice with a law firm in Fresno. Chairman Grogan had appointed his successor, William G. McGinnis, who serves as the law enforcement liaison for California State Employees Association.

The last meeting of the Advisory Committee was March 9 in Los Angeles. Some of the key issues addressed at that meeting were:

1. The PORAC Licensing Bill - Extreme interest was expressed but it was felt there was too much to consider in addition to a heavy agenda. Chairman Stroh appointed an ad hoc committee to work with PORAC and staff to review the bill in detail. A special one-day meeting will be called with the ad hoc committee to review the bill in toto.
2. The Role or Relationship of POST to Reserve Peace Officers - The question of whether or not the Commission should set selection or training standards for reserve peace officers was considered and recommendations made. When POST resources--including money and staff--are available, POST should consider this question. It was further recommended that POST staff continue with a limited commitment to develop a data base concerning reserves, i. e., kinds of assignments, numbers, where employed, and utilize outside resources as much as possible.

The Commission, especially Commissioner Enoch, voiced concern about the Commission's getting involved with reserves standards and training needs, and Commissioner Enoch stated he would like to see POST's involvement stopped.

The Executive Director stated that if POST is aware, within the police system, that reserves are being used on a full-time basis as police officers, and a reserve officer does a negligent act due to insufficient training, then POST would be criticized because of different interpretations of "each and every officer", as referred to in POST Regulations.

Advisory Committee Report (continued)

It was the direction of the Chairman that very little staff resources should be devoted to the reserve study without bringing it back to the Commission for approval.

3. Specialized Law Enforcement Certification Program - It was recommended that POST continue the Specialized Certification Program with stronger and more stringent compliance inspections. Further as resources become available within staff, the effort should be increased to develop more and better training for specialized law enforcement agencies to meet specialized standards.

4. Proposed Regulation Changes -

1002 (a) The Advisory Committee acknowledged that POST may no longer legally include U.S. citizenship as a selection standard.
 Recommendation: Some specific guidelines developed on how to conduct a background investigation on an alien prior to the time he becomes a citizen. This should be spelled out in the POST Administrative Manual.

1002 (a) (7) There was concern that the unit requirements are to stand as is.
 Recommendation: Develop some type of career ladder after employment. CAAJE is developing a plan for future consideration with regard to a professional development career ladder with built-in educational requirements for advancement.

1005 (e) A motion was passed by the Advisory Committee that the Commission should reconsider making the Executive Development Course mandatory.

The Executive Director suggested that the advice the Commission would make to the Advisory Committee would be that they go back to their own organizations with their recommendation and have those organizations offer testimony at a future hearing.

ADMINISTRATION DIVISION

Budget, 1974/75 Fiscal Year--Progress Report

Ed Toothman reported that the POST budget for 1974/75 Fiscal Year was reviewed by the Senate Finance Committee on February 21, and by the Assembly Ways and Means Committee on February 27, 1974.

Budget (continued)

At both the sub-committee meetings, POST was represented by the Executive Director and selected staff members.

It was expected that a meeting of the combined sub-committees will be held in the early part of May.

Revenue and Reimbursements

Mr. Toothman reported on the revenue and reimbursement status for the Peace Officers Training Fund as shown on Tables 1 through 6, Attachment "C".

Table 1 Comparison of revenue for Peace Officers Training Fund, by quarter, for the last three years.

Table 2 Revenue Received for the Peace Officers Training Fund for Fiscal Year 1973/74, by month.

Table 3 Reimbursements, by quarters, F.Y. 1971/72, 1972/73, 1973/74.
It was the consensus of the Commission that reimbursement should stay at 60% for salary, and that a special meeting be called on May 15 at 10:00 a. m. to precede the Commission Hearing in San Diego. At that time an in-depth review of several reimbursement plan combinations will be discussed. It was requested that an advanced mailing be made of all analyses to include predicted impact of several combinations.

Commissioners Enoch and McCauley voiced concern that too much money is going into Technical and Special Courses, and they would like a study of full reimbursement at 100% for the Basic Course and the adjustments necessary on all other programs to accommodate this.

Table 4 Quarterly Reimbursements - Fiscal Year 1973/74

Table 5 Quarterly Report - Supplement for Fiscal Year 1971/72

Table 6 Quarterly Report - Supplement for Fiscal Year 1972/73

Specialized Program Costs

It had been requested that a report be made to the Commission on the cost of the Specialized Certification Program. Mr. Toothman presented the following report:

For the first nine months of the 1973/74 Fiscal Year, 1,818 Specialized Certificates were issued. Included in this number was 1,288 Certificates of Completion, and 530 Basic, Intermediate and Advanced. As of March 31, at end of the Third Quarter, the number of Specialized Certificates issued was 78% greater than the comparable period for 1972/73. However, the

Specialized Program Costs (continued)

Certificate of Completion accounted for approximately 71% of all Specialized Certificates issued. The discontinuance of the Certificate of Completion will reduce the workload somewhat.

Cost of Maintaining the Specialized Certificate Program - There are two functions carried on in maintaining the Specialized Certificate Program: (1) the inspection of participating law enforcement agencies by the Personnel Standards Bureau, and (2) the issuance of the Specialized Certificates, by the Administration Division.

Cost of Inspections - There are 93 agencies in the Specialized Program. The operational plan calls for one inspection per year of each agency in the program.

Ninety-three agencies inspected once each year requiring one-half day per inspection plus one-half day office time per inspection, a total of 93 days per year.

93 days @ \$70.75 (salary) =	\$6,579.75	
Travel - per inspection = \$37.25		
93 days @ \$37.25 =	<u>3,464.25</u>	
Total cost per year of inspections		\$10,044.00

Cost of Issuing Specialized Certificates

Projected number of Specialized Certificates to be issued for the Fiscal Year 1973/74, (Basic, Intermediate and Advanced) = 530

Mailing costs @ 19¢ per certificate \$ 100.70

Clerical time @ \$1.24 per certificate 657.20

Total cost of issuing certificates \$ 757.90

Total cost per year of inspections \$10,044.00

Issuing Certificates 757.90

Grand total cost per year of \$10,801.90
Specialized Certificate Program

It is not expected that the program will expand much beyond its present size unless Legislation adds new responsibility.

POST Consultants Exam

The Law Enforcement Consultant I and II examination has been completed, and the list of successful candidates is expected from the State Personnel Board on April 25.

The examination attracted 87 candidates, 10 of whom are employed at POST as consultants. Twelve of the candidates failed the written test, and 40 were eliminated at the interview. Of the 35 successful candidates, 27 qualified for the Law Enforcement Consultant I list, and 23 for the Law Enforcement Consultant II list.

POST Consultants Exam (continued)

Since it was possible to apply for both Law Enforcement Consultant I and II examinations, several candidates appeared on both lists.

All of the candidates who are presently employed at POST were successful in the examination.

TECHNICAL SERVICES DIVISION

PAM - Status Report

Brad Koch stated that one of the high priority items of the Technical Services Division has been the development of the POST Administrative Manual (PAM). The direction and service this will provide to the field will be of extreme benefit to law enforcement by providing ready reference for planning and budget activities with the POST program.

In April 1974, a mini-grant was obtained from the Office of Criminal Justice Planning for publication and distribution of the Manual. The grant was for \$8,000--\$6,800 to be federal funds and \$1,200 in POST match.

The Manual will incorporate nine alpha sections with an introduction, table of contents, the law, the Regulations, and Sections C through G which will accommodate Commission procedures. Section F-10, which relates to the cancellation and recall of professional certificates, was presented to the Commission for approval.

MOTION by Commissioner Seares, seconded - Collins, motion carried that staff proceed administratively with inclusion of Commission Procedure F-10 into PAM, amended as follows:

Commission Procedure F-10

10-1. Cancellation of Professional Certificates: This Commission Procedure implements that portion of the Certificates and Awards Program, established in Section 1011 (a) and (b) of the Regulations, which provides for the cancellation and recall of POST professional certificates.

Cancellation and Recall

10-2. Rights to Cancel and Recall: Professional certificates remain the property of the Commission and the Commission reserves the right to cancel and recall any certificate when:

- a. the certificate was issued by administrative error;
- b. the certificate was obtained through misrepresentation or fraud;

PAM - Status Report (continued)

Commission Procedure F-10 (10-2. Rights to Cancel and Recall)

- c. the holder has been convicted of any crime involving moral turpitude;
- d. the holder has been convicted of a felony; or
- e. other due cause as determined by the Commission.

10-3. Notification by Department Head: When in the opinion of a department head a certificate should be cancelled and recalled due to any of the conditions listed in paragraph 10-2 above, it shall be his responsibility to notify the Commission through the Executive Director.

10-4. Responsibility for Cancellation and Recall: The Executive Director is responsible for the cancellation and recall of POST professional certificates and the establishment of procedures to carry out this responsibility.

Investigation

10-5. Initiation of Investigation: When it is brought to the attention of the Commission that a professional certificate holder may have violated any applicable provision listed under "Cancellation and Recall", the Executive Director shall initiate an investigation. The department head shall be notified of the investigation.

10-6. Notification of Commission Action: If the facts of the case substantiate cause for cancellation and recall, the individual concerned shall be notified by registered mail that his professional certificate has been suspended and will be revoked on a date certain. The notice of suspension shall state the grounds of the proposed cancellation and advise the individual of his rights to appeal and the procedure for doing so. The department head of the concerned individual shall also be notified of the intended cancellation.

Crime Prevention Institute

Brad Koch reported that the Crime Prevention grant was released recently, to be effective May 1, 1974. The objectives of this grant are threefold:

1. To develop and implement a training institute for law enforcement officers having primary crime prevention responsibilities. The anticipated plan is to have two institutes--one in February and one in March 1975.
2. Develop a crime prevention curricula to integrate into the Middle Management and Executive Development Courses.

Crime Prevention Institute (continued)

3. Establish a centralized depository for crime prevention information which will include books and publications with crime prevention interests added to the POST library.

Ray Bray from the Concord Police Department has been selected to act as the Project Supervisor. This will be arranged through an inter-governmental agreement with the Concord Police Department. Paula Carlton of the POST staff has been selected from the Junior Staff Analyst list to be Assistant Project Supervisor. It is felt her expertise and experience with special project grants will be very valuable.

An Advisory Committee for the grant will be selected. A great number of requests for participation has been received from the law enforcement level but there has been limited success in getting people from the field of public administration and city and county governments. Suggestions were requested for possible interested individuals that might be willing to serve on the Advisory Committee.

Firearms Use Policy Research - Status Report

At the January Commission meeting, staff was authorized to provide assistance to the California Chiefs' Association and the California Police Officers' Association, and to work with the Shooting Policy Committee of the Department of Justice in developing a questionnaire to assist them in developing a firearms use policy.

Mr. Koch reported that the POST staff has met with all of the representatives; they have attended meetings with the Attorney General; Mr. Koch has been placed on the Attorney General's Shooting Policy Committee.

The questionnaire was developed and taken to the Attorney General's committee for review. The questionnaire was then amended in accordance with suggestions from that committee, and it is now being reviewed by the Chiefs' Association and CPOA.

It will be submitted to the law enforcement agencies as soon as it is returned from those associations. The data will then be tabulated and forwarded to the various committees for action.

The Executive Director stated that a disclaimer should be made stating that although POST is assisting with the research work at the request of these associations, it is not a POST policy that is being developed.

LEGISLATIVE REPORT

AB 3180 (Lewis)

Removes penalty assessment paid to POTF for traffic violations of minors.
ACTION: Oppose unless amended.

Legislative Report (continued)

- AB 3450 (Moretti) Requires POST to set standards for selection, assignment, and training of civilians to replace sworn officers.
ACTION: Although Commission is doing this administratively, a motion gave authority to support if amended.
- AB 1755 (Deukmejian) Revises and codifies duties of chief of police in a general law city.
ACTION: No action (this should be left to local agencies).
- SB 1758 (Schrade) Adds two members to Commission, to be peace officers not above rank of sergeant and with five year's previous experience.
ACTION: Several motions failed which set forth amended phrases. Final action stated that the Commission would support this bill if the additional member is limited to one and that the five-year experience requirement be deleted. (Two nay votes: Kelsay and Barton)
- SB 1803 (Stevens) Extends 832 P. C. deadline for fire personnel.
ACTION: Approve in principle and take no action.
- SB 1893 (Gregorio) Pertaining to environmental crime prevention instruction and planning review by police.
ACTION: N/A
- SCR 115 Requires staff to develop a course of instruction to train peace officers in urban land planning.
ACTION: Staff should support in principle.
- SB 1940 (Nejedly) Requires Department of Corrections and Youth Authority to establish program for training correctional personnel.
ACTION: No Action. Information only.

OLD/NEW BUSINESS

Alhambra Basic Academy Course Decertification

Captain Lloyd Stornie and Lt. Carl Miller of the Alhambra Police Department appeared before the Commission to request reconsideration of the action taken by the Commission on June 14, 1973, to decertify the Alhambra Basic Academy Course, effective July 1, 1974.

Old/New Business - Alhambra Basic Academy Course Decertification
(continued)

It was the consensus of the Commission that there had been no change in the situation that would warrant cancellation of the policy for decertification of small, single-agency basic courses in the belief that more effective training could be accomplished through training centers utilized by all law enforcement agencies.

MOTION by Commissioner Seares, seconded by Enoch, motion carried that no action be taken that would change the July 1, 1974 decertification date of the Alhambra Basic Academy Course.

It was advised by the Executive Director that they should move ahead with the scheduling of the next training class and get it in before the July 1, 1974 deadline, and that the POST staff would work closely with them to achieve this.

State Personnel Board Component - A Request

MOTION by Commissioner Seares, seconded by McCauley, motion carried to approve the addition of \$7,790 to the State Personnel Board Selection Consulting Center contract for the purpose of obtaining the services of Deputy Attorney General DaVigo on contract from the Attorney General's Office.

Firearms Training for Humane Officers

MOTION by Commissioner Kelsay, seconded McCauley, motion carried for approval of the weapons course prescribed for 832 P.C. to satisfy the requirement for weapons training called for in Civil Code Section 607 f., firearms training for humane officers.

PORAC Request

Bob Cress, PORAC Representative, stated that he had been requested by the PORAC president to put the Commission on notice that at the May 15 Commission meeting a status report would be requested on the decertification of the Bahn Fair Course. PORAC is opposed to the use of training funds for the continuation of a course of which PORAC does not approve.

DATE AND PLACE OF NEXT MEETING

The Commission set the following meeting and hearing dates:

May 15, 1974	Statewide Hearing - Sheraton Harbor Island Hotel, San Diego - 1:00 p.m.
	Special Commission Meeting - Sheraton Harbor Island Hotel, San Diego - 10:00 a.m.

Date and Place of Next Meeting (continued)

July 18-19, 1974

Regular Commission Meeting - Islandia Hyatt
House, Mission Bay, San Diego

ADJOURNMENT

There being no further business, the meeting was adjourned at 12 noon.

Respectfully submitted.


GENE S. MUEHLEISEN
Executive Director

Estimated Revenue and Reimbursement for 1974-75 Fiscal Year

Projected reimbursement of subsistence, travel, and tuition at 100%;
salary at 60%.

Reserve estimate as of July 1, 1974 \$ 520,994

Based on prior years experience revenue for 1974-75
Fiscal Year estimated at (including 25% increase on
traffic fines assessment) 10,050,000

Total Revenue \$10,570,994

Estimated reimbursement for 1974-75
Fiscal Year \$6,500,000

Inflation 455,000
\$6,955,000

Administration costs 1,657,510
\$8,612,510

Contracts (estimate) 500,000

Total Cost 9,112,510

Reserve estimate as of June 30, 1975 \$1,458,484

Basic Course -- Reimbursement at 75% of Salary

Reimbursement of salary at 75% for the Basic Course; reimbursement of salary for other courses at 60%; subsistence, travel, and tuition at 100%.

The difference between 75% and 60% salary reimbursement for the Basic Course would be approximately \$784,000. The difference would be reflected as a reduction in the reserve funds of June 30, 1975, or further reductions could be made in salary reimbursements for other training course categories.

Reserve funds are much lower than the planned reserve of \$1,500,000, therefore, it would be undesirable to increase reimbursement at the expense of the reserve.

Reserve July 1, 1974	\$ 520,994
Revenue	<u>10,050,000</u>
	\$10,570,994

Estimated reimbursement

Basic Salary @ 75%	\$3,922,102
Supervisory Salary @ 60%	164,598
Adv. Officer Salary @ 60%	469,741
M/M Course Salary @ 60%	196,314
M/M Sem. Salary @ 60%	349,385
Ex. Dev. Salary @ 60%	61,039
Ex. Dev. Sem. Salary @ 60%	126,159
Tech./Spec.Salary @ 60%	<u>1,805,292</u>
	\$7,094,630
Inflation	<u>496,500</u>
Admin. Costs	\$1,657,510
Contracts	<u>500,000</u>
	<u>9,748,640</u>
Reserve June 30, 1975	\$ 722,354

Basic Course - Reimbursement of Salary at 100%

Reimbursement of salary at 100% for the Basic Course would cost approximately \$4,851,919, an increase of \$1,940,768 over the 60% level. The increase on the Basic Course could be compensated for by eliminating salary reimbursement for Middle Management Seminar, Executive Development Course, Executive Development Seminar and Technical/Special courses.

The arrangement would provide 100% salary reimbursement on one category of courses, 60% salary on three categories of courses and no salary reimbursement on 103 categories of courses, and it would reduce the reserve to approximately \$953,847 as of June 30, 1975.

Reserve July 1, 1974	\$ 520,994
Revenue - 1974-75 Fiscal Year	10,050,000
	<u>\$10,570,994</u>

Estimated Reimbursement

Basic - Salary 100%	\$4,851,919	
Supervisory - Salary 60%	164,598	
Advanced Officer - Salary 60%	469,741	
M/M Course - Salary 60%	196,314	
M/M Seminar - No Salary	230,638	
Ex. Dev. Course - No Salary	35,393	
Ex. Dev. Seminar - No Salary	83,711	
Tech. /Special - No Salary	939,310	
	<u>\$6,971,624</u>	
Inflation	488,013	
	<u>\$7,459,637</u>	
Administrative Costs	1,657,510	
Contracts	500,000	<u>9,617,147</u>
Reserve June 30, 1975	\$ 953,847	

State of California
Department of Justice

POST
LIBRARY

Commission on Peace Officer Standards and Training

ADMINISTRATION DIVISION

Third Quarterly Report - 1973-74 Fiscal Year

This report is prepared for the Commission Meeting

April 25 - 26, 1974

La Playa Hotel

Carmel, California

Commission on Peace Officer Standards and Training

Third Quarterly Report for 1973-74 Fiscal Year

REVENUE

Table 1 indicates that revenue for the first three quarters of the fiscal year is comparable to the two previous fiscal years of 1971-72 and 1972-73. The figures reflect no reduction as the result of the energy crisis. The 25 percent increase of assessment on traffic fines which was effective January 1, is not yet identifiable in the current figures. It is too early to make a determination. The fourth quarter may more clearly reflect the trend.

Comparison of revenue for Peace Officers Training Fund, by quarter, for the last three years

	1971-72	1972-73	1973-74
First Quarter	1,792,148	2,121,355	1,737,249
Second Quarter	2,428,589	2,111,917	2,656,962
Third Quarter	<u>2,198,516</u>	<u>1,899,075</u>	<u>1,967,186</u>
	6,419,253	6,132,347	6,361,397

TABLE I

Assessment on traffic fines account for 67.3 percent and criminal fines 32.7 percent of total penalty assessments. This is pattern consistent with past years. Table 2 lists revenue by month for the first three quarters of 1973-74 Fiscal Year.

Commission on Peace Officer Standards and Training

Revenue Received for the Peace Officer
Training Fund for the Fiscal Year 1973-74

July	Traffic Criminal	175,698.52 <u>118,154.81</u>	60% 40%	293,853.33
August	Traffic Criminal	565,319.60 <u>273,716.24</u>	67% 33%	839,035.84
September	Traffic Criminal	397,063.37 <u>207,296.37</u>	66% 34%	604,359.74
October	Traffic Criminal	705,737.35 <u>304,490.71</u>	67% 33%	1,046,228.06
November	Traffic Criminal	598,378.05 281,556.69	68% 32%	879,934.74
December	Traffic Criminal	504,162.21 <u>226,636.98</u>	69% 31%	730,799.19
January	Traffic Criminal	432,912.83 <u>194,624.03</u>	69% 31%	627,536.86
February	Traffic Criminal	453,889.72 <u>229,345.00</u>	66% 34%	683,234.72
March	Traffic Criminal	486,062.49 <u>170,352.29</u>	74% 26%	656,414.78
TOTAL				<u>6,361,397.26</u>

TABLE 2

REIMBURSEMENTS

Reimbursements for the first three quarters of the 1973-74 Fiscal Year showed a substantial increase over the comparable periods of the two previous fiscal years. (See Table 3 and the 1973-74 Third Quarterly Report (Table 4).

Reimbursements			
	1971-72	1972-73	1973-74
First Quarter	763,102	-0-	818,503
Second Quarter	1,755,873	765,917	2,503,367
Third Quarter	<u>2,446,703</u>	<u>3,543,547</u>	<u>2,452,955</u>
	4,965,678	4,309,464	5,774,825

TABLE 3

Reimbursements - By Category of Course

Reimbursements for the first three quarters of the fiscal year were:

Basic Course	3,028,495	(52%)
Supervisory and Management Courses	826,871	(14%)
Advanced Officer and Technical/Special Courses (Comprised of 101 Courses)	1,988,180	(34%)

State of California
Department of Justice
Commission on Peace Officer Standards and Training

SECTION I

Administration Division

QUARTERLY REIMBURSEMENTS - Fiscal Year 1973-74

Course		First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Fiscal Year Total
Basic		\$ 417,202.91	\$ 1,242,517.87	\$ 1,368,774.85		\$ 3,028,495.63
Advanced Officer		30,167.28	178,412.75	221,357.84		429,937.87
Supervisory Course		8,581.90	76,842.62	55,563.18		140,987.70
Supervisory Seminar		-0-	6,183.75	7,279.65		13,463.40
Middle Management Course		26,330.43	95,348.73	53,374.89		175,054.05
Middle Management Seminar		67,926.34	110,953.05	118,636.33		297,515.72
Executive Development Course		26,329.92	13,011.15	8,572.13		47,913.20
Executive Development Seminar		34,548.60	67,836.05	29,552.93		131,937.58
Technical/Special Courses (Detail list attached)		229,145.25	719,977.33	609,120.35		1,558,242.93
Sub-Total		\$ 840,232.63	\$ 2,511,083.30	\$ 2,472,232.15		\$ 5,823,548.08
Claims for prior years paid from current FY funds	68 Interim	184.40	(-) 184.40*			-0-
	70-71 F.Y.	1,528.40	(-) 1,528.40*	1,528.40**		1,528.40
Adjustments on prior payments		(-) 10,738.90	(-) 4,768.62	2,324.40		(-) 13,183.12
Audit adjustments by Controller		(-) 12,703.25	(-) 1,464.76	(-) 23,130.14		(-) 37,298.15
ADJUSTMENTS TO PREVIOUS QUARTER AUDIT ADJUSTMENTS			(+)	230.27		(+)
GRAND TOTAL		\$ 818,503.28	\$ 2,503,367.39	\$ 2,452,954.81		\$ 5,774,825.48

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* Payment denied by Controllers, exceeds Statute of Limitations.
** Resubmitted, will be paid.

TABLE 4

Late Claims - Reimbursement for Previous Fiscal Years

Many law enforcement agencies fail to submit claims to POST for reimbursement at the time training is completed. Claims are often submitted for reimbursement months or even years after training has been given. In providing payment of such back claims, it is the practice of the Department of Justice Fiscal Office to set up estimated sums for accounts for the two prior years, from which the State Controller may draw. If an account is exhausted, an additional allocation is made to the account.

Reimbursement claims for two previous years, submitted in the current fiscal year (1973-74), for accounting purposes, are considered continuing accounts of the year to which they apply. To reflect accumulated amount reimbursed for claims for those years, supplementary summaries are prepared. As provided by Government Code Section 16304.1 and State Administrative Manual 8422.7, a late claim for training which occurred more than two years prior to the current year, may be submitted to the State Board of Control for payment. It is the prerogative of the Board to affirm or deny payment.

Regardless, from which account reimbursement is made, the money comes from the same current Peace Officer Training Fund. Therefore, in determining the amount of reimbursement for a current year, reimbursement for the two prior years must be taken into account.

Following are summaries for the two previous fiscal years of 1971-72 and 1972-73. On each summary in the upper right-hand section is shown total reimbursement as of June 30, 1973; below that is the amount reimbursed for the first three quarters of 1973-74, late claims in the sums of \$81,607.91 (for 1971-72) and \$847,573.03 (for 1972-73) totaled \$929,180.94.

The new total reimbursed to date for 1972-73 is \$11,734,461.42; the largest sum ever reimbursed to local agencies for training for a single year. Reimbursements for 1971-72, increased new total to \$8,874,343.20.

The attachments on the back of the two summary sheets for 1971-72 and 1972-73 are details of distribution, by amount of reimbursement, number of trainees, and cost per trainee.

Late Claims - Effect on Fiscal Control

The accumulation of late claims poses a problem of fiscal control in several ways. It is estimated that at any given time there is about \$1,000,000 in outstanding reimbursement claims not yet not yet submitted, and for which POST is obligated to reimburse. This is shown by the fact that POST has reimbursed \$929,180.94 in 1973-74 for the two previous years.

A chronic backlog of such large proportions makes it difficult to accurately project fiscal needs. The situation also imposes unreasonable audit and accounting workloads because claims, generated in prior years, are often reimbursed under different policies or plans.

State of California
 Department of Justice
 Commission on Peace Officer Standards and Training

Administration Division

QUARTERLY REPORT - Supplement for Fiscal Year 1971-72

Reimbursements to local jurisdiction for training which occurred during the Fiscal Year 1971-72, but presented for reimbursement in the 1973-74 Fiscal Year.

Total Reimbursement for the Fiscal Year 1971-72, as of June 20, 1973	\$ 8,803,978.47
Reimbursement for the Fiscal Year 1971-72 made during the First, Second, and Third Quarters Fiscal Year 1973-74	\$ 81,607.91
Total Reimbursement for the Fiscal Year 1971-72, as of March 31, 1974	8,885,586.38

Distribution of reimbursements by course category and fiscal quarter

Course	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Fiscal Year Total
Basic	\$ 6,700.92	\$ 1,835.00	\$ 7,340.00		\$ 15,875.92
Advanced Officer	6,939.20		1,172.50		7,565.70
Supervisory Course	25,197.73				25,197.73
Supervisory Seminar					-0-
Middle Management Course	1,441.91	1,050.00			2,491.91
Middle Management Seminar	911.85	1,200.00			2,111.85
Executive Development Course					-0-
Executive Development Seminar	486.00	700.00			1,186.00
Technical/Special Courses (Detail list attached)	20,900.08	3,548.04	1,121.50		25,569.62
Adjustment: Prior Payment/ Audit Reports		(+ 1,488.22	(+ 120.96		1,609.18
Total	\$ 62,031.69	\$ 9,821.26	\$ 9,754.96		\$ 81,607.91

State of California
 Department of Justice
 Commission on Peace Officer Standards and Training

Administration Division

QUARTERLY REPORT - Supplement for Fiscal Year 1972-73

Reimbursements to local jurisdiction for training which occurred during the Fiscal Year 1972-73, but presented for reimbursement in the 1973-74 Fiscal Year.

Total Reimbursement for the Fiscal Year 1972-73, as of June 30, 1973	\$ 10,886,888.39
Reimbursement for the Fiscal Year 1972-73 made during the First, Second, and Third Quarters, Fiscal Year 1973-74.	\$ 847,573.03
Total Reimbursement for the Fiscal Year 1972-73, as of March 31, 1974.	\$ 11,734,461.42

Distribution of reimbursements by course category and fiscal quarter

Course	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Fiscal Year Total
Basic	\$ 289,292.94	\$ 38,678.29	\$ 13,899.20		\$ 341,870.43
Advanced Officer	43,401.11	38,438.61			81,839.72
Supervisory Course	15,458.60	33,072.25			48,530.85
Supervisory Seminar		2,415.18			2,415.18
Middle Management Course	31,159.20	8,887.40	1,803.70		41,850.30
Middle Management Seminar	20,088.46	67,583.27	393.40		88,065.13
Executive Development Course	7,157.38		1,247.65		8,405.03
Executive Development Seminar	15,053.54	5,294.52	24,040.08		44,388.14
Technical/Special Courses (Detail list attached)	131,096.44	41,763.14	18,492.26		191,351.84
Adjustment: Prior Payment/ Audit Reports		(-) 1,143.59			(-) 1,143.59
Total	\$ 552,707.67	\$ 234,989.07	\$ 59,876.29		\$ 847,573.03

Categories of Reimbursement

Reimbursement for training is based on five categories of expenditures. The four categories of subsistence, travel, commuter allowance and tuition are considered "out of pocket costs"; cost for which the jurisdiction must pay in order to train police personnel.

Salary on the other hand is a budgeted personnel cost, incurred whether or not the officer is undergoing training.

During the first three quarters cost for each category was:

Subsistence	\$ 465,231	(8%)
Travel	83,137	(1%)
Commuter Allowance	15,931	(0%)
Tuition	677,292	(12%)
Salary	<u>4,581,954</u>	(79%)
	\$5,823,548	

See Table 7 for details of reimbursement by category.

Reimbursement Category and Training Course

Course	Subsistence	%	Travel	%	Commuter Allowance	%	Tuition	%	Salary	%	Total
Basic	78,051.37	6	1,013.22	0	567.60	0	- 0 -		1,289,142.66	94	1,368,774.85 55%
Supervisory	5,454.19	9	1,016.44	2	20.00	0	- 0 -		56,352.20	90	62,842.83 3%
Advanced Officer	3,316.92	1	1,782.50	1	73.75	0	- 0 -		216,684.97	98	221,858.14 9%
Middle Management Course	7,465.33	14	2,205.07	4	590.15	1	16,900.00	32	26,222.74	49	53,383.29 2%
Middle Management Seminar	5,622.98	5	4,668.34	4	2,205.82	2	59,878.05	50	47,003.04	39	119,378.23 5%
Executive Development Course	- 0 -		52.00	1	212.33	2	2,975.00	35	5,332.80	62	8,572.13 0%
Executive Development Seminar	3,630.37	12	1,369.95	5	167.50	1	12,775.00	43	11,610.11	39	29,552.93 1%
Technical Special	72,440.76	12	22,809.39	4	1,934.60	0	168,846.50	28	341,838.50	56	607,869.75 25%
3RD QTR. TOTAL	175,981.92	7	34,916.91	1	5,771.75	0	261,374.55	11	1,994,187.02	81	2,472,232.15
2ND QTR. TOTAL	229,961.44	9	33,294.96	1	8,633.15	0	289,899.69	12	1,949,294.06	78	2,511,083.30
1ST QTR. TOTAL	59,288.19	7	14,925.12	2	1,526.53	0	126,017.99	15	638,473.80	76	840,232.63
GRAND TOTAL YEAR TO DATE	465,231.55	8	83,136.99	1	15,931.43	0	677,292.23	12	4,581,954.88	79	5,823,548.08

TABLE 7

Sixty Percent Reimbursement on Salary

There are five categories of expenditures for which reimbursement for training is made. They are:

Subsistence
Travel
Commuter Allowance
Training
Salary

Last October 1, 1973, because of limited reserves in the Peace Officer Training Fund, the Commission reduced salary reimbursement from 100% to 60%. All other categories remained at 100% of actual cost. As a result of the action, to date there has been a reduction of salary reimbursements of approximately:

\$132,234
259,642
\$391,876

In the first quarter, of 1973-74 Fiscal Year salary was paid at 100%. The salary cost per hour per trainee was \$5.03. Effective October 1, starting of the second quarter, the rate of salary reimbursement was reduced by 40%. All claims for training prior to October 1 continue to be reimbursed at 100%. The average rate of reimbursement in the second quarter was \$4.71 per hour per trainee. The actual percent of overall reduction for salary was only 6.4% below the first quarter and amounted to approximately \$132,234.

In the third quarter the average rate of salary reimbursement was \$4.45 per hour per trainee. The actual percent of reduction in the third quarter compared with the first quarter was 11.6%, amounting to approximately \$259,641.00.

For the second and third quarters, the total reduction for salary resulting from the 40% salary reimbursement policy was approximately \$391,876. Our experience indicates that a change in policy or procedure in reference to reimbursement is followed by a time lag in receiving reimbursement claims affected by the change. It takes several months for adjustments to be fully implemented.

The fourth quarter should register a substantially lower percent rate of salary reimbursement. It is expected that by the beginning of the 1974-75 Fiscal Year, the full effect of the 40% salary reduction would be seen.

Estimated Revenue and Reimbursement for 1974-75 Fiscal Year

Reserve estimate as of July 1, 1974 \$ 520,994

Based on prior years experience revenue for 1974-75
Fiscal Year estimated at (including 25% increase on
traffic fines assessment)

10,050,000

Total Revenue \$10,570,994

Estimated reimbursement for 1974-75
Fiscal Year \$6,500,000

Inflation 455,000

\$6,955,000

Administration costs

1,657,510

\$8,612,510

Contracts (estimate)

500,000

Total Cost 9,112,510

Reserve estimate as of June 30, 1975 \$1,458,484

The above is projected on the basis of continuing reimbursement of salary at 60% and all other categories at 100%. A reduction in any expenditure category should reflect a commensurate increase in reserves. However, based on experience with the 60% reimbursement on salary, it would be several months before a percentage change in reimbursement would be effective.

If the Commission establishes a time limit on the payment of claims, it will shorten the time in which percentage changes on reimbursement will be effective. It will also cause for a short time a substantial increase in the number of claims submitted for reimbursement.

Number of Trainees

In the first three quarters of 1973-74 Fiscal Year, a total of 12,044 trainees attended POST approved courses.

Of the 110 categories of courses offered, there were 73 in which course presentations were made one or more times, for a total of 1,375 presentations. There were 37 (33%) categories of courses which were not presented in any of the first three quarters.

Although course presentations were spread over 73 course categories in which 12,044 trainees attended, 8,740 (72.5 %) attended only 11 (11.8%) categories of training. The most heavily attended courses were the Advanced Officer and the Basic. The table below shows the courses having greatest attendance.

<u>Course Category</u>	<u>Number of Trainees</u>
1. Advanced Officer	2,760
2. Basic	1,560
3. Middle Management	907
4. Advanced Driver Training	769
5. Disaster and Riot Control	642
6. Driver Training	415
7. Family Crisis Intervention	390
8. Advanced Latent Fingerprint	389
9. Jail Operations	332
10. Executive Development Seminar	313
11. Supervisory Course	<u>263</u>
Total	8,740

Cost Per Trainee

The cost of training 12,044 police personnel for the first three quarters of the Fiscal Year was \$5,774,825, an average of \$479.47 per trainee.

There were 987,667 hours of training given during the first three quarters at an average cost of \$5.84 per hour per trainee.

The cost per hour per trainee ranged from \$17.38 for the "Executive Development Seminar" to \$3.14 for Boating Safety and Enforcement".

Detailed information is contained in the table of the Third Quarterly Report (See Table 4).

Claims Processed

During the first three quarters of 1973-74 Fiscal Year, 3,863 claims have been submitted to POST for reimbursement, an average of 429 per month. Of that number 3,628 have been submitted to the State Controller for payment. For the same period 822 (21%) claims were returned to agencies for correction. It is expected that there will be an improvement in this situation as the field training on the preparation of reimbursement claims reaches more agencies.

See Table 8 for more detailed information.

Commission on Peace Officer Standards and Training

ADMINISTRATION DIVISION - CLAIMS AUDIT SECTION

Reimbursement Claims Processed by Month

Fiscal Year 1973/74

	Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
New Claims Received	71-72	0	0	0	5	14	0	0	0	0				
	72-73	0	79	53	24	21	28	12	7	3				
	73-74	40	181	321	461	539	561	487	505	522				
Total		40	260	374	490	574	589	499	512	525				
Claims Returned to Claimant for Correction		43	11	78	110	116	50	117	167	130				
Corrected Claims Returned by Claimant		66	19	102	75	128	89	75	133	161				
Claims Completed and Forwarded to Justice Fiscal Office	71-72	0	0	53	0	0	18	0	0	6				
	72-73	0	1	147	20	29	28	0	0	18				
	73-74	0	0	463	362	546	545	411	466	515				
Total		0	1	663	382	575	591	411	466	539				

MONTH	1971-72	1972-73	1973-74
July	\$ 0	\$ 0	\$ 0
August	0	684.00	0
September	62,031.69	552,023.67	840,232.63
October	0	70,182.56	519,607.43
November	0	74,441.70	773,854.10
December	8,333.04	91,508.40	1,217,621.77
January	0	0	766,359.78
February	0	0	853,749.66
March	9,634.00	59,876.29	852,122.71
April			
May			
June			
TOTALS	\$ 79,998.73	\$ 848,716.62	\$ 5,823,548.08

Cost of Specialized Certificates Program

Specialized certificates are awarded as provided under Specification 12. They comprise about 10% of all certificates issued by POST.

All certificates are issued by the Administration Division. However, the inspection of participating agencies to verify compliance with standard is conducted by the Personnel Standards Bureau.

For the first nine months of the 1973-74 Fiscal Year, 1818 Specialized Certificates were issued. Included in this number was 1288 Certificates of Completion and 530 Basic, Intermediate and Advanced. (See Table 10) As of March 31, at end of the Third Quarter, the number of Specialized Certificates issued was 78% greater than the comparable period for 1972-73. However, the Certificate of Completion accounted for approximately 71% of all Specialized Certificates issued. The discontinuance of the Certificate of Completion will reduce the work load somewhat.

Cost of Maintaining the Specialized Certificate Program

There are two functions carried on in maintaining the Specialized Certificate Program: (1) The inspection of participating law enforcement agencies by the Personnel Standards Bureau, and (2) the issuance of the Specialized Certificates, by the Administration Division.

Cost of Inspections - There are 93 agencies in the Specialized Program. The operational plan calls for one inspection per year of each agency in the program.

Ninty-three agencies inspected once each year requiring one-half day per inspection plus one-half day office time per inspection, a total of 93 days per year.

93 days @ \$70.75 (salary) =	\$6,579.75	
Travel - per inspection = \$37.25		
93 days @ \$37.25 =	<u>3,464.25</u>	
Total cost per year of inspections		\$10,044.00

Cost of Issuing Specialized Certificates

Projected number of Specialized
Certificates to be issued for the
Fiscal Year 1973-74, (Basic,
Intermediate and Advanced) 530

Mailing costs @ .19¢ per certificate \$100.70

Clerical time @ \$1.24 per certificate 657.20

Total cost of issuing certificates \$757.90

Total cost per year of inspections \$10,044.00

Issuing Certificates 757.90

Grand total-cost per year of Specialized Certificate Program \$10,801.90

It is not expected that the program will expand much beyond its present size unless Legislation adds new responsibility. See Table 1.

Commission on Peace Officer Standards and Training
Administration Division
Certificate Section

SPECIALIZED PROGRAM
Certificates Issued By Month

Fiscal Year 1973-74

Month	Basic	Inter	Adv	Supv	Mid Mgmt	Exec Devel	Adv Off	Tech Spec	TOTAL
July, 1973	31	21	23	0	0	0	0	0	75
August	26	13	17	2	7	0	14	36	115
September	17	13	10	0	2	0	0	2	44
October	7	4	5	7	0	0	0	29	52
November	16	10	10	12	0	0	0	71	119
December	44	13	9	36	0	0	3	74	179
January, 1974	26	18	13	36	22	7	38	359	519
February	50	18	7	3	7	0	147	264	496
March	31	44	34	1	6	0	16	87	219
April									
May									
June									
TOTAL	248	154	128	97	44	7	218	922	1,818

TABLE 1

Certificates

GENERAL PROGRAM

During the first three quarters of 1973-74 Fiscal Year, POST issued 24,349 professional certificates compared with 14,909 for the same period last year.

As of January 24, the issuance of Certificate of Completion was discontinued. The backlog has been cleared and all certificates are now current at this time. A certificate is ordinarily processed and issued within 1 - 3 days after receiving it. See Table 2 for further details.

Commission on Peace Officer Standards and Training
Administration Division
Certificate Section

GENERAL PROGRAM
Certificates Issued By Month

Fiscal Year 1973-74

Month	Basic	Inter	Adv	Supv	Mid Mgmt	Exec Devel	Adv Off	Tech Spec	Mgmt	Exec	TOTAL
July, 1973	213	209	135	0	0	0	0	0	2	0	559
August	281	216	103	126	258	14	568	1,248	11	2	2,827
September	245	185	129	0	13	0	133	289	15	2	1,011
October	373	179	131	128	210	28	452	568	5	3	2,077
November	174	187	126	79	83	71	213	532	14	1	1,480
December	302	183	102	327	340	164	774	2,063	25	3	4,283
January, 1974	282	291	139	313	654	228	1,272	4,148	27	0	7,354
February	188	156	98	64	293	19	778	1,322	16	1	2,935
March	345	306	183	36	40	0	276	616	19	2	1,823
April											
May											
June											
TOTAL	2,403	1,912	1,146	1,073	1,891	524	4,466	10,786	134	14	24,349

TABLE 2

LAW ENFORCEMENT CONSULTANT I AND II EXAMINATION

The Law Enforcement Consultant I and II examination has been completed, and the list of successful candidates is expected from the State Personnel Board on April 25.

The examination consisted of a pass-fail written test and a qualifications appraisal interview weighted 100%. Candidates were asked to provide the interview panel with a sample copy of a recently written staff report.

The written test was given on January 26, and the interviews were conducted from March 27 through April 4 in Los Angeles, Sacramento and San Francisco.

The interview panel was chaired by a representative of the State Personnel Board. Other panel members were Brad Koch from POST and Lyell C. Cash.

The examination attracted eighty-seven candidates, ten of whom are employed at POST as Consultants. Twelve of the candidates failed the written test, and forty were eliminated at the interview. Of the thirty-five successful candidates, twenty-seven qualified for the Law Enforcement Consultant I list and twenty-three for the Law Enforcement Consultant II list. Since it was possible to apply for both Law Enforcement Consultant I and II examinations, several candidates appeared on both lists.

All of the candidates who are presently employed at POST were successful in the examination.

BUDGET - 1974-75 FISCAL YEAR

Progress Report

The POST budget for 1974-75 Fiscal Year was reviewed by the Senate Finance Committee on February 21, and by the Assembly Ways Committee on February 27, 1974.

At both the sub-committee meetings, POST was represented by Mr. Muehleisen and selected staff members.

It is expected that a meeting of the combined sub-committees will be held in the early part of May.

Definition of a "Front Line" Peace Officer - re. Reimbursements for Definition

Of The Problem:

During the Legislative Report, Mr. Townsend stated that POST had received severe criticism from the Criminal Justice Committee during hearings on A.B. 1110 (Dixon) (Adds peace officer members of marshal's department of municipal court to list of police personnel for purposes of peace officer programs provided by the Commission on POST), and A.B. 2205 (Knox) (Includes the University of California and California State University and Colleges in provisions for rules governing standards for peace officers and eligibility provisions for peace officer training subventions).

"The Committee was very critical of POST's position to attempt to exclude from reimbursement all of the categories not currently participating in the reimbursement program. The Committee Chairman indicated that POST should view each agency on its own merits as it related to its function in law enforcement; and that if funding is a problem, the Commission is derelict if it doesn't return to the Legislature to seek alternative means for funding to meet the needs of all agencies." Further, "POST should re-evaluate its purpose of upgrading law enforcement rather than just local law enforcement and 'should recognize that the elitist philosophy of POST as to who can get reimbursement should be re-examined.' " (These bills would include in the reimbursement program marshals, University of California campus police, California State Colleges and University Campus Police, the Los Angeles City School District personnel, as well as the Community College Police Department and the D. A. Investigators.)

Exec. Dir. The Commission is going to have to have a discussion on the need for a legislative advocate to gear up to the nitty gritty that water down the program's effectiveness and gear up for these kinds of problems.

Grogan: We don't have enough to take care of present obligations, and perhaps a positive rather than defensive attitude should be taken. Is there some way to protect what we have worked so hard to build?

X.D.: One of the things that we could do would be to come up with a definition of what is now called "the front line law enforcement officer -- someone who has full police responsibilities rather than ancillary people. If we could do that, and if it were built into our law perhaps that would answer it. This would possibly qualify the University Police at Berkeley. They do full law enforcement duties. On the other hand, some other campus police do not have the same kinds of problems and

don't do general policing. So if we had a definition that might include Berkeley, fine. But it wouldn't include some other campuses.

B. Cress: The California State University Police Departments are now banding together in a legislative effort to have them upgraded to 830.1. They want to be classified as full-time peace officers. ^Based upon Berkeley, I know some of those other campuses are going to suffer. They came to PORAC and ask for support of their bill. We told them that we are traditionally opposed, and what they should do is legislatively have their status upgraded which would qualify them. We made the same recommendation to the D. A. Investigators -- that the D. A.'s should get together with their investigators and put in a job criteria that you had to have 5 years law enforcement experience plus a POST certificate in order to become ^{a D.A.} an investigator. What they are after is the educational incentive that most cities and counties are now paying for a POST Intermediate and Advanced Certificate and an A.A. One hand is feeding the other. The Association wants them to have the training and they are pushing harder for this than the Board of Supervisors.

X. D. In the past we have lobbied committees successfully, but it takes a great deal of staff time.

Younger: Another issue in the effort to try to define the front line peace officer is that you then get into the areas that you wouldn't say are not front-line but are not full service -- such as CHP and State narcotics agents. You wouldn't say they are not peace officers, and yet they are not full-range-of-service types. ^{THOSE} ^{BORN} They are more general service.

X. D. One segment -- the marshals, who are definitely not police officers but attaches of the court, and it seems to me that they are the ones that do not belong in any way in the reimbursement program, and one thing that could happen to the marshals if Senate Bill 705 passes which would create a Commission on Correctional Standards

(which our Commission supports), then the marshals will be under the Commission on Correctional Standards as well as the responsibility for the training of prosecutors, public defenders, and people in the court system (other than the judges), then these ancillary groups would be put in the segments where they belong.

Younger: While I surely understand the position the chief of police, sheriff or city manager almost of necessity take on this issue, I have to speak on behalf of a different constituency, and when a re-examination of whom POST reimburses is called for, I really have to take a position of favoring that. I think some broadening of whom POST reimburses is indicated -- expensive and difficult though it might be.

Townsend: May I editorialize for just a moment? I think that the over-riding philosophy of the Criminal Justice Committee was such that it would appear that we will in fact be mandated to reimburse some other areas -- perhaps this year. I think that they are reflecting the views of the entire Assembly when they are speaking in this regard, and I think that as Commissioner ^{GROGAN} ~~Collins~~ stated, perhaps we could head off a massive influx if we would re-examine the position for those that are nondefensible and maybe inevitable anyway.

Collins: It might be worth re-examining; however, we do have an opinion from our attorney, and I give in rather reluctantly.

Seares: There are only two ways to go -- either strengthen the law to more clearly limit the reimbursement program to what we think of as "regular peace officers" so that we could include these others and there would be no question about it, or ~~else (as in the case of the university police) if we are vulnerable~~ else, if we are vulnerable as in the case of the university police (community colleges), let's take a look at it and maybe say "By the present conditions ^{of} this opinion you gave us three ye ago still valid?"

Younger: It was just recently re-examined, and the decision was that it is still good, but whenever you receive a legal opinion on an issue, whether it be from a public office or a private firm, it is not at all uncommon for a guy to give you a letter and say, "Okay, this is how it is, but don't go borrow money on it at the bank"; on the other hand, he may give you an opinion saying there is no way anyone is going to lick us on that!. ~~This is in the~~

Grogan: Either that or try to change that section of the law that you mentioned regarding leniency with that particular mandate issue.

Younger: I think if you open it up, you have to contemplate that possibility. What you have to do now, unless you want to re-examine it, is to hope no one notices or questions you on this.

X. D. I think what we have to do now, even though Gerry Townsend testified to the fact that we do have the Specialized Program and we haven't closed our ears to the needs and pleas of the ancillary agencies, is to recognize that this requires a little more selling -- that POST is spending considerable staff time in trying to help those agencies by way of the Specialized Program. ~~And I'm~~ And I'm not sure this is understood at all by the people who sit on those committees.

Townsend: As I reported to you, one of the members indicated that he has seen classes wherein students were sitting side by side learning the same materials, and one was being reimbursed and one was not, and he thought that was a indefensible position. I would like to point out two other things:

1. We were chastised by a member of that committee who stated that if we could open up the reimbursement program to civilian members of a police department, then surely we should be able to handle other sworn officers, and
2. I would call your attention to tab 6. a. of your handout material where a part of an A. G. 's Opinion is quoted, dated August 11, 1971, which states, "If the

Commission is of the view that only peace officers performing general law agency duties should be eligible for reimbursable aid, the Commission should consider appropriate legislation to reflect their position." It is my feeling that the prevailing sentiment there is that they feel that the upgrading of law enforcement is no longer a local issue, but a statewide issue.

Seares: Maybe there is just one thing to do -- ~~continually~~ continue the position of opposition qualified to this extent -- determine if this bill goes through that it will take so many hundred of thousands of dollars out of the Peace Officer Training Fund. Now, we're not opposed to that, but it will take so much money away from the training of local peace officers and sheriffs, and it will dilute the whole program. If our opposition is ~~in that~~ not that we are against doing it if the Legislature wants to provide more money -- that's fine. And it looks like we are no longer in the indefensible position of having too much money in the bank to make that statement.

X.D. We have pointed out time and again that there are some 43,000 peace officers other than the front-line officers, and it will really dilute the program; and if the Legislature is willing to say "Yes, we are willing to reduce the training of the front-line general peace officers in order to train the ancillary people," that's the way it will be. But I don't see the Legislature doing that.

Seares: It would seem to me that you could fairly well estimate the cost of taking on the Community Colleges.

(Kelsay talked about S.B. 90 -- "If this bill is mandated, let's go ahead and push for that one, and then we'll have all the funds we need.")

Collins: We are not going to resolve this now. I think we should continue to talk about it, and I think we ~~sh~~ ought to give some thought as to how we can strengthen it and be more specific. Obviously if we let in everybody, no one is going to have anything. And I'm sure that isn't what Eric meant. It's a matter of whether we can

continue to defend our position under the present law or whether there should be some changes. That's what we have to consider. I don't think we can solve it here today, but we should be thinking about it.

Fabbri: I think we have two issues before us: One, that we recognize that there is a need to do something. The other issue is that we have this issue before us right now and we must oppose it now and be working and thinking how to develop other avenues -- we're not even in the arena now as far as this latter portion that was discussed.

Kelsay: We should oppose it on the grounds that it is money that we're talking about. We don't oppose the training of the other agencies.

Fabbri: It is money plus the point that the Executive Director made -- we're reducing the effectiveness of the present peace officer program.

Sees: That has to be the whole thrust of our argument.

Younger: That gives Townsend a much more reasonable position to be able to take before the Assembly Committee or anybody else. I recently heard the district attorneys using language a lot stronger than Assemblyman Dixon's. They are very much pro law enforcement people. It seems to me that if Townsend could say that we are re-evaluating x the reimbursement in good ~~faith~~ faith, and that there are serious economic consequences to jumping off into some areas right now, that would be the way to go.

C.D. Eric, did you ask the D.A. group if they had ever petitioned or asked the Commission for support of their cause.

Younger: I didn't question them on it at all. As far as I know they were not even aware that I sat with the Commission.

Townsend: The D. A. Investigators have come to us several times, and I asked to go to one of their meetings.

Collins: Let's give this some thought overnight and perhaps in the morning we can come up with some way in which we can proceed to review our position.

Kelsay: I move that we adjourn until tomorrow at 9:30.

Carried and adjourned.

(This subject was not referred to again throughout the remainder of the ~~formal~~ formal meeting.)

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