

# Memorandum

To : All Commissioners

Date :

From : Commission on Peace Officer Standards and Training

Subject: COMMISSION MEETING, September 29, 1965  
Los Angeles

## PROPOSED AGENDA

1. Special Business
  - a. Leave of Absence - Gene S. Muehleisen
2. Action on Acting Executive Officer
3. Date and Place of Next Meeting
4. Adjournment

GENE S. MUEHLEISEN  
Executive Officer

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State of California  
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES  
September 29, 1965

Los Angeles

The meeting was called to order at approximately 1:45 p.m. by Vice-Chairman Seares. A quorum was present:

ROBERT T. ANDERSEN  
THOMAS REDDIN  
MARTIN C. McDONNELL  
DAN KELSAY  
ROBERT SEARES  
JOHN P. KENNEY, Representing the Attorney General  
WILLIAM J. McCANN

Excused:

HOWARD W. CAMPEN  
ALLEN B. COTTAR  
LOHN R. FICKLIN

Also Present:

GENE S. MUEHLEISEN

SPECIAL BUSINESS

Vice-Chairman Seares stated that Chairman Campen was unable to attend the meeting and that he had been requested to preside. He further stated the special meeting had been called to consider an agenda of only one item. Chairman Seares then read the following letter:

September 30, 1965

Mr. Howard Campen, Chairman  
Commission on Peace Officer Standards  
Room 235, Forum Building  
Sacramento 14, California

Sir:

It is respectfully requested that I be granted a leave of absence to accept a position as an Associate Director of the President's Commission on Law Enforcement and Administration of Justice.

It is requested that the leave begin on approximately November 15 and continue until approximately December 31, 1966.

It is believed that the experience gained on the President's Commission will be of great value to the P. O. S. T. program and it is my firm intention to return to P. O. S. T. as Executive Officer should the Commission desire my services.

It is respectfully recommended that Mr. George Puddy be considered for appointment as Executive Officer during my absence. He has been fully trained in the duties of the position and there is no question in my mind regarding his ability to perform in a capable and effective manner.

In the event Mr. Puddy is appointed, he desires the Commission to know that he would apply for a leave of absence from his Civil Service position as Assistant to the Executive Officer.

We have reason to believe that a capable temporary replacement for the Assistant's job is available.

Respectfully,

/s/ Gene S. Muehleisen

GENE S. MUEHLEISEN

Various Commissioners then asked questions concerning the work of the President's Commission which were answered by the Executive Officer. Questions were also asked regarding the request for the leave of absence.

The Chairman ordered an executive session and the Executive Officer was excused from the meeting. Following the executive session, the Executive Officer was invited back to the meeting. He responded to inquiries regarding the Commission's authority in granting leaves of absence. He quoted opinions received from the office of John Fisher, Executive Officer of the State Personnel Board to the effect that leaves of absence could be granted by the Commission for both exempt and civil service positions on the Commission's staff for whatever length of time was designated by the Commission. It was further stated that a leave of absence for one year or more could be granted and if granted, it should be specifically set forth in the Minutes.

MOTION by Commissioner Andersen, seconded by Commissioner Reddin, unanimously carried, that a leave of absence be granted for the Executive Officer from November 15, 1965 through December 31, 1966.

ACTION ON ACTING EXECUTIVE OFFICER

The Chair requested action on the appointment of an Acting Executive Officer during the absence of Gene S. Muehleisen.

MOTION by Commissioner Reddin, seconded by Commissioner Andersen, unanimously carried, that no action be taken on the interim appointment at this time and that the action be taken at the next Commission meeting.

It was explained that the action was being deferred in order that legal questions concerning the appointment be clarified.

DATE AND PLACE OF NEXT MEETING

It was suggested and agreed upon by a majority of the Commissioners present that the next meeting be held December 10, 1965 in the Los Angeles area.

The meeting was adjourned at approximately 3:45 p.m.

Respectfully submitted,

  
GENE S. MUEHLEISEN  
Executive Officer