

APPENDIX I
SAMPLE FORM

**POLICE TRAINING PROGRAM (PTP)
COMPLETION RECORD / COMPETENCY ATTESTATION**

Trainee	Badge/ID	Evaluation Period	Report Date
		From: To:	
Police Training Evaluator (PTE)	Badge/ID	Police Training Officer (PTO)	Badge/ID

Ph	Name of PTO or PTE and Badge/ID	Sector/Beat Assignment	Patrol Dates (inclusive)	
A			FROM	TO
B			FROM	TO
C			FROM	TO
D			FROM	TO

I have been instructed in all items recorded in the **Police Training Program Guide**.

Trainee Signature ►

Date

I certify that Officer/Deputy _____ has received the instruction outlined in the **Police Training Program Guide** and has performed competently in all performance outcomes. I also certify that all tests have been completed in a satisfactory manner.

I further certify that he/she is now prepared to work solo patrol duties.

Primary PTO Signature ►

Date

PTP SAC Signature ►

Date

I attest that the above named trainee has satisfactorily completed the prescribed **Police Training Program** and is competent to perform as a solo patrol officer.

Agency Head Signature ►

Date