

# Memorandum

To : All Commissioners

Date :

From : **Commission on Peace Officer Standards and Training**

Subject: COMMISSION MEETING, September 10, 1965  
Squaw Valley, California

## PROPOSED AGENDA

1. Call to Order 9:30 a.m.
2. Approval of Minutes - June 5, 1965  
Newport Beach
3. Approval of Expense Claims
4. Certificate Program
5. Changes in Certificate Specification
6. Code of Ethics Specification
7. Effective Date
8. Minimum Experience for Certificates
9. Certification of Courses
  - a. Supervisory Courses
  - b. Pre-Service Course
  - c. Basic Course
10. The Watts' Riot
11. Report on Police Programs in Europe
12. State Juvenile Officers' Association
13. Quarterly Inspection Report

COMMISSION MEETING, September 10, 1965

14. Certificate for Thailand Police Lieutenant
15. 1966-67 Budget
16. Date and Location of Next Meeting
17. Adjournment

GENE S. MUEHLEISEN  
Executive Officer

State of California  
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES  
September 10, 1965

Squaw Valley, California

The meeting was called to order at 9:30 a. m. by Chairman Campen. A quorum was present:

HOWARD W. CAMPEN, Chairman  
ROBERT S. SEARES, Vice-Chairman  
ROBERT T. ANDERSEN  
ALLEN B. COTTAR  
LOHN R. FICKLIN  
DAN KELSAY  
MARTIN C. McDONNELL  
THOMAS REDDIN

Also present:

GENE S. MUEHLEISEN, Executive Officer  
GEORGE H. PUDDY, Assistant Executive Officer  
R. W. STOECKER, Fiscal Officer, Department of Justice  
ROBERT HARVEY, Assistant Supervisor, Peace Officer  
Training, Department of Education  
RICHARD LANGER, Captain, California Highway Patrol  
GLEN CRAIG, Lieutenant, California Highway Patrol  
JOSEPH R. KIMBLE, Chief of Police, San Carlos  
MRS. SHIRLEY A. SHEEHAN, Stenographer

Absent:

WILLIAM McCANN  
JOHN P. KENNEY

APPROVAL OF MINUTES

MOTION by Commissioner Kelsay, seconded by Commissioner Reddin, carried unanimously, that the Minutes of the June 5, 1965 meeting be approved as mailed to all Commissioners.

APPROVAL OF EXPENSE CLAIMS

MOTION by Commissioner Andersen, seconded by Commissioner Ficklin, carried unanimously, that the following expense claims of the Executive Officer be approved:

June 1 - 30	\$180.47	Newport Beach, Orange County, Los Angeles
July 1 - 31	98.66	Los Angeles, San Jose, Stockton
August 1 - 31	<u>74.35</u>	Los Angeles, San Francisco
	\$353.48	

The Executive Officer briefed the Commission on a trip to Hershey, Pennsylvania, on September 13, 14, 15, 16 and 17 that had previously been approved. The purpose of the meeting is an Advisory Council Meeting of the I. A. C. P. Ford Foundation, and also that he had been asked to attend the 76th Session of the FBI National Academy as Guest Instructor on September 20. Expenses for the trip would be paid for by the Ford Foundation and the FBI.

The Commission authorized the Executive Officer to spend one or two days to continue liaison with the Department of Justice and with the U. S. Department of Health, Education and Welfare to discuss projects within the Law Enforcement Assistance Act. Commissioner McDonnell stated he felt the Executive Officer should use his discretion on matters of this kind. The Executive Officer also stated he would attempt to establish liaison with the Director of the President's Commission on Law Enforcement and Administration of Justice. Commissioner Andersen stated he felt the Executive Officer should do this. Chairman Campen asked if there were any objections. Commissioner Seares said he didn't think action was necessary and that the precedent established is to have the Chairman approve out-of-state travel. The Executive Officer stated the report was given to keep the Commission advised.

CERTIFICATE PROGRAM

RESULT OF HEARINGS: The Executive Officer reported that there was very limited attendance at the hearings which indicated general approval. There was only one objection voiced. Captain William Purdie testified on behalf of Sheriff Galyen of Kern County. He read a letter from Sheriff Galyen which stated in substance as follows:

1. There is too much emphasis on formal education in the proposed program.
2. Lack of information as to purpose or intent of new certificates. Without an explanation of their purpose, it is possible that the certificates would become the basis for determining eligibility for promotion of personnel.
3. The program is inconsistent with local civil service provisions and may cause an interference with the home rule concept.
4. Questionable instruction by some college instructors who have insufficient practical experience as peace officers.
5. The program would be discriminatory against experienced officers who may lack higher requirements set by certificates.

The letter then discussed the desirability of education, Kern County participation in POST and encouragement of formal education. It concluded as follows: "Making the proposed specifications effective at this time can work a hardship on some departments that will result in their having to withdraw from the POST program entirely. If this happened, it would be a setback to law enforcement throughout California that could take years to overcome".

Also entered into the record at the hearings was a letter from Mr. C. W. Prather, Assistant Business Manager, Department of Fire and Police, University of California at Davis. This letter requested that members of his police department be made eligible for such certificates as the Commission may issue. It was stated that his men are trained in POST approved schools and are recruited under POST standards of selection. A desire was expressed to place his personnel in competition for excellence and their exclusion from the program would adversely affect the morale of his men.

Presentations were made at both hearings on the behalf of the Highway Patrol and these statements were summarized and repeated at the September 10th meeting by Captain Langer of the California Highway Patrol. The essence of the statements were that they were worthy of and were petitioning for inclusion in the certification program.

CHANGES IN CERTIFICATE SPECIFICATION

The following proposed changes and additions to the Regulations were discussed at length. A transcript of the pro and con arguments is on record in the files of the Commission.

Following is the final adoption and vote on each section.

IT WAS MOVED by Commissioner Ficklin, seconded by Commissioner Cottar, that Section III-A read as follows: The validity of the required law enforcement experience shall be determined by the Commission. Motion carried 5 to 3.

IT WAS MOVED by Commissioner Kelsay, seconded by Commissioner Reddin, that Paragraph I-E be deleted. Motion carried 7 to 1 (Commissioner Andersen requested his negative vote be recorded).

Chairman Campen directed the Executive Officer to obtain an opinion from the Attorney General concerning the validity of the above action.

IT WAS MOVED by Commissioner Seares, seconded by Commissioner Kelsay, that approval be given to material on pages 1, 2, 3 (with the modifications to Paragraphs I and III as previously determined by the Commission, 4 and 5. Unanimous vote of approval.

The final draft, including the changes to Paragraphs I-E and III-A on the above specification, is included as Attachment "A".

Proposed Paragraph I-E and Paragraph III-A are included as Attachment "B".

CODE OF ETHICS SPECIFICATION

MOTION by Commissioner Andersen, seconded by Commissioner Cottar, that the Law Enforcement Code of Ethics be adopted as a specification. Unanimous vote of approval.

The specification entitled the "Law Enforcement Code of Ethics" is included as Attachment "C".

EFFECTIVE DATE

Commissioner Andersen MOVED, Commissioner Seares seconded, that the effective date of the certification program be January 1, 1966. Unanimous vote of approval.

MINIMUM EXPERIENCE FOR CERTIFICATES

Commissioner Ficklin MOVED, Commissioner Kelsay seconded a motion directing the Executive Officer that in awarding the certificates the eligible categories are city police officers, peace officer members of a sheriff's department and the California Highway Patrol and one year of California law enforcement experience is necessary before any certificate be awarded.

Vote: 6 in favor - 2 against (Commissioners Kelsay and Andersen).

Commissioner Ficklin MOVED, Commissioner Seares seconded a motion that the establishment of criteria within Paragraph III-A shall appropriately influence the acceptance of standards within the definition of Section 1001 (1). Vote: 6 in favor - 2 against (Commissioners Andersen and Kelsay).

The purpose of this motion as explained by Commissioner Ficklin was to enable the staff to include members of the California Highway Patrol since the amendment of Paragraph III-A.

CERTIFICATION OF COURSES

Supervisory Courses:

College of Marin

Santa Barbara City College

MOTION by Commissioner Andersen, seconded by Commissioner Seares, that they be certified. Unanimously carried.

Pre-Service Course:

West Valley College

MOTION by Commissioner Ficklin, seconded by Commissioner Kelsay, approved unanimously.

Basic Course:

The Women Peace Officers Institute

The Executive Officer recommended that the Women Peace Officers Association Institute Basic Course be certified. The course was to be offered over an extended period of time in an Institute to qualify older women peace officers for basic certificates. After considerable discussion by the Commission, the application for certification was denied. It was pointed out that the Executive Officer possessed the authority to evaluate basic training taken in institutions or courses other than a certified basic school and could accept equivalent training for credit toward the award of the basic certificate.

THE WATTS' RIOT

An informative and comprehensive report was given by Commissioner Reddin on the Los Angeles Riot.

REPORT ON POLICE PROGRAMS IN EUROPE

Commissioner Andersen filed an outstanding report on his European trip. The report covered minimum entrance standards, training programs, and general observations of European police departments. Mr. Andersen was complimented on the report and it was received and filed.

STATE JUVENILE OFFICERS' ASSOCIATION

Letters and a resolution from the State Juvenile Officers Association were reviewed by the Executive Officer. The Association recommended that the course topic on Juvenile Procedures be increased from six to eight hours and that at some future date it be increased to twelve hours. A copy of the resolution is set forth as Attachment "D". It was recommended that the staff evaluate the recommendation and report at a future meeting.

QUARTERLY INSPECTION REPORT

MOVED by Commissioner Seares, seconded by Commissioner Kelsay, voted unanimously in favor, that the Quarterly Inspection Report be received as a matter of record for the Minutes. It is set forth as Attachment "E".

CERTIFICATE FOR THAILAND POLICE LIEUTENANT

A request had been received from the Los Angeles Police Department to award a P. O. S. T. certificate to a Thailand Police Lieutenant who was completing their recruit class.



MOVED by Commissioner Andersen, seconded by Commissioner Cottar, unanimously carried, that a certificate not be issued to Thailand Police Lieutenant Samart Chearanai as it would be contrary to the Commission's policy. It was suggested that the Los Angeles Police Department issue one of their regular certificates of completion.

1966-67 BUDGET

The proposed 1966-67 Budget Operating Expenses (Attachment "F") was submitted for the Commission's consideration by Mr. Puddy and Mr. Stoecker.

Following an explanation of details by the staff and a discussion by the Commission,

IT WAS MOVED by Commissioner Seares, seconded by Commissioner Reddin, and unanimously carried, that the sum allocated for consulting services be deleted.

Chairman Campen then directed the staff to make appropriate revisions for operating expenses in the proposed budget after consultation with Justice and Finance Department budget personnel. Attachment "G" reflects the changes made and is the final draft of the 1966-67 budget submitted to the Department's Fiscal Office. This draft will be presented for final Commission approval at the next regular meeting.

DATE AND LOCATION OF NEXT MEETING

It was suggested that the Commission meet early in December at the call of the Chairman in Southern California.

The meeting adjourned at 4:15 p. m.

Respectfully submitted,

  
GENE S. MUEHLEISEN  
Executive Officer

# COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

January 1, 1966

## SPECIFICATION

Subject: BASIC, INTERMEDIATE AND ADVANCED CERTIFICATES

### I. GENERAL PROVISIONS

- A. All applications for an award of the Basic, Intermediate or Advanced Certificate shall be completed on the prescribed Commission form entitled, "Application for Award of Certificate".
- B. Each applicant shall attest that he subscribes to the Law Enforcement Code of Ethics.
- C. Each applicant shall meet the minimum standards for recruitment as set forth in Section 1002 (a) (3), (4) and (6) of the regulations.
- D. Each applicant shall have completed the designated education and training, combined with the prescribed law enforcement experience, OR, shall hold the college degree designated combined with the prescribed law enforcement experience.

### II. EDUCATION AND TRAINING POINTS

- A. One college unit shall equal one point.
- B. Twenty classroom hours of police training approved by the Commission shall equal one point.

### III. LAW ENFORCEMENT EXPERIENCE

- A. The validity of the required law enforcement experience shall be determined by the Commission.

### IV. MINIMUM COLLEGE, POLICE SCIENCE AND TRAINING REQUIREMENTS

- A. For the award of the Intermediate and Advanced Certificates, no less than 15 education and training points shall have been acquired in police training approved by the

ATTACHMENT "A"

Commission or acquired from police science subjects designated in a course leading to a degree in police science, law enforcement or criminology, as described in a catalog of a junior college, college or university, AND,

- B. It is also required that no less than 15 college units be completed. When more than 15 college units are claimed, technical, vocational, and professional subjects shall not exceed two-thirds of the total.

#### V. RECOGNIZED COLLEGES

- A. For the purpose of awarding education and training credit acquired in educational institutions, the Commission shall only recognize those semester units awarded in a course from a junior college, college or university accredited as such by:

1. The Department of Education of the state in which the junior college, college or university is located, or
2. The recognized national accrediting body, or
3. The state university in the state in which the junior college, college or university is located, or
4. The Commission.

#### VI. THE BASIC CERTIFICATE

In addition to the requirements set forth in Section I, General Provisions, the following are required for the award of the Basic Certificate:

- A. Shall have completed the probationary period prescribed by the employing jurisdiction, but in no case of less than one year.
- B. Shall have completed the POST Basic Course, or
- C. Shall have completed the required police science subjects designated in a pre-service college course certified by the Commission at a junior college, college or university, or

- D. Shall possess no less than 200 classroom hours acquired from courses which include all of the required subjects set forth in the specification entitled, "The Basic Course".
- E. Upon a finding by the Executive Officer that an officer has received training equivalent to that specified by the Commission for the Basic Course, the Executive Officer may issue the Basic Certificate to said officer.

**VII. THE INTERMEDIATE CERTIFICATE**

In addition to the requirements set forth in Section I, General Provisions, the following are required for the award of the Intermediate Certificate:

- A. Shall possess or be eligible to possess a Basic Certificate.
- B. Shall have acquired the following combinations of education and training points combined with the prescribed years of law enforcement experience, or, the college degree designated combined with the prescribed years of law enforcement experience:

Education and Training Points	30	60	90	Baccalaureate Degree
and	&	&	&	&
Years of Law Enforcement Experience	8	6	4	2

**VIII. THE ADVANCED CERTIFICATE**

In addition to the requirements set forth in Section I, General Provisions, the following are required for the award of the Advanced Certificate:

- A. Shall possess or be eligible to possess the Intermediate Certificate.
- B. Shall have acquired the following combinations of education and training points combined with the prescribed years of law enforcement experience, or, the college degree designated combined with the prescribed years of law enforcement experience:

Education and Training Points	60	90	Baccalaureate Degree	Masters Degree or Equivalent
and	&	&	&	&
Years of Law Enforcement Experience	12	9	6	4

C. Until July 1, 1966, the Commission may accept applications for and may thereafter award the Advanced Certificate to any person who in lieu of the requirements of Sections IV B, and VIII A and B, has acquired the following combinations of education and training points and years of law enforcement experience:

Education and Training Points	10	30
and	&	&
Years of Law Enforcement Experience	20	15

The last five years of either of the above combinations shall have been at the supervisory level or higher. The minimum acceptable supervisory experience shall be at a level no less than that defined in Section 1001 (1) of the regulations.

PROPOSED SPECIFICATION

Subject: BASIC, INTERMEDIATE AND ADVANCED CERTIFICATES

I. GENERAL PROVISIONS

- E. Eligibility for award of the Basic Certificate shall be limited to full salaried, permanently employed city police officers or peace officer members of a county sheriff's department.

DELETED

III. LAW ENFORCEMENT EXPERIENCE

- A. The required law enforcement experience shall have been acquired as a city police officer or a peace officer member of a county sheriff's department and the validity of said experience shall be determined by the Commission.

CHANGED TO READ:

The validity of the required law enforcement experience shall be determined by the Commission.

January 1, 1966

SPECIFICATION

LAW ENFORCEMENT CODE OF ETHICS

AS A LAW ENFORCEMENT OFFICER, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

I WILL keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I RECOGNIZE the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession.....law enforcement.

ATTACHMENT "C"

## RESOLUTION

WHEREAS the California State Juvenile Officers Association has long recognized the need for professionalization in law enforcement, and is particularly interested in the Commission on Peace Officer Standards and Training recruit training program; and

WHEREAS the professional approach on the patrolman level is necessary in dealing with youth; and

WHEREAS there is a need for many law enforcement agencies in California to provide adequate training for the recruit officer in dealing with the juvenile offender; Therefore be it

RESOLVED that the California State Juvenile Officers Association, sitting in special session at Bakersfield, California, March 17, 18, 19, 1965, recommends that the Commission on Peace Officer Standards and Training increase the recruit training program relating to juvenile control from a minimum six hours to a minimum of eight hours; and recommends highly that twelve hours be allotted to the recruit in the training of juvenile control.



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

FIELD REPRESENTATIVE'S REPORT

September 10, 1965

	<u>PREVIOUSLY REPORTED</u>	<u>CURRENT REPORT 6-6-65 TO 9-10-65</u>	<u>TOTAL</u>
<b>INSPECTIONS:</b>			
1. Total jurisdictions in which recruit inspections have been conducted	223	5	228
<b>LIAISON CALLS:</b>			
1. Calls on jurisdictions not in program (no ordinance)	40	7	47
2. Advisory calls on jurisdictions in program (have ordinance)	27	5	32
<b>TOTAL</b>	<u>290</u>	<u>17</u>	<u>307</u>

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**ADHERENCE TO STANDARDS:**

1. Jurisdictions inspected and adhere to standards		184
2. Jurisdictions inspected and do not adhere to standards (scheduled for reinspection)		<u>44</u>
<b>TOTAL</b>		<u>228</u>

Kenneth W. Sherrill  
Field Representative

ATTACHMENT "E"

COMMISSION ON PEACE OFFICER STANDARDS & TRAINING

PROPOSED  
1966-67 F. Y. BUDGET

				<u>Actual</u> 1964-65	<u>Estimated</u> 1965-66	<u>Proposed</u> 1966-67
	<u>No. of Positions</u>					
<b>PERSONAL SERVICES</b>						
Authorized						
Positions	5	5.5	*7.5			
Totals, Personal						
Services:	5	5.5	*7.5	\$ 54,412	\$ 58,800	* \$ 74,500
 <b>OPERATING EXPENSES</b>						
General Expense				1,519	2,300	2,900
Communications				2,276	* 1,650	* 2,300
Traveling-in-State				8,887	* 8,150	10,500
Traveling-out-of-State				761	* 700	* 800
Rent--building space				2,560	* 2,540	* 3,800
Pro-rata charges				4,526	* 3,531	* 3,800
Services from other agencies				4,188	* 3,100	* 3,500
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Totals, Operating Expenses:				\$ 24,717	* \$21,971	* \$ 27,600
CONSULTANT SERVICES:					* 1,500	* 1,500
EQUIPMENT:				165	500	600
				-----	-----	-----
TOTAL EXPENDITURES:				\$ 79,294	* \$82,771	* \$ 104,200

\* Change made as reflected in final draft after consultation with Department of Justice Budget Officer.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

	<u>No. of Positions</u>			<u>Actual</u> <u>1964-65</u>	<u>Estimated</u> <u>1965-66</u>	<u>Proposed</u> <u>1966-67</u>
<u>DETAILS</u>						
<u>PERSONAL SERVICES</u>						
Authorized positions	5	5.5	8			
Staff benefits . . . . .						
Totals, Personal Services.....	5	5.5	8	\$ 54,412	\$ 58,800	\$ 76,500
<u>OPERATING EXPENSES</u>						
General expense.....				1,519	2,300	2,900
Communications.....				2,276	2,400	2,600
Traveling-in-State.....				8,887	9,500	10,500
Traveling-out-State.....				761	800	850
Rent - building space.....				2,560	3,600	3,600
Pro rata charges.....				4,626	4,600	4,700
Services from other agencies.....				4,188	4,200	4,300
Totals, Operating Expenses.....				\$ 24,817	27,400	29,450
CONSULTANT SERVICES.....				000	000	000
EQUIPMENT.....				165	500	600
TOTAL EXPENDITURES.....				\$ 79,394	\$ 86,700	\$ 106,550

	<u>Actual</u> <u>1964-65</u>	<u>Estimated</u> <u>1965-66</u>	<u>Proposed</u> <u>1966-67</u>
<u>FUND CONDITION</u>			
Peace Officers Training Fund			
Accumulated Surplus, July 1	\$469,809.41	\$ 460,604	\$ 411,104
Prior year adjustment			
Accumulated Surplus, Adjusted			
Revenues: Miscellaneous revenues from local agencies	861,409.91	920,000	993,600
Total Resources:	\$1,331,219.32	\$1,380,604	\$1,404,704
Less Expenditures:			
Commission on Peace Officer Standards and Training	80,146.60	86,700	106,550
Apportionments to cities and counties	790,468.27	882,800	926,800
Total Expenditures:	\$ 870,614.87	\$ 969,500	\$1,033,350
Accumulated Surplus, June 30			
Surplus available for appropriation	\$ 460,604.45	\$ 411,104	\$ 371,354